

Palomar College
Curriculum Committee
 Wednesday, February 7, 2018
 Room AA-140, 3:00 pm

- I. **Call to Order** – meeting called to order at 3:09 pm
- Members Present** Carol Bruton, Rita Campo Griggs, Sarah DeSimone, Jim Eighmey, James Fent, Craig Forney, Marlene Forney, Margie Fritch, Luis Guerrero, Jack Kahn, Pearl Ly, Adam Meehan, Benjamin Mudgett, Wendy Nelson, John Ohrin, Lillian Payn, Kevin Powers, Julia Robinson, Candace Rose, Shayla Sivert, Justin Smiley, Gary Sosa, Lori Waite
- Absent Staff** Patti Dixon, Kathryn Kailikole, Nirmala Kashyap, Nichol Roe, Suzanne Sebring, Carla Thomson
 Cheryl Kearse (Recorder), Richard Loucks
- Guests** Wendy Metzger
- II. **Minutes of the December 6, 2017 Curriculum Committee Meeting**
 MSC (Rose, DeSimone) Minutes of the December 6, 2017 meeting were accepted and approved with minor corrections.
- III. **Announcements** – Introductions and the following announcements were made:
- A. This semester, the book *Redefining America's Community Colleges* is being read and discussed across the campus. The college's planning councils are asked to include it as a discussion item on their regular agendas. There is also a book club which is meeting to discuss the book. All are welcome to attend.
- B. The deactivation is ongoing. Wendy has already received feedback on a number of courses. Some of the deactivations may appear as early as the next agenda for first reading with a goal of finalizing by mid-March. Departments are cautioned to consider potential impacts outside of their departments when deactivating courses. The Course Impact (CI) report in Curricunet will indicate impacts to all programs as well as any requisite impacts.
- IV. **Agenda Changes** – There were minor changes to items V.E.1., V.E.4., V.G.2., V.G.7.
- V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**
- A. **Credit Course/Program Package**
 Package Title: *WWT and WTE Fall 2016 Course Changes (CTEE)*
 Discipline: *Wastewater Technology Education (WWT)*
 Description: *Various changes to update courses.*
Anthony Fedon
1. **Wastewater Credit Course Changes**
- a. Course Number and Title: *WTE 50 / WWT 50 Calculations in Water/Wastewater Technology*
 Short Title: *Calculations in W/WW Tech.*
 Discipline: *Water Technology Education (WTE) / Wastewater Technology Education (WWT)*
 Course Included in the following programs:
 i. *Water Technology Education, A.S. Degree/Cert. Achieve.*
 ii. *Wastewater technology Education, A.S. Degree/Cert. Achieve.*
 Distance Learning Offering(s): *Computer Assisted, Online*
 Changed title, added distance ed.
Anthony Fedon
- b. Course Number and Title: *WTE 52 Water Distribution Systems (CTEE)*
 Discipline: *Water Technology Education (WTE)*
 Prerequisites: *WTE 50 / WWT 50*
 Course Included in the following programs:
 i. *Water Technology Education, A.S. Degree/Cert. Achieve.*
 Distance Learning Offering(s): *Computer Assisted, Online*
 Changed title, updated textbooks, required reading, suggested reading, critical thinking, required

writing, added distance ed.

Anthony Fedon

- c. Course Number and Title: WTE 54 Basic Plant Operations: Water Treatment (CTEE)
Short Title: Basic Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed and repeatability (coop ed).
Anthony Fedon
- d. Course Number and Title: WTE 58 / WWT 58 Backflow Tester Training (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Repeatability: May be taken 2 times.
Updated title, description, added repeatability (coop ed).
Anthony Fedon
- e. Course Number and Title: WTE 62 / WWT 62 Cross Connection Specialist (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Repeatability: May be taken 2 times.
Removed WTE/WWT 58 recommended prep, updated textbooks and suggested reading, added repeatability (coop ed).
Anthony Fedon
- f. Course Number and Title: WTE 64 Laboratory Analysis for Water/Wastewater (CTEE)
Short Title: Lab Analysis for W/WW
Discipline: Water Technology Education (WTE)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Recommended Prep: WTE 50 / WWT 50
Changed title, updated objectives, outline and textbook, removed distance ed (online).
Anthony Fedon
- g. Course Number and Title: WTE 66 / WWT 66 Motors, Pumps, and Hydraulics (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education n (WWT)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Updated title, added WTE/WWT 50 prerequisite, removed WTE/WWT 50 recommended prep, updated objectives and required writing, added distance ed.
Anthony Fedon
- h. Course Number and Title: WTE 72 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 52

Course Included in the following programs:

- i. Water Technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online

Changed title, updated description, methods of instruction, outline, textbooks, suggested reading, and methods of assessment, added distance ed.

