

**Palomar College**  
**Curriculum Committee**  
Wednesday, September 20, 2017  
Room AA-140, 3:00 pm

- I. Call to Order
- II. Minutes of the September 6, 2017 Curriculum Committee Meeting (Attachment A)
- III. Announcements
- IV. Agenda Changes
- V. **DISCUSSION**
  - A. Curriculum Training
  - B. Governance Structure (Attachment B)
  - C. Distance Education and Accessibility (*January 2018 Compliance*)
  - D. Combined Courses
  - E. Communicating Curriculum Information to Divisions
  - F. 2017-2018 Curriculum Goals (Attachment C)
- VI. **ACTION** - Cross-Listing Policy Form (Draft)/Nelson (Attachment D)
- VII. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2017**:
  - A. **Credit Program Changes**
    1. Program Title: Biology-General\*  
Discipline: Biology (BIOL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 32  
Reflected ZOO and BIOL discipline/number changes, removed ZOO 295 Directed Study course.  
*Richard Albistegui-Dubois*
    2. Program Title: Biology-Preprofessional\*  
Discipline: Biology (BIOL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 29  
Reflected ZOO and BIOL discipline/number changes, removed CHEM 220 and 221 from program requirements.  
*Richard Albistegui-Dubois*
- VIII. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018**:
  - A. **Courses Reviewed/Added Distance Education**
    1. Course Number and Title: DNCE 102 Survey of Dance on Film  
Discipline: Dance (DNCE)  
Associate Degree General Education - C: Humanities  
Associate Degree Multicultural Requirement - Yes  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Minor updates to objectives, updated content, textbooks, outside assignments, critical thinking and required writing, added online.  
*Margaret M. Faulkner*

2. Course Number and Title: FASH 136 Advanced Sewing for Apparel  
Discipline: Fashion (FASH)  
Prerequisites: FASH 135  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Updated textbooks, required reading and suggested reading, added online.  
*Rita Campo Griggs*

**B. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Spring 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
FASH 136	Prerequisite	FASH 135	Review/DE

**C. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
DNCE 102	<u>Online</u>
FASH 136	<u>Online</u>

- IX. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018**:

**A. New Credit Programs**

1. Program Title: Basic Dance Certificate (*Requires Chancellor's Office approval*)  
Discipline: Dance (DNCE)  
Award Type: Certificate of Achievement  
Total Units: 18.5  
Rationale: This Certificate is designed to introduce students to the breadth and depth of dance as a field of study and to career options within the discipline.  
*Margaret M. Faulkner*
2. Program Title: Deaf Studies\* (*Requires Chancellor's Office approval*)  
Discipline: American Sign Language (ASL)  
Award Type: A.S. Degree Major  
Total Units: 25  
Rationale: This program involves the first two years of ASL Conversational skills development and successful interactions with Deaf people. This program will prepare students to enter into the ASL/English Interpreter Training Program if they wish to continue their studies further. They may also wish to continue their Deaf Studies by transferring to a four-year university to attain a baccalaureate degree in the field or to continue further into entering Deaf Education, Counseling, etc.  
*Kevin F. McLellan*

**B. Credit Program Changes**

1. Program Title: American Sign Language-English Interpreting\*  
Discipline: American Sign Language (ASL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 33.5  
Changed program title from American Sign Language/English Interpreter Training Program.  
*Kevin F. McLellan*

