

Palomar College
Curriculum Committee Minutes
 Wednesday, February 6, 2019
 Room AA-140, 3:00 pm

I. **Call to Order – Meeting called to order at 3:08 pm**

Members Present Richard Albistegui-Dubois, Jim Eighmey, Rita Campo Griggs, Patti Dixon, Katy Farrell, James Fent, Craig Forney, Marlene Forney, Margie Fritch, Luis Guerrero, Jack Kahn, Cory Lindsey, Pearl Ly, Shelbi Mayo, John McMurria, Adam Meehan, Vickie Mellos, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Kevin Powers, Nichol Roe, Candace Rose, Shayla Sivert, Suzanne Sebring, Justin Smiley, Ed Sprague

Absent Karen Donovan, Carla Thomson

ASG Kena Haun

Guests Tracy Fung, Patriceann Mead, Manupriya Sharma

Staff Cheryl Kearse (Recorder)

II. **Minutes of the December 5, 2018 Curriculum Committee Meeting (MSC) Sprague, Rose**

III. **Minutes of the December 12, 2018 Curriculum Committee Voting Agenda (MSC) Sprague, Rose**

IV. **Announcements**

- A. **Curriculum Institute**–Burlingame, CA, July 10-13, 2019–Those interested in attending, notify Wendy or Jack
- B. **Mapping Update** – Last mapping session Friday, February 8 in room H-105. All maps need to be completed by Feb. 15. Wendy and a Counselor (Karan Husky) will look at maps to make sure they are complete. Incomplete ones will be returned to Dept. Chairs. After the 15th, a group of counselors will meet and do a norming session in order to evaluate the maps. Final feedback for the maps should hopefully be completed in March.

V. **Agenda Changes**

VI. **FIRST READING**–The following items will be brought back for Curriculum action effective **Fall 2019** pending appropriate approvals:

A. **Credit Courses – New**

1. [Course Number and Title: CHDV 205A Internship in Child and Family Services Lab](#)
 Short Title: CHDV Internship Lab
 Discipline: Child Development (CHDV)
 Corequisite: CHDV 205
 Prerequisite: CHDV 100, CHDV 115 and CHDV 105
 Transfer Acceptability:
 CSU Transfer Course - Yes
 Repeatability: May be taken 4 Times
 Justification: Internship lab aligns with cooperative education experience to meet the state mandated guidelines for supervision in lab settings.
Laurel Anderson
2. [Course Number and Title: DNCE 283 Musical Theatre Scenes III](#)
 Short Title: Musical Theatre Scenes III
 Discipline: Dance (DNCE)
 Prerequisite: DNCE 174
 Transfer Acceptability: CSU Transfer Course
 Grading Basis: Grade/Pass/No Pass
 Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.
Margaret M. Faulkner
3. [Course Number and Title: DNCE 284 Musical Theatre Scenes IV](#)
 Short Title: Musical Theatre Scenes IV

Discipline: Dance (DNCE)
Prerequisite: DNCE 283
Justification: Palomar Performing Arts is making the commitment to perform more musicals which necessitates training the students in Musical Theatre.
Margaret M. Faulkner

4. [Course Number and Title: ENG English 49 Reading and Writing for College Composition](#)

Short Title: RWCC
Discipline: English (ENG)
Corequisite: ENG 100
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 3 Times
Justification: Compliance with the requirements of AB 705.
Barbara N. Kelber

5. [Course Number and Title: ESL 31 Writing Support for the Sciences for Non-Native Speakers](#)

Short Title: Writing for Sciences for NNSs
Discipline: English as a Second Language (ESL)
Distance Learning Offering(s): Online Course
Justification: The ESL Department wants to expand its offerings to support students who are already enrolled in science courses at Palomar College and who need focused support for the type of writing they are doing in their science courses. It's often the case that in science courses, most of students' time is spent learning the science content, but little time can be devoted to writing (and reading) instruction in the science classroom. By offering this one-unit course, we're hoping to serve this need and expand our offerings to students who need the type of support we offer but who are already taking mainstream science courses. This course is designed for students to take currently with a science course.
Lawrence Lawson

6. [Course Number and Title: ESL 110 College Composition for Non-Native Speakers](#)

Short Title: College Composition for NNSs
Discipline: English as a Second Language (ESL)
Prerequisite: ESL 103, or eligibility determined through the English as a Second Language placement process or ESL 106
Transfer Acceptability: UC/CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Justification: This course is being created in response to AB 705 where the Chancellor's office has encouraged ESL departments to create courses that mirror transfer-level English composition courses as one way to achieve the goal of getting ESL student to and through English 100 within three years. See the Chancellor's guidance statement here: "Explore credit ESL pathways to transfer-level English that allow for credit ESL faculty to [...] create a credit ESL course that is the equivalent of transfer-level English." This is done not to supplant English 100 but to enhance our support for non-native speakers of English and ensure they have the support needed to get through college-level English in three years, per AB 705.
Lawrence Lawson