Anthony Fedon

- i. Course Number and Title: WTE 74 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 54
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Online
Changed title, updated description, objectives, outline, textbooks, suggested reading, required writing and methods of assessment, added distance ed.
Anthony Fedon
- j. Course Number and Title: WWT 52 Basic Plant Operations: Wastewater Treatment (CTEE)
Short Title: Basic Plant Operations: WWT
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites and distance ed.
Anthony Fedon
- k. Course Number and Title: WWT 54 Wastewater Collection Systems (CTEE)
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites updated methods of instruction, outside assignments, critical thinking, required writing and methods of assessment, added distance ed.
Anthony Fedon
- l. Course Number and Title: WWT 56/WTE 56 Intro to Electrical and Instrumentation Processes (CTEE)
Short Title: Intro to Elec/Instrumentation
Discipline: Wastewater Technology Education (WWT) / Water Technology Education (WTE)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites, added distance ed.
Anthony Fedon
- m. Course Number and Title: WWT 60 / WTE 60 / PWM 60 Public Works Management (CTEE)
Discipline: Wastewater Technology Education (WWT)/Water Technology Education (WTE)/Public Works Management (PWM)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.

Distance Learning Offering(s): Computer Assisted, Online
Updated title, description, objectives, outline, outside assignments and methods of assessment,
added computer assisted distance ed.

Anthony Fedon

- n. Course Number and Title: WWT 64 Advanced Plant Operations: Wastewater Treatment (*CTEE*)
Short Title: Adv Plant Oper: WW Treatment
Discipline: Wastewater Technology Education (WWT)
Course Included in the following programs:
- i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
- Distance Learning Offering(s): Computer Assisted, Online
Updated title, removed WWT/WTE 110 as recommended prep, added distance ed.

Anthony Fedon

MSC (Powers, Waite) Item V.A. was approved

B. New Credit Programs

1. Program Title: Technical Theatre: Stage Lighting & Sound Technician (*ABMA*)
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 19.50 - 20.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott
2. Program Title: Technical Theatre: Stage Management (*ABMA*)
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement
Total Units: 22.00
Justification: This certificate would qualify students to be aides in the professional production environment.
Chris Sinnott

C. New Noncredit Programs

1. Program Title: Pre-Apprenticeship
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Award Type: Certificate of Competency (Hours only; no units)
Total Units: 0
Justification: The Pre-apprenticeship program will prepare students to enter an Apprenticeship program.
Wendy Nelson

MSC (Rose, Waite) Items V.B. and C. were approved

D. Credit Program Changes

1. Program Title: Basic Music Skills (*ABMA*)
Discipline: Music (MUS)
Award Type: Certificate of Proficiency
Total Units: 15.50
Added MUS 169 to elective category.
Ellen Weller
2. Program Title: Music (*ABMA*)
Discipline: Music (MUS)
Award Type: A.A. Degree Major

Total Units: 32.50 - 34.50
Added MUS 169 to General Must Emphasis.
Ellen Weller

3. Program Title: Web Development (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Achievement
Total Units: 18
Replaced CSWB 210 ASP course with new CSWB 180 Python Programming course.
Stephen R. Perry
4. Program Title: Welding Technology (*CTEE*)
Discipline: Welding (WELD)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed WELD 105, updated total units.
Dennis C. Lutz

E. New Credit Courses

1. Course Number and Title: CSIT 165 R Programming (*MNHCS*)
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.Distance Learning Offering(s): Online
Transfer Acceptability: CSU
Justification: Enhance the Computer Information Systems degree with new technology.
Terrie Lynn Canon
2. Course Number and Title: CSIT 225 Computational Intelligence and Data Analytics (*MNHCS*)
Short Title: Data Analytics
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems Degree by offering current technology and application to assist in Analytics.
Terrie Lynn Canon
3. Course Number and Title: CSIT 226 Dashboards and Data Visualization (*MNHCS*)
Short Title: Dashboards and Visualization
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance Computer Information Systems degree by providing current technologies in dashboards and data visualization.
Terrie Lynn Canon
4. Course Number and Title: CSIT 230 Data Modeling & Programming for MS Office (*MNHCS*)
Short Title: Data Modeling for MS Office
Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Recommended Prep: CSIT 125

Course Included in the following programs:

- i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
- ii. Management Information Systems, A.S. Degree Major/Cert. Achievement

Distance Learning Offering(s): Online

Transfer Acceptability: CSU

Justification: Enhance the Computer Information Systems degree with current technologies.