2. Program Title: Apprenticeship-Drywall/Lather  
Discipline: AP Drywall/Lather (AP DL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 21.00 - 24.50  
Added AP AC 705, 706, 711, 739, 774, 704, 723, 726, 728, 730, 731, and 732, reflected cross-listings for AP C/AP DL 739, AP C/AP AC/AP DL/AP PL 774 and AP DL/AP AC 704, updated total units.  
*Wendy Nelson*
  3. Program Title: Information Technology\*  
Discipline: Computer Science and Information Technology - Information Technology (CSIT)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 30  
Removed CSIT 120 and added CSIT 125 from requirements, removed CSWB 130 and CSWB 220 from electives.  
*Ronald Burgher*
  4. Program Title: Mathematics\*  
Discipline: Mathematics (MATH)  
Award Type: A.S. Degree Major  
Total Units: 19 – 21  
Changed CSCI 220 to CSCI 112.  
*Jay R. Wiestling*
  5. Program Title: Unmanned Aircraft System (UAS) \* (*Chancellor's Office approval required*)  
Discipline: Geography (GEOG)  
Award Type: Certificate of Achievement  
Total Units: 15  
Changed Certificate of Proficiency to Certificate of Achievement, added GEOG/GCIP/GEOL 158, updated total units from 14 to 15.  
*Wing H. Cheung*
- C. **Credit Course Changes**
1. Course Number and Title: ASL 206 American Sign Language IV\*  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 205  
Course Included in the following programs:
    - a. Deaf Studies, A.S. Degree MajorAssociate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C2: Humanities  
IGETC Area 3: Arts and Humanities - 3B: Humanities  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Updated description, objectives, textbooks, required reading, suggested reading, critical thinking and required writing, removed distance ed.,(Television Course, Online, Two-Way Video and Computer Assisted, updated CB 11 to Credit Course, XB09 to N, added recommendation for IGETC Area 3B transfer status.  
*Kevin F. McLellan*
  2. Course Number and Title: ASL 210 Interpreting I\*  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 206,  
Co-requisites: ASL 210L,  
Recommended Prep: ASL 110, and ASL 115, and ENG 100

Transfer Acceptability: CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online

Added ASL 210L as a corequisite, updated objectives, methods of instruction, content, textbooks, outside assignments and methods of assessment, updated CB11 to Credit Course.

*Melissa B. Smith*

3. Course Number and Title: ASL 211 Interpreting II\*  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 210, and ASL 110, and ASL 208,  
Co-requisites: ASL 211L,  
Recommended Prep: ENG 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Added ASL 211L as corequisite, updated objectives, content, outside assignments and methods of assessment.  
*Melissa B. Smith*
4. Course Number and Title: ASL 211L Interpreting II Lab\*  
Discipline: American Sign Language (ASL)  
Co-requisites: ASL 211  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Changed unit value from 0.5 to 1, fixed lab hours from 24-27 hours to 3 hours, updated objectives, content, suggested reading, outside assignments and methods of assessment, added Television, Online, Two-Way Video and Computer Assisted.  
*Melissa B. Smith*
5. Course Number and Title: ASL 215L Interpreting III Lab\*  
Discipline: American Sign Language (ASL)  
Co-requisites: ASL 215  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Removed unit value of 2, removed lab hours of 6, updated objectives, methods of instruction, content, textbooks and methods of assessment , added Television, Online, Two-Way Video and Computer Assisted.  
*Melissa B. Smith*
6. Course Number and Title: AT 105 Automotive Electricity\*  
Discipline: Automotive Technology (AT)  
Co-requisites: AT 105L  
Course Included in the following programs:
  - a. Auto Chassis and Drive Lines, A.S. Degree/Cert. of Achieve.
  - b. Auto Collision Repair, A.S. Degree/Cert. of Achieve.
  - c. Electronic Tune-Up and Computer Control Systems, A.S. Degree/Cert. of Achieve.
  - d. Mechanics-General, A.S. Degree/Cert. of Achieve.Transfer Acceptability: CSU  
Decreased unit value from 3 to 2, decreased lecture hours from 2 to 1, updated description, content, textbooks and suggested reading, updated CB11 to Credit Course.  
*Steven L. Bertram*
7. Course Number and Title: CINE 100 Art of the Cinema\*  
Discipline: Cinema (CINE)  
Course Included in the following programs:
  - e. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)

Associate Degree General Education - C: Humanities  
 CSU GE Area C: Arts and Humanities - C1: Arts  
 IGETC Area 3: Arts and Humanities - 3A: Arts  
 Transfer Acceptability: UC, CSU  
 Distance Learning Offering(s): Online

Updated description, objectives, methods of instruction, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.