7. [Course Number and Title: LT 105 Research Skills & Informed Learning](#)

Short Title: Research & Informed Learning
Discipline: Library Technology (LT)
Course included in the following programs:
 a. Library and Information Technology - A.S. Degree Major/Cert. Achievement 18 units/more (In Review)
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted Instruction

Grading Basis: Grade/Pass/No Pass

Justification: Demand for Library/Media Technicians continues to grow in San Diego County and the state, particularly in school libraries. This course gives students a conceptual foundation in the core components of the research process and information literacy as well as hands-on practice with using online libraries, search tools, citation tools, and search strategies. The new course is built on the Association for College & Research Libraries' Framework for Information Literacy, <http://www.ala.org/acrl/standards/ilframework>, and will also introduce students to the American Association of School Libraries' Standards Framework for Learners, <https://standards.aasl.org/wp-content/uploads/2017/11/AASL-Standards-Framework-for-Learners-pamphlet.pdf>. Our professional standards listed above are essential skills for students in the Library and Information Technology program because they support their success in other LIT courses, help Library/Media Technicians to navigate their libraries' collections, and provide the foundation for enabling them to develop informed learners among library users.

This course will be a requirement for the LIT certificate or degree. We plan to phase out our current 1-unit course on information literacy and replace that requirement with this new 3-unit course on research skills and informed learning. This will not increase the unit requirements for our certificate because of other changes we are planning to make to our requirements. The benefit of this new course in place of the current 1-unit course on information literacy is that it will give us time to teach students about their own research practices at the same time we are teaching them about the information needs and informed learning opportunities for the populations they will serve as library technicians, not only in school libraries but in public, academic, and special libraries as well.

April Cunningham

8. [Course Number and Title: MATH 1 Just-In-Time Support for Exploring Mathematics](#)

Short Title: Support for Math 100

Discipline: Mathematics (MATH)

Prerequisite: Eligibility determined through the math placement process.

Corequisite: MATH 100

Justification: To meet the requirements of AB 705

John Harland

9. [Course Number and Title: MATH 14 Quantitative Reasoning Support](#)

Short Title: Qant Reasoning Sup

Discipline: Mathematics (MATH)

Corequisite: MATH 101

Justification: The course is being developed to meet the requirements of AB 705. It will offer support for the new Quantitative Reasoning course that has been proposed.

Cynthia M. Torgison

10. [Course Number and Title: MATH 101 Quantitative Reasoning](#)

Short Title: Quantitative Reasoning

Discipline: Mathematics (MATH)

Prerequisite: MATH 60, MATH 56 or eligibility determined through the math placement process

Transfer Acceptability: UC/CSU Transfer Course, CSU Transfer

Grading Basis: Grade/Pass/No Pass

Justification: This course will give students in appropriate majors an alternate path to completing their transfer level math course.

Cynthia M. Torgison

11. [Course Number and Title: MATH 20 Support Course for Introductory Statistics](#)

Short Title: Intro Statistics Support

Discipline: Mathematics (MATH)

Prerequisite: Eligibility determined through the mathematics placement process

Corequisite: MATH 120

Grading Basis: Pass/No Pass Only

Justification: Addresses state requirement in AB 705 to assist students in passing a transfer level math course in one year.

Tracy Johnston

12. [Course Number and Title: MUS 283 Musical Theatre Scenes III](#)

Short Title: Musical Theatre Scenes III

Discipline: Music (MUS)

Prerequisite: MUS 174

Transfer Acceptability: CSU Transfer Course – Yes

Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.

Margaret M. Faulkner

13. [Course Number and Title: MUS 284 Musical Theatre Scenes IV](#)

Short Title: Musical Theatre Scenes IV

Discipline: Music (MUS)

Prerequisite: MUS 283

Transfer Acceptability: CSU Transfer Course – Yes

Justification: Palomar Performing Arts is making the commitment to perform more musicals which necessitates training the students in Musical Theatre.

Margaret M. Faulkner

14. [Course Number and Title: TA 283 Musical Theatre Scenes III](#)

Short Title: Musical Theatre Scenes III

Discipline: Theatre Arts (TA)

Prerequisite: TA 174

Transfer Acceptability: CSU Transfer Course – Yes

Justification: We are starting to focus on the performance of musicals for our Performing Arts Department.