Terrie Lynn Canon

5. Course Number and Title: DNCE 174 / TA 174 / MUS 174 Musical Theatre Scenes II (AMBA)

Discipline: Dance (DNCE) / Theatre Arts (TA) / Music (MUS)

Prerequisites: DNCE 173 / MUS 173 / TA 173

Transfer Acceptability: CSU

Justification: In order to keep up with changes in theatre/music/dance and keep current with market values, we need to deepen our training in Musical Theatre.

Margaret M. Faulkner

6. Course Number and Title: PSYC 211 Introduction to Cognitive Psychology (SBS)

Short Title: Cognitive Psychology

Discipline: Psychology (PSYC)

Recommended Prep: PSYC 100

Associate Degree General Education - D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D9: Psychology

IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Justification: The course is created to comply with articulation agreement with SDSU. SDSU is replacing their "Learning" course with an "Introduction to Cognitive Psychology" course.

Matthew O'Brien

MSC (Mudgett, Rose) Items V.D. and E. were approved with minor changes

F. New Noncredit Courses

1. Course Number and Title: N AP PRE 901 Introduction to the Construction Trades Industry (CTEE)

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

2. Course Number and Title: N AP PRE 902 OSHA 10 Certification (CTEE)

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online

Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

3. Course Number and Title: N AP PRE 903 Red Cross Adult First Aid/CPR/AED (CTEE)

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Distance Learning Offering(s): Computer Assisted, Video One Way, Online

Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

4. Course Number and Title: N AP PRE 906 Essential Skills (CTEE)

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

5. Course Number and Title: N AP PRE 908 Construction Math (CTEE)

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson

6. Course Number and Title: N AP PRE 909 Construction Print Reading (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
7. Course Number and Title: N AP PRE 910 Tools (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
8. Course Number and Title: N AP PRE 920 Carpentry - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
9. Course Number and Title: N AP PRE 930 Electrician - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
10. Course Number and Title: N AP PRE 940 Sheet Metal - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
11. Course Number and Title: N BASC 206 Supervised Tutoring for Access Technology (COUN)
Discipline: Basic Education (N BASC)
Justification: Gives students the opportunity for expanded use of Access Technology that is not offered through any other service on campus.
Sherry Goldsmith
12. Course Number and Title: N DSAB 43 Access Technology for Vision Loss (COUN)
Discipline: Disability Education (N DSAB)
Justification: To provide additional support for students with vision loss where they can update skills as changes occur with software/hardware.
Sherry Goldsmith

MSC (Fritch, Sosa) Item V.F. was approved

G. Credit Course Changes

1. Course Number and Title: BUS 136 / FCS 136 Money Management and Planning for the Future
Short Title: MONEY MGMT/PLANNING FOR FUTURE
Discipline: Business Education (BUS) (BUS) / Family and Consumer Sciences (FCS)(FCS)
Associate Degree General Education - E: Lifelong Learning and Self-Development
CSU GE Area E: Lifelong Learning and Self-Development - E: Lifelong Learning and Self-Development
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Changed title (title cannot included "finance") to retain CSU GE approval.
Joel Glassman
2. Course Number and Title: BUS 204 Quantitative Business Analysis
Discipline: Business Education (BUS)
Prerequisites: MATH 56 or MATH 60 or eligibility determined through the math placement process
Recommended Prep: BUS 175 or equivalent
Course Included in the following programs:

i. Business Administration, AS-T Transfer Major (18 units or more)

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Increased unit value from 3 to 4, increased lecture hours from 3 to 4, added prerequisite options: MATH 56 or MATH 60 or eligibility through Math placement process, added BUS 175 or equivalent recommended prep, removed MATH 60 and MATH 120 as recommended preparation, updated description, objectives, content, textbooks, outside assignments and methods of assessment, added required reading, suggested reading, critical thinking, required writing, removed SDSU and STAT 119 CSUSM transfer course status, added GE transfer pattern CSU (B.4), IGETC (2.A) and A.A. (A.2).