*Lisa Cecere*

8. Course Number and Title: CINE 120 Film Criticism\*

Discipline: Cinema (CINE)

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C1: Arts

IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU

Updated objectives, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, updated CB11 to Credit Course.

*Lisa Cecere*

**D. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ASL 206	Prerequisite	ASL 205	Change
ASL 210	Prerequisite	ASL 206	Change
	Corequisite	<u>ASL 210L</u>	
	Recomm. Prep.	ASL 110, and ASL 115 and ENG 100	
ASL 211	Prerequisite	ASL 210, and ASL 110, and ASL 208	Change
	Corequisite	<u>ASL 211L</u>	
	Recomm. Prep.	ENG 100	
ASL 211L	Corequisite	ASL 211	Change
ASL 215L	Corequisite	ASL 215	Change
AT 105	Corequisite	AT 105L	Change

**E. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ASL 206	<del>Telecourse, Online, Two-Way Video, Computer Assisted</del>
ASL 210	Computer Assisted, Video Two Way, Telecourse, Online
ASL 211	Computer Assisted, Video Two Way, Telecourse, Online
ASL 211L	<u>Computer Assisted, Video Two Way, Telecourse, Online</u>
ASL 215L	<u>Computer Assisted, Video Two Way, Telecourse, Online</u>
CINE 100	<u>Online</u>

**X. FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **SPRING 2018**:

**A. Courses Reviewed/Added Distance Education**

1. Course Number and Title: CINE 123 Queer Cinema

Discipline: Cinema (CINE)

Associate Degree General Education - C: Humanities

CSU GE Area C: Arts and Humanities - C2: Humanities

IGETC Area 3: Arts and Humanities - 3B: Humanities

\*denotes course being processed through old approval process

Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Updated textbooks, critical thinking and required writing, added online.  
*Lisa Cecere*

**B. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CINE 123	<u>Online</u>

XI. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

**A. New Credit Programs**

1. Program Title: Film, Television, and Electronic Media  
Discipline: Cinema (CINE)  
Award Type: AS-T Transfer Major (18 units or more)  
Total Units: 18.00 - 21.00  
Program Justification: To prepare students for a seamless transfer into the CSU system to complete a baccalaureate degree in Film, Television and Electronic Media.  
*Candace Rose*
2. Program Title: History  
Discipline: History (HIST)  
Award Type: AA-T Transfer Major (18 units or more)  
Total Units: 18.00  
Program Justification: To prepare students for transfer into a History program at a CSU. This program fulfills the state requirements for the History Associate Degree for Transfer.  
*Travis Ritt*

**B. Credit Course Changes**

1. Course Number and Title: ASL 205 American Sign Language III\*  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 101  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C2: Humanities  
IGETC Area 3: Arts and Humanities - 3B: Humanities  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Updated description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, removed distance ed. (online, television, computer assisted and two-way video).  
*Kevin F. McLellan*
2. Course Number and Title: CINE 125 / DBA 125 Beginning Single Camera Film and Video Production  
Short Title: BEGIN FILM/VIDEO PRODUCTION  
Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)  
Recommended Prep: CINE 100, or DBA 100L  
Course Included in the following programs:
  - a. Cinema, A.A. Degree/Cert. of Achieve.
  - b. Digital Media. Cert. of Proficiency

- c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
- d. Radio and Television, A.A. Degree/Cert. of Achieve.

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated title, description, objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.

*Lisa Cecere*

- 3. Course Number and Title: CINE 225 / DBA 225 Intermediate Single Camera Film and Video Production

Short Title: Interm Film/Video Production

Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)

Prerequisites: CINE 125 / DBA 125

Course Included in the following programs:

- a. Cinema, A.A. Degree