Margaret M. Faulkner

15. [Course Number and Title: TA 284 Musical Theatre Scenes IV](#)

Short Title: Musical Theatre Scenes IV

Discipline: Theatre Arts (TA)

Prerequisite: TA 283

Transfer Acceptability: CSU Transfer Course – Yes

Justification: Palomar Performing Arts is making the commitment to perform more musicals which necessitates training the students in Musical Theatre.

Margaret M. Faulkner

B. Credit Courses – Changes

1. [Course Number and Title: ASL 105 Fingerspelling](#)

Short Title: Fingerspelling

Discipline: American Sign Language (ASL)

Prerequisite: ASL 101

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Computer Assisted, Two-Way Video, Television Course, Online Course

Grading Basis: Grade/Pass/No Pass

Repeatability: May be taken 2 Times

Updated CB11, removed ASL 100 as a prerequisite, added ASL 101 as prerequisite, updated methods of instruction, updated textbooks

Mary Mendoza

2. [Course Number and Title: BIOL 100 General Biology](#)

Short Title: General Biology

Discipline: Biology (BIOL)

Course included in the following programs:

- a. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- b. Geology - A.S. Degree Major
- c. Geology - AS-T Transfer Major
- d. Kinesiology - AA-T Transfer Major
- e. Psychology - AA-T Transfer Major
- f. University Studies: Emphasis in Education - A.A. Degree Major
- g. University Studies: Emphasis in Health and Fitness - A.S. Degree Major
- h. University Studies: Emphasis in Mathematics and Science - A.S. Degree Major
- i. University Studies: Emphasis in Social Sciences - A.A. Degree Major

Transfer Acceptability:

UC/CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Updated CB11, updated textbooks

Elizabeth A. Pearson

This course had the wrong title. Title will be corrected.

3. [Course Number and Title: CHDV 104 Guidance for Young Children](#)

Short Title: Guidance for Young Children

Discipline: Child Development (CHDV)

Course included in the following programs:

- a. School Age Assistant - Certificate of Proficiency
- b. Preschool Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- c. Infant/Toddler Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- d. Early Inclusion Teacher - A.S. Degree Major/Cert. Achievement 18 units/more
- e. Early Childhood Administration - A.S. Degree Major/Cert. Achievement 18 units/more
- f. Child and Family Services - A.S. Degree Major/Cert. Achievement 18 units/more
- g. University Studies: Emphasis in Social Sciences - A.A. Degree Major

Transfer Acceptability: CSU Transfer Course - Yes

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Updated description, methods of instruction, distance education criteria, objectives, content, suggested reading, required writing, critical thinking, outside assignments, methods of assessment

Laurel Anderson

4. [Course Number and Title: CHDV 105A Observation, Assessment, and Participation Lab - Preschool](#)

Short Title: Obs, Ass, Part, Lab-Preschool

Discipline: Child Development (CHDV)

Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, textbooks

Diane C. Studinka

5. [Course Number and Title: CHDV 105B Observation, Assessment, and Participation Lab - Infant/Toddler](#)

Short Title: Obs, Ass, Part, Lab- Inf/Tod

Discipline: Child Development (CHDV)

Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass

Updated description, CB11, textbooks

Diane C. Studinka

6. [Course Number and Title: CHDV 105C Observation, Assessment, and Participation Lab - Early Intervention](#)
Short Title: Obs, Ass, Part, Lab- Early Int
Discipline: Child Development (CHDV)
Prerequisite: (Completion of, or concurrent enrollment in): CHDV 105
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Updated description, CB11, textbooks
Diane C. Studinka
7. [Course Number and Title: CHDV 115 Child, Family, and Community](#)
Short Title: Child, Family, and Community
Discipline: Child Development (CHDV)
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Updated description, CB11, methods of instruction, distance education information, objectives, content, required writing, critical thinking, outside assignments and methods of assessment
Laurel Anderson
8. [Course Number and Title: CHDV 172 Teaching in a Diverse Society](#)
Short Title: Teaching in a Diverse Society
Discipline: Child Development (CHDV)
Course included in the following programs:
 - a. Child and Family Services - A.S. Degree Major/Cert. Achievement 18 units/more
 - b. Early Childhood Administration - A.S. Degree Major/Cert. Achievement 18 units/more
 - c. Early Childhood Education - AS-T Transfer Major
 - d. Early Inclusion Teacher - A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Added transfer to UC/CSU, updated distance education criteria, textbook
Laurel Anderson
9. [Course Number and Title: CSIT 145 Fundamentals of Application Development and Programming for Information Systems](#)
Short Title: Fund of Appl Dev/Programming
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Updated distance education validation information, learning outcomes, objectives, content
Terrie Lynn Canon
This course had the wrong title. Title will be corrected.
10. [Course Number and Title: CSIT 230 Data Modeling](#)
Short Title: Data Modeling
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Preparation: CSIT 125
Transfer Acceptability: CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Changed title, updated Learning outcomes, content, methods of assessment
Terrie Lynn Canon