Jackie Martin

3. Course Number and Title: CSIT 145 Introduction to Programming Concepts and Methodologies (MNHCS)

Short Title: Intro to Programming Concepts

Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Course Included in the following programs:

ii. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.

iii. Management Information Systems, A.S. Degree Major/Cert. Achieve.

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Changed title, removed CSIT 105 and 125 recommended prep., updated description, methods of instruction, outline and textbooks.

Terrie Lynn Canon

4. Course Number and Title: ESL 101 Written Communication I (LL)

Discipline: English as a Second Language (ESL)

Prerequisites: Eligibility determined through the English as a Second Language placement process, or ESL 55

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Removed ESL 36 as prerequisite option, updated textbook.

Gary Sosa

5. Course Number and Title: ESL 106 Accelerated Written Communication II (LL)

Short Title: Accelerated Written Comm II

Discipline: English as a Second Language (ESL)

Prerequisites: ESL 105, or ESL 101, or eligibility determined through the English as a Second Language placement process

Transfer Acceptability: UC, CSU

Added ESL 101 prerequisite, updated objectives, outline, textbooks, outside assignments and methods of assessment.

Carol A. Lowther

6. Course Number and Title: FCS 110 / BIOL 108 Microbiology and Foods (CTEE)

Discipline: Family and Consumer Sciences (FCS) / Biology (BIOL)

Transfer Acceptability: CSU

Changed cross-listing from MICR 110 to BIOL 108, updated textbook.

Solange Wasef

7. Course Number and Title: JOUR 105 Multimedia News Writing and Production (AMBA)

Short Title: Multimedia News Writing/Prod

Discipline: Journalism (JOUR)

Transfer Acceptability: CSU

Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online

Updated methods/ assess., added distance ed. (online, tv, one-way video and computer assisted).
Erin Hiro

8. Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production (AMBA)
Short Title: Int. Multimedia News Wrt/Prod.
Discipline: Journalism (JOUR)
Transfer Acceptability: CSU
Changed title, decreased lecture hours (from 3 to 1.5), added 4.5 hours lab, removed JOUR 105 prerequisite, removed JOUR 110L corequisite, changed description, updated objectives, methods of instruction, outline, textbook, suggested reading, required writing and methods of assessment.
Erin Hiro
9. Course Number and Title: TA 192A Technical Theatre Practicum I (AMBA)
Discipline: Theatre Arts (TA)
Course Included in the following programs:
 - i. Entertainment Technology, Cert. of Achievement
 - ii. Technical Theatre, A.A. Degree Major/Cert. of Achieve.
 - iii. Technical Theatre: Stage Lighting & Sound Technician, Certificate of Achievement
 - iv. Technical Theatre: Stage Management, Certificate of Achievement
 - v. Theatre Arts, A.A. Degree Major/Cert. of Achieve.; AA-T Transfer MajorTransfer Acceptability: UC, CSU
Added 2 unit variable option, added 6 hour lab option, removed TA/ENTT 105 recommended prep, updated textbook.
Chris Sinnott

H. **Noncredit Course Changes**

1. Course Number and Title: N BASC 204 Supervised Tutoring for Math (MNHCS)
Discipline: Basic Education (N BASC)
Distance Learning Offering(s): Online
Updated lab hours to 64-96, added online.
Wendy R. Metzger
2. Course Number and Title: N ESL 361 Beginning Level Listening and Speaking I (LL)
Short Title: Listening and Speaking I
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
3. Course Number and Title: N ESL 362 Beginning Level Listening and Speaking II (LL)
Short Title: Listening and Speaking II
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated textbooks and methods of assessment.
Gary Sosa
4. Course Number and Title: N ESL 363 Beginning Level Listening and Speaking III (LL)
Short Title: Listening and Speaking III
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
5. Course Number and Title: N ESL 364 Intermediate Level Listening and Speaking (LL)
Short Title: Listening and Speaking IV

Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, textbooks and methods of assessment.
Gary Sosa

MSC (Fritch, Powers) Items V.G. and H. were approved with minor changes

I. Credit Course Reactivations

1. Course Number and Title: CSWB 180 Python Programming (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Information Technology, A.S. Degree Major/Cert. Achievement 18 units/more
 - iii. Web Development, Certificate of Achievement
 Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Python Programming has become one of the five most popular programming languages in the industry. It is also extensively used with the GIS system taught at Palomar College.
Stephen R. Perry

J. Credit Course Deactivations

1. Course Number and Title: ESL 130 Academic Reading for ESL I (*LL*)
Discipline: English as a Second Language (ESL)
Transfer Acceptability: CSU
Justification: This course has not been offered for three years and currently the department has no plans to offer it in the near future.
Gary Sosa

MSC (Rose, Fritch) Items V.I. and J. were approved

K. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2018**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CSIT 145	Recomm. Prep.	CSIT 105 and CSIT 125	Change
CSIT 230	Recomm. Prep.	CSIT 125	New
DNCE/TA/MUS 174	Prerequisite	<u>DNCE/MUS/TA 173</u>	New
ESL 101	Prerequisite	Eligibility determined through the English as a Second Language placement process, or ESL 55 ESL 36	Change
ESL 106	Prerequisite	ESL 105, <u>or ESL 101</u> , or eligibility determined through the English as a Second Language placement process	Change
JOUR 205	Prerequisite	JOUR 105	Change
	Corequisite	JOUR 110L	
PSYC 211	Recomm. Prep.	<u>PSYC 100</u>	New
TA 192A	Recomm. Prep.	TA/ENTT 105	Change
WTE 52	Prerequisite	WTE/WWT 50	Change
WTE 54	Prerequisite	WTE/WWT 50	Change
WTE/WWT 62	Recomm. Prep.	WTE/WWT 58	Change
WTE 64	Recomm. Prep.	WTE/WWT 50	Change
WTE/WWT 66	Prerequisite	<u>WTE/WWT 50</u>	Change
	Recomm. Prep.	WTE/WWT 50	
WTE 72	Prerequisite	WTE 52	Change
WTE 74	Prerequisite	WTE 54	Change
WWT 52	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 54	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT/WTE 56	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 64	Recomm. Prep.	WWT/WTE 110	Change

L. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CSIT 145	Online
CSIT 165	<u>Online</u>
CSIT 225	<u>Online</u>
CSIT 226	<u>Online</u>
CSIT 230	<u>Online</u>
CSWB 180	<u>Online</u>
ESL 101	Online
JOUR 105	<u>Computer Assisted, Video One Way, Telecourse, Online</u>
PSYC 211	<u>Online</u>
N AP PRE 902	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N AP PRE 903	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N BASC 204	<u>Online</u>
WTE/WWT 50	<u>Computer Assisted, Online</u>
WTE 54	<u>Computer Assisted, Online</u>
WTE 64	<u>Online</u>
WTE 66	<u>Computer Assisted, Online</u>
WTE 72	<u>Computer Assisted, Online</u>
WTE 74	<u>Online</u>
WWT 52	<u>Computer Assisted, Online</u>
WWT 54	<u>Computer Assisted, Online</u>
WWT/WTE 56	<u>Computer Assisted, Online</u>
WWT/WTE 60	<u>Computer Assisted, Online</u>
WWT 64	<u>Computer Assisted, Online</u>

MSC (Sosa, Powers) Items V.K. and L. were approved

VI. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **Program Changes**

1. Program Title: Fashion Design
Discipline: Fashion (FASH)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed FASH 90, FASH 137, FASH 149, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
2. Program Title: Fashion Merchandising
Discipline: Fashion (FASH)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed FASH 119, FASH 155, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
3. Program Title: Interior Design
Discipline: Interior Design (ID)
Award Type: A.S. Degree Major
Total Units: 24
Removed ID 105 and ID 115 from first semester, ID 125, ID 135 and ID/ARCH 150 from second semester, and ID 170 and CE 150 from third semester, removed fourth semester, added ID/ARCH 150 to first semester, added ID 105 and ID 115 to second semester and ID 151 to third semester, updated total units.
Dennis C. Lutz

4. Program Title: Interior Design
Discipline: Interior Design (ID)
Award Type: Certificate of Achievement
Total Units: 18

Removed ID 105 and BUS 125 from first semester, removed ID 110, 135 and CE 150 from second semester, added ID/ARCH 150 and ARCH 105 to first semester, added ID105 and ID 115 to second semester, updated total units.

Dennis C. Lutz

Fashion and Interior Design have spent a lot of time streamlining their programs and courses which also decreased total unit requirements.