11. [Course Number and Title: DNCE 102 The Hollywood Musical: Survey of Dance on Film](#)
Short Title: The Hollywood Musical
Discipline: Dance (DNCE)
Course included in the following programs:
 - a. Dance: Emphasis in Euro-Western Dance - A.A. Degree Major or Certificate of Achievement
 - b. Dance: Emphasis in General Dance - A.A. Degree Major or Certificate of Achievement
 - c. Dance: Emphasis in World Dance - A.A. Degree Major or Certificate of
 - d. General Studies: Emphasis in Arts and Humanities - A.A. Degree MajorTransfer Acceptability: UC/CSU Transfer Course
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
This is a proposed multicultural course: Yes
Changed title, updated description, learning outcomes
Margaret M. Faulkner
This course had the wrong title. Title will be corrected.
12. [Course Number and Title: DR 40 Adapted Computer Skills](#)
Short Title: Adapted Computer Skills
Discipline: Disability Resource (DR)
Grading Basis: Grade/Pass/No Pass
Updated Learning Outcomes, critical thinking
Sherry Goldsmith
13. [Course Number and Title: DR 41 Advanced Adapted Computer for Students with Disabilities](#)
Short Title: Adv Adapted Computers
Discipline: Disability Resource (DR)
Recommended Preparation: DR 40
Grading Basis: Grade/Pass/No Pass
Updated CB11, Learning Outcomes, open entry/open exit (not)
Sherry Goldsmith
14. [Course Number and Title: DR 44 Study Skills with Technology](#)
Short Title: Study Skills with Technology
Discipline: Disability Resource (DR)
Grading Basis: Pass/No Pass Only
Repeatability: May be taken 2 Times
Updated open entry/open exit status (not), added Learning Outcomes, updated methods of assessment, textbooks, software resources, CB03, CB04, CB05, CB08, CB09, CB10, CB11, CB13, CB21, CB22, CB23, CB24, SA01, XB09
Sherry Goldsmith
15. [Course Number and Title: DR 45L Adapted Computer Laboratory](#)
Short Title: Adapted Computer Laboratory
Discipline: Disability Resource (DR)
Grading Basis: Pass/No Pass Only
Updated Learning Outcomes, open entry/open exit (not), textbooks
Sherry Goldsmith
16. [Course Number and Title: EME 210 Hospital Clinical Experience](#)
Short Title: Hospital Clinical Experience
Discipline: Emergency Medical Education (EME)
Prerequisite: EME 209
Transfer Acceptability: CSU Transfer Course
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 2 Times
Updated CB11, added EME 209 prerequisite, reduced units from 4 units to 3.5 units, updated

objectives, content, and textbooks.

Sarah DeSimone

17. [Course Number and Title: EME 215 Field Internship](#)

Short Title: Field Internship

Discipline: Emergency Medical Education (EME)

Prerequisite: EME 210

Grading Basis: Grade/Pass/No Pass

Repeatability: May be taken 2 Times

Updated CB11, increased units from 9 units to 10 units, updated objectives, textbooks

Sarah DeSimone

18. [Course Number and Title: ESL 102 Written Communication II](#)

Short Title: Written Communication II

Discipline: English as a Second Language (ESL)

Prerequisite: ESL 101 or ESL 105 or eligibility determined through the English as a Second Language placement process

Transfer Acceptability: UC/CSU Transfer Course

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Updated description, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, methods of assessment, textbooks, added ESL 105 as prerequisite

Lawrence Lawson

19. [Course Number and Title: ESL 103 Written Communication III](#)

Short Title: Written Communication III

Discipline: English as a Second Language (ESL)

Prerequisite: ESL 102, or eligibility determined through the English as a Second Language placement process

Course included in the following programs:

- a. Registered Dental Assisting - A.S. Degree Major/Cert. Achievement 18 units/more
- b. General Studies: Emphasis in Arts and Humanities - A.A. Degree Major

Transfer Acceptability: UC/CSU Transfer Course

Distance Learning Offering(s): Online Course

Grading Basis: Grade/Pass/No Pass

Updated description, distance education information, added learning outcome, update objectives, content, required reading, suggested reading, required writing, critical thinking, methods of assessment, textbooks

Lawrence Lawson

20. [Course Number and Title: ESL 106 Accelerated Written Communication II](#)

Short Title: Accelerated Written Comm II

Discipline: English as a Second Language (ESL)

Prerequisite: ESL 105, ESL 101

Transfer Acceptability: UC/CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated description, learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbooks

Lawrence Lawson

The requisites for this course need to be corrected.