B. New Credit Course

1. Course Number and Title: EME 221 Paramedic Refresher B
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: UC, CSU

Rationale: Provide consistency to students who are required to enroll as a result of failing EME 208/208L, EME 209/209L, EME 210 and/or EME 215 or who are challenging the paramedic program.

Sarah DeSimone

C. Credit Courses - Deactivations

1. Course Number and Title: ARCH 144 Architectural Drawing and Color
Short Title: Architectural Drawing/Color
Discipline: Architecture (ARCH)
Course Included in the following programs:

- i. Architectural Drafting, A.S. Degree Major/Cert. Achieve.
- ii. Architecture, A.S. Degree Major/Cert. Achieve.

Transfer Acceptability: UC, CSU

Justification: Course content duplicated in another course.

Anita Talone

2. Course Number and Title: ID 125 Presentation Methods in Interior Design I
Short Title: Presentation Methods/Int Dsg I
Discipline: Interior Design (ID)
Course Included in the following programs:

- i. University Studies: Emphasis in Fine and performing Arts, A.A. Degree Major
- ii. Interior Design, A.S. Degree Major

Transfer Acceptability: CSU

Justification: Course curriculum integrated into existing Interior Design classes.

Dennis C. Lutz

3. Course Number and Title: ID 135 Fabrics for Designers
Discipline: Interior Design (ID)
Course Included in the following programs:

- i. Interior Design, Certificate of Achievement
- ii. Interior Design, A.S. Degree Major

Transfer Acceptability: CSU

Course material added to ID 105.

Dennis C. Lutz

4. Course Number and Title: ID 140 Residential Interior Design
Discipline: Interior Design (ID)
Prerequisites: ID 100,
Recommended Prep: ID 125
Course Included in the following programs:

- i. Interior Design, A.S. Degree Major

Transfer Acceptability: CSU

Justification: Course curriculum integrated into existing Interior Design classes.

Dennis C. Lutz

5. Course Number and Title: ID 160 Interior Illustration
Discipline: Interior Design (ID)
Recommended Prep: ID 100
Transfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
6. Course Number and Title: ID 165 Interior Design Laboratory
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: No longer required for certificate.
Dennis C. Lutz
7. Course Number and Title: ID 195 Field Studies in Design
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
8. Course Number and Title: ID 198 Skills in Quick Sketch
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. Interior Design, Certificate of Achievement

Transfer Acceptability: CSU
Justification: Software incorporated in all other laboratory Interior Design Classes.
Dennis C. Lutz
9. Course Number and Title: ID 295 Directed Study in Interior Design
Short Title: DIRECTED STUDY/INTERIOR DESIGN
Discipline: Interior Design (ID)
Prerequisites: Approval of project or research by department chairperson/director
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
10. Course Number and Title: KINE 230 Lifeguarding and Emergency Response
Short Title: Lifeguarding/Emergency Response
Discipline: Kinesiology (KINE)
Prerequisites: Ability to swim 500 yards continuously
Course Included in the following programs:
 - i. Outdoor Leadership, A.A. Degree Major/Cert. of Achieve.
 - ii. Recreation Agency leader, A.A. Degree Major/Cert. of AchievementTransfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft
11. Course Number and Title: KINE 231 Water Safety Instruction
Discipline: Kinesiology (KINE)
Course Included in the following programs:
 - i. Adult Fitness and Health, Certificate of Achievement
 - ii. Kinesiology, A.A. Degree Major/Certificate of Achievement

Transfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft

D. Non Credit Course - New

1. Course Number and Title: N SOC 900 Brain Fitness for Older Adults
Discipline: Noncredit Sociology (N SOC)
Distance Learning Offering(s): Computer Assisted, Online
Justification: Community is requesting that we establish a brain fitness course for adults age 50+.
Susan A. Miller

E. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
N SOC 900	Online, Computer Assisted

- VII. **ACTION** – To accept Fire (FIRE 151) and Police Academy as satisfaction of the District Fitness requirement.

MSC (Waite, Mudgett) Item VII was approved

- VIII. **ACTION** – To accept the following noncredit numbering changes in order to align with current noncredit numbering policies:

SUBJ	CRSE NMBR	NEW CRSE NMBR	TITLE	STATUS	START YEAR	(LAST) ORGINATOR
N ABED	201	901	Literacy/Adult Basic Education I	Active	2013	Marty Furch
N ABED	202	902	Literacy/Adult Basic Education II	Active	2013	Marty Furch
N BASC	200	900	Literacy/Adult Basic Education	Active	2013	Mollie R. Smith
N BASC	201	901	Algebra Review	Active	2015	Wendy R. Metzger
N BASC	202	902	Supervised Tutoring	Active	2013	Mollie R. Smith
N BASC	204	904	Supervised Tutoring for Math	Pre Launched	2017	Wendy R. Metzger
N BASC	206	903	Supervised Tutoring for Access Technology	Pre Launched	2018	Sherry Goldsmith
N CTED	605	905	Basic Tutoring Training	Active	2013	Mollie R. Smith
N CTZN	400	900	Citizenship	Active	2013	Marty Furch
N DSAB	43	943	Access Technology for Vision Loss	Pre Launched	2018	Sherry Goldsmith
N DSAB	501	901	Independent Living Skills	Active	2013	Mollie R. Smith
N ESL	9	909	English Pronunciation I	Launched	2018	Gary Sosa
N ESL	10	910	English Pronunciation II	Launched	2018	Gary Sosa
N ESL	12	912	ESL Grammar Skills I	Launched	2018	Gary Sosa
N ESL	13	913	ESL Grammar Skills II	Launched	2018	Gary Sosa
N ESL	14	914	ESL Grammar Skills III	Launched	2018	Gary Sosa
N ESL	45	945	Reading and Writing Essentials I	Launched	2018	Gary Sosa
N ESL	55	955	Reading and Writing Essentials II	Launched	2018	Gary Sosa
N ESL	300	900	Basic ESL	Active	2013	Nimoli Madan
N ESL	301	901	Beginning ESL I	Active	2016	Tracy Fung
N ESL	302	902	Beginning ESL II	Active	2016	Gary Sosa
N ESL	303	903	Beginning ESL III	Active	2013	Larry Lawson
N ESL	304	904	Intermediate ESL I	Active	2013	Larry Lawson
N ESL	305	905	Intermediate ESL II	Launched	2018	Gary Sosa
N ESL	306	906	Intermediate ESL III	Launched	2018	Gary Sosa
N ESL	322	922	Beginning Conversation	Active	2013	Nimoli Madan
N ESL	361	961	Beginning Level Listening and Speaking I	Active	2013	Nimoli Madan
N ESL	362	962	Beginning Level Listening and Speaking II	Active	2013	Nimoli Madan
N ESL	363	963	Beginning Level Listening and Speaking III	Active	2013	Nimoli Madan

N ESL	364	964	Intermediate Level Listening and Speaking	Active	2013	Nimoli Madan
N ESL	372	972	Basic ESL Skills	Active	2013	Carolyn A Lowther
N ESL	383	983	Computer Literacy for ESL	Active	2013	Lihe Chen
N ESL	394	994	Career Track ESL	Active	2013	Marty Furch
N KINE	700	900	Adult Active Fitness	Pre Launched	2017	Lacey Craft
N KINE	706	906	Hatha Yoga for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	713	913	Beginning Tai Chi Kung for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	721	921	A Matter of Balance: Managing Concerns About Falls of Older Adults	Pre Launched	2017	Lacey Craft

This item was tabled for further discussion.

- IX. **ACTION** – Departmental Recommendations for Awarding Credit for Advanced Placement Exams

MSC (Waite, Rose) Item IX was approved

- X. **DISCUSSION**

A. **Guided Pathways**

A team of faculty, staff, administrators and one student met during the January break for 18-20 hours and put together a draft plan. The group had good, intense discussions and got really good feedback from the student. The draft is being distributed throughout the campus community. Feedback for the plan should be sent to VPI Jack Kahn. The overall theme of the plan is “integration” and should hopefully right any disconnects resulting in institutional rather than individual planning. More integrated processes will help guide students during their time here. The plan will be shared with the Curriculum Committee.

B. **New Instructional Program Planning**

The approved process has been viewed in previous meetings. We must use it as it is currently approved. A small number of the work group met and had some preliminary discussions. The group will meet again with a more complete representation to discuss how the process may be updated and bring its ideas back to the committee.