21. [Course Number and Title: FIRE 51 Fire Academy Preparation](#)

Short Title: Fire Academy Preparation

Discipline: Fire Technology (FIRE)

Grading Basis: Grade/Pass/No Pass

Updated CB08 and CB11, increased units from 2 to 3, updated methods of instruction, learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbook

David Miller

Gives people more hands-on experience in order to be successful in the program.

22. [Course Number and Title: FIRE 98 Firefighter Skill Maintenance and update](#)

Short Title: Firefighter Skill Maintenance

Discipline: Fire Technology (FIRE)

Prerequisite: Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State criFire Training 2013 standards for Firefighter 1

Grading Basis: Pass/No Pass Only

This is a proposed multicultural course: No

Updated title, description, CB11, added prerequisite (Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State criFire Training 2013 standards for Firefighter 1), increased course units from 0.5 to 1.5 units, removed 0.5 lecture, increased lab hours from 1.5 to 4.5, updated methods of instruction, learning outcomes, content, required reading, critical thinking, methods of assessment and textbooks

David Miller

This is a custodial course. There may be too many hours of lab. The department will check.

23. [Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production](#)

Short Title: Int. Multimedia News Wrt/Prod.

Discipline: Journalism (JOUR)

Course included in the following programs:

- a. Blogging - (12-17 units): Certificate of Achievement (In Review)

Transfer Acceptability: CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Distance Learning Offering(s): Computer Assisted Instruction

Updated CB11, methods of instruction, added Computer Assisted instruction, updated outcomes, content, required reading, suggested reading, required writing, outside assignments and textbooks

Erin Hiro

24. [Course Number and Title: LS 145 Legal Ethics](#)

Short Title: Legal Ethics

Discipline: Legal Studies (LS)

Course included in the following programs:

- a. Legal Support Assistant - Certificate of Proficiency
- b. Legal Studies - A.A. Degree Major

Transfer Acceptability: CSU Transfer Course

Distance Learning Offering(s): Two-Way Video conferencing, One-Way Video Conferencing, Television Course, Online

Grading Basis: Grade/Pass/No Pass

Updated title, description, CB03, CB11, methods of instruction, added Online distance education, updated learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbooks

L. Jackie Martin

This course had the wrong title. Title will be corrected.

25. [Course Number and Title: MATH 130 Calculus for Business and the Social Sciences](#)

Short Title: CALC FOR BUS/SOCIAL SCIENCES

Discipline: Mathematics (MATH)

Prerequisite: MATH 110

Course included in the following programs:

- a. Accounting - A.S. Degree Major/Cert. Achievement 18 units/more
- b. Business Administration - AS-T Transfer Major
- c. Economics - A.A. Degree Major or Certificate of Achievement
- d. Economics - AA-T Transfer Major
- e. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- f. Management Information Systems - A.S. Degree Major/Cert. Achievement 18 units/more
- g. University Studies: Emphasis in Business - A.S. Degree Major
- h. University Studies: Emphasis in Mathematics and Science - A.S. Degree

Transfer Acceptability: UC/CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated CB11, added MATH 126 as a prerequisite, updated open entry/open exit (not), textbooks
Wendy R. Metzger

26. [Course Number and Title: MATH 140 Calculus with Analytic Geometry, First Course](#)

Short Title: Calculus/Analytic Geometry 1st

Discipline: Mathematics (MATH)

Prerequisite: MATH 110 and MATH 115, or MATH 127 or MATH 135 or eligibility determined through the math placement process

Course included in the following programs:

- a. Astronomy - Certificate of Achievement
- b. Biology - AS-T Transfer Major
- c. Biology-General - A.S. Degree Major/Cert. Achievement 18 units/more
- d. Biology-Preprofessional - A.S. Degree Major/Cert. Achievement 18 units Mathematics - AS-T Transfer Major
- e. Chemistry - A.S. Degree Major/Cert. Achievement 18 units/more
- f. Economics - AA-T Transfer Major
- g. Engineering - A.S. Degree Major
- h. General Studies: Emphasis in Science and Mathematics - A.S. Degree Major
- i. Geology - AS-T Transfer Major
- j. Geology - A.S. Degree Major
- k. Mathematics - A.S. Degree Major
- l. University Studies: Emphasis in Business - A.S. Degree Major
- m. University Studies: Emphasis in Mathematics and Science - A.S. Degree Major

Transfer Acceptability: UC/CSU Transfer Course

Updated CB11, added, MATH 127 as prerequisite option, updated methods of instruction and textbooks.

Wendy R. Metzger

C. **Credit Course Reactivations**

1. [Course Number and Title: PHOT 136 Digital Darkroom: Black & White](#)

Short Title: Digital Darkroom: Black/White

Discipline: Photography (PHOT)

Prerequisite: PHOT 135

Transfer Acceptability: CSU Transfer Course

Grading Basis: Grade/Pass/No Pass

Updated description, removed PHOT 130 as prerequisite, added PHOT 135 as prerequisite, updated Learning Outcomes

Amy Caterina

D. **Credit Course Deactivations**

1. Course Number and Title: GCIP 197A Topics in Graphic Communications

Short Title: Topics/Graphic Communications

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Transfer Acceptability: CSU Transfer Course - Yes

Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn

2. Course Number and Title: GCIP 197B Topics in Digital Imaging
Short Title: Topics in Digital Imaging
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
3. Course Number and Title: GCIP 197C Topics in Digital Publishing
Short Title: Topics in Digital Publishing
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
4. Course Number and Title: GCIP 197D Topics in Graphic Processes
Short Title: Topics in Graphic Processes
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
5. Course Number and Title: GCIP 295/GCMW 295 Directed Study in Graphic Communications
Short Title: Directed Study in Graphic Comm
Discipline: Graphic Communications - Imaging and Publishing (GCIP)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
6. Course Number and Title: GCMW 164 Interactive Web Graphics
Short Title: Interactive Web Graphics
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Distance Learning Offering(s): Computer Assisted Instruction, Two-Way Video, Online Course
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
7. Course Number and Title: GCMW 191 Contracts for Graphic Designers & Web Developers
Short Title: Contracts Grphc Dsgnr/Web Dev
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Distance Learning Offering(s): Online Course
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
8. Course Number and Title: GCMW 197A Topics in Internet
Short Title: Topics in Internet
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass

Justification: No Longer offered

Lillian S. Payn

9. Course Number and Title: GCMW 197B Topics in Multimedia
Short Title: Topics in Multimedia
Discipline: Graphic Communications - Multimedia and Web (GCMW)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: No Longer offered
Lillian S. Payn
10. Course Number and Title: PHOT 170 The Photography and Photographers of California
Short Title: Photographers of California
Discipline: Photography (PHOT)
Prerequisite: PHOT 100, PHOT 120
Course included in the following programs:
 - a. Photography - A.A. Degree Major or Certificate of Achievement (Active)Transfer Acceptability: UC/CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: We are writing a non credit course.
Amy Caterina
11. Course Number and Title: PHOT 197A Photography Topics: Field Studies
Short Title: Photo Topics: Field Studies
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: This course has not been offered in several years, and we currently do not have an instructor or completed facilities. But we now have an alternative processes room in the darkroom, so when that is ready to go, we could re-activate.
Amy Caterina
12. Course Number and Title: PHOT 197B Photography Topics: Technical Studies
Short Title: PHOTO TOPICS:TECHNICAL STUDIES
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: Has not been offered in several years, it's a special topics class.
Amy Caterina
13. Course Number and Title: PHOT 197C Photography Topics: General
Short Title: Photography Topics: General
Discipline: Photography (PHOT)
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Justification: Class has not been offered in several semesters, special topics course.
Amy Caterina
14. Course Number and Title: PHOT 212 Landscape Photography
Short Title: Landscape Photography
Discipline: Photography (PHOT)
Prerequisite: PHOT 100, PHOT 120
Transfer Acceptability: CSU Transfer Course - Yes
Grading Basis: Grade/Pass/No Pass
Repeatability: May be taken 4 Times
Justification: We are writing a non credit course.
Amy Caterina

E. New Noncredit Courses

1. [Course Number and Title: N PHOT 930 Digital Darkroom I for Older Adults](#)
Short Title: Digital Darkroom I
Discipline: Noncredit Photography (N PHOT)
Add Non-credit Adult Ed
Amy Caterina

F. Noncredit – Course Changes

1. [Course Number and Title: N CTED 905 Basic Tutoring Training and Certification](#)
Short Title: Basic Tutoring Training
Discipline: Career and Technical Education (N CTED)
Distance Learning Offering(s): Online Course
Grading Basis: No Grade
Changed the title, increased lab hours from 16 to 20, updated grade option (Pass/No Pass Only) and open entry/open exit (may be), Learning Outcomes, content, textbooks
Mathews T. Chakkanakuzhi
2. [Course Number and Title: N DSAB 943 Access Technology for Vision Loss](#)
Short Title: Technology for Vision Loss
Discipline: Disability Education (N DSAB)
Grading Basis: Pass/No Pass Only
Added grade option (Pass/No Pass Only) and open entry/open exit (not), added learning outcomes, methods of assessment, updated textbooks, software resources
Sherry Goldsmith

G. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2019**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CHDV 205A	Prerequisite	<u>CHDV 100, CHDV 115, CHDV 105</u>	New
	Corequisite	<u>CHDV 205</u>	
DNCE 283	Prerequisite	<u>DNCE 174</u>	New
DNCE 284	Prerequisite	<u>DNCE 283</u>	New
ENG 49	Corequisite	<u>ENG 100</u>	New
ESL 110	Prerequisite	<u>ESL 103, or eligibility determined through the English as a Second Language placement process or ESL 106</u>	New
MATH 1	Prerequisite	<u>Eligibility determined through the math placement process.</u>	New
	Corequisite	<u>MATH 100</u>	
MATH 14	Corequisite	<u>MATH 101</u>	New
MATH 101	Prerequisite	<u>MATH 60, MATH 56 or eligibility determined through the math placement process</u>	New
MATH 20	Prerequisite	<u>Eligibility determined through the math placement process</u>	New
	Corequisite	<u>MATH 120</u>	
MUS 283	Prerequisite	<u>MUS 174</u>	New
MUS 284	Prerequisite	<u>MUS 283</u>	New
TA 283	Prerequisite	<u>TA 174</u>	New
TA 284	Prerequisite	<u>TA 283</u>	New
ASL 105	Prerequisite	<u>ASL 100, ASL 101</u>	Change
CHDV 105A	Prerequisite (Completion of, or concurrent enrollment in)	CHDV 105	Change
CHDV 105B	Prerequisite (Completion of,	CHDV 105	Change

CHDV 105C	or concurrent enrollment in) Prerequisite (Completion of, or concurrent enrollment in)	CHDV 105	Change
CSIT 230	Recomm. Prep.	CSIT 125	Change
DR 41	Recomm. Prep.	<u>DR 40</u>	Change
EME 210	Prerequisite	<u>EME 209</u>	Change
EME 215	Prerequisite	EME 210	Change
ESL 102	Prerequisite	ESL 101 or <u>ESL 105</u> or eligibility determined through the English as a Second Language placement process	Change
ESL 103	Prerequisite	ESL 102, or eligibility determined through the English as a Second Language placement process	Change
ESL 106	Prerequisite	ESL 105 or ESL 101 or eligibility determined through the English as a Second Language placement process	Change
FIRE 98	Prerequisite	<u>Must have completed an accredited Firefighter 1 Academy or Must have completed an approved internal Fire Department training program that follow State Fire Training 2013 standards for Firefighter 1</u>	Change
MATH 130	Prerequisite	MATH 110, <u>MATH 126</u>	Change
MATH 140	Prerequisite	MATH 135, MATH 110 and MATH 115 or <u>MATH 127</u> or MATH 135 or eligibility determined through the math placement process	Change
PHOT 136	Prerequisite	<u>PHOT 135, PHOT 130</u>	Reactivation

H. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2019**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ESL 31	<u>Online</u>
ESL 110	<u>Online</u>
LT 105	<u>Computer Assisted Instruction</u>
ASL 105	Computer Assisted, Two-Way Video, Television Course, Online Course
CHDV 104	Online
CHDV 115	Online
CHDV 172	Online
CSIT 145	Online
CSIT 230	Online
DNCE 102	Online
ESL 102	Online
ESL 103	Online
JOUR 205	<u>Computer Assisted Instruction</u>
LS 145	Two-Way Video conferencing, One-Way Video Conferencing, Television Course, <u>Online</u>
N CTED 905	Online

VII. **TECHNICAL UPDATE**

- A. Program Title: Drafting Technology: Multimedia
 Discipline: Drafting Technology (DT)
 Award Type: A.S. Degree Major/~~Cert. Achievement~~ 18 units/more
 Total Units: 29 – 30
 Justification: Deactivating Certificate of Achievement only due to low completion rates.
Dennis Lutz

This program was deactivated as a part of last spring's 2018 deactivation campaign. Only the Certificate of Achievement was to be deactivated. The A.S. Degree remains active. This change is effective fall 2018.

- B. **N ESL 982, N ESL 983 and N ESL 984** were proposed and approved via electronic voting on the December 12, 2018 Curriculum Committee agenda. All three courses were proposed with a range of **30-72 hours of lab**. They should have been proposed as **30-72 hours of lecture**. The department would like to correct this mistake and is requesting curriculum committee approval. No other changes are necessary at this time.
(MSC) Powers, Rose

VIII. **DISCUSSION**

A. **Certificates of Proficiency (CPs)**

We now have more information regarding CPs. We do not have to change all CPs as we are still allowed to have certificates which are local only. We still need to develop a plan for CPs that need to change due to their unit totals. The CPs we decide to keep will continue not to be transcribed and also won't be included in the funding formula. There are other impacts to look at which may require changing these such as financial aid, standalone status, etc. There is no deadline to submit these. Certificates 8-11 units may remain however, the college only benefits from Chancellor's Office approved certificates. Certificates of 16-17.5 units should be considered for conversion. We have many totaling 15 units which would be right for conversion. Adding a Coop. Education requirement could be an easy fix to elevate units to acceptable levels. All CTE certificates to be converted will need to go to the Regional Consortium as well as be submitted through the local approval process. Stackable certificates will need to be submitted as a one Cert. Of Achievement. As a District, we still need to look at the reasons for local CPs. Financial aid and any other impacts to students need to be investigated.

B. **Credit for Prior Learning Workgroup**

A subcommittee or workgroup is needed. There has been great rapport with Camp Pendleton and more follow-up work needs to be done. A pilot for CTE programs would be a great start since many commonalities among military careers are CTE in nature. This provides a great opportunity for students. The curriculum committee is the most logical place for this work to originate. Credit for Prior Learning needs to be addressed in general but we should focus first on military credit. Candace and Ben have an interest in leading this discussion (faculty and articulation). Nichol Roe and another CTE faculty member, perhaps CTE, should be added. There seems to be a lot of excitement about working with Palomar. Ben pointed out that this is work that needs to happen, not just for military, but for adult re-entry students/adult college students. There is no mechanism to translate skill hours from on-the-job training to academic credit. Community college and industry are working together to address this need. Industry needs workers with Associate degrees. The workgroup will begin in this vein and then incorporate other faculty into different opportunities. A good place to start is with industry certifications and map these to courses. In addition to Ben and Candace, Sergio Hernandez, Sarah DeSimone and Ed Sprague were suggested.

C. **Board Policy/Administrative Policy 4025 (BP/AP 4025)**

1. Legal Citations for AB and AP 4025
2. AP 4025 Philosophy and Criteria for AS Degree and GE

This is the District's statement about the curriculum committee process to ensure courses meet approved criteria. The committee viewed the AP. The Policies and Procedures Committee wants the Curriculum Committee to refine the language. The language needs to address how we ensure that appropriate approval is happening The AP also needs to reflect how we do this. The committee needs further information from Policies and Procedures in order to proceed.

D. **Course Reviews**

Wendy proposed using a process similar to the deactivation process to accomplish course reviews. Keeping courses up-to-date is essential to articulation with four year institutions. A quick reference will be provided to assist reviewers and drop-in sessions will be scheduled. Reviewers are reminded to update body-of-knowledge, textbooks, assignments and other content. Requisites will also need to be validated.

IX. **REPORTS**

- A. **Accreditation/Kahn** – *There was no report*
 - B. **Articulation/Mudgett**
ASSIST is the official articulation repository. It is still undergoing a technology update. Nothing has been publicly accessible since 2016. ASSIST has come out with a transfer report for CSUs/UCs and GE courses. The report is not always accurate due to data integrity issues. The UCs and CSUs are trying to patch it until ASSIST is back up.
 - C. **AB 705/Sivert**
Departments impacted by AB 705 have been meeting since before summer. Math, English, ESL and Reading have made curriculum changes to address this. It has been a massive undertaking with many background details. Communications regarding progress has been going out but if someone is being left out, let them Shayla know. There should be an announcement close to fast track 2 or census. The CCCApply site still a little shaky. Issues such as inadequate contact repositories and others which would deter a student from completing registration are being addressed.
 - D. **Counseling** - *There was no report*
 - E. **Learning Outcomes/Farrell**
Assessment of Ethical Reasoning and Civic Engagement will be taking place during the spring 2019 semester. Assessment is voluntary this time. The process has been made as simple as possible with faculty being able to utilize Canvas. Information will be going out soon. In the meantime, Learning Outcomes is seeking sample assignments or resources to give other faculty ideas. Please share if you have any. As a way to guide the college, a 3-year framework for our General Education outcomes will be discussed at the next meeting. Our ACCJC annual report will be submitted in March. Faculty are being asked to update all outcome results in Tracdat. There will be follow-up with facilitators next week.
- X. **FUTURE ITEMS FOR DISCUSSION**
- XI. Next meeting February 20, 2019 – 3:00 pm, Room AA-140 – Meeting was adjourned at 4:58 pm.