C. **Accelerated Course Approval/Effective Dates**

The committee has already addressed this with its work of approving distance education and reviews with a spring effective date. Discussion surrounded a more robust technical review process which would happen in place of one of the monthly scheduled committee meetings. Originators would be invited to these meetings, which would happen in a computer lab or area where the course may be presented to the body, and recommendations could be made as a part of the meeting. Other colleges employ similar methods and find that it helps with the development of cleaner curriculum. Also presented was the idea that originators undergo training before they are allowed origination rights. The group thought this might be a good idea and suggested it be supplemented as an online training instead of face-to-face only. The implementation timeline for courses and programs is also being looked at as a part of the Guided Pathways planning that is taking place.

- XI. **INFORMATION**

A. **Articulation Agreement Renewals**

1. UCSD Paralegal Extension
2. Marshall B. Ketchum University Articulation
3. Savannah College of Art and Design

The updating of articulation agreements is a routine process to make sure that curriculum changes are reflected and curriculum remains accurate.

B. **Course Outline Reviews**

The following courses have completed the course outline review process between December 2, 2017 and February 2, 2018 and are effective Fall 2018.

GCIP 190 Copyright for Graphic Designers and Web Developers

GCMW 100 History of Multimedia

C. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	6	17
New Noncredit Courses	12	29
Credit Course Changes	23	80
Noncredit Course Changes	5	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	1	47
Noncredit Deactivations	0	2
Course Reviews 12/2/2017 – 2/2/2018)	0	15
Course Reviews/Added DE	0	10
New Credit Programs	8	26
New Noncredit Programs	1	3
Credit Program Changes	4	17
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	60	267

XII. **REPORTS**

A. **Academic Technology/Payn**

- i. Stats for Canvas use as of Jan 31: Published Courses: 1,239; Total Courses: 2,290; Publish Rate: 54.1%; Teachers: 661; Students: 19,313; Files Uploaded 81,043
- ii. Digital Learning Day, sponsored by the CCC February 22, 2018, 9:00 am – 5 pm PT. Online/Free Get more information and register at <http://onlinenetworkofeducators.org/cccdlday/> Online sessions designed to provide inspiration and tickle the curiosity of faculty, staff, and administrators about digital tools for education. #CCCDLDay
- iii. The Accessibility Pilot has 16 participants, during Spring Semester. The intent is to determine the best and most efficient way to assist faculty to develop compliant courses. Activities include walking through courses with students from the DRC.
- iv. POET status: 163 instructors validated since January, 2012; 26 certificates so far this academic year, which includes 2 this semester already
- v. Please download the 2018 Spring Semester Training Schedule: <https://goo.gl/Nw52gK>

B. **Accreditation/Kahn**

Teams are putting together information for the mid-term report. The South Center report will go to the Board this month.

C. **Articulation/Mudgett**

We should be receiving word any day about the approval of the Film, Television and Electronic Media transfer degree which will ensure priority admission to the CSU. Ben hopes to meet with the Chemistry department by the end of the spring semester to address some of the concerns of the transfer degree. The ASSIST database is still not functional. There is now a new vendor who has summer 2018 as a goal for the database to be up and running

- D. **Basic Skills/Waite** – Will be meeting Thursday 2/15 and will have a report at the next curriculum meeting.
- E. **Counseling/Waite** – *There was no report.*
- F. **Distance Learning Approvals/Sosa** – There is one course in the queue but there are no approvals to report.
- G. **General Education** – *There was no report.*

- H. **Learning Outcomes/Nelson**
It is time for the annual accreditation report. It is really important that all courses have at least two SLOs which are being assessed on a three-year cycle. The deactivation campaign will help our numbers some but we won't be automatically omitting courses which haven't been offered for this report. Program Learning Outcomes will also be looked at. There may be issues within some cross-disciplinary programs and a plan of action will need to be developed to overcome this obstacle. The General Education Institutional Learning Outcome being assessed for the spring semester is "Teamwork." Those who have mapped to Teamwork may receive a request to participate. Students will be asked to self-assess their level of proficiency with regard to Teamwork
 - I. **Multicultural Approvals/Thomson** – There is a lots of activity but no approvals to report
 - J. **Prerequisite Approvals/Dixon** – There are many courses in the queue but nothing new has been resolved and there are no approvals to report.
- XIII. **FUTURE ITEMS FOR DISCUSSION**
- A. Noncredit Transcripts and Grading (Visible, tangible results are important for student success) including PeopleSoft capability in this area
 - B. Technical Review Process
- XIV. **ADJOURNMENT** - Next meeting February 21, 2018 – 3:00 pm, Room AA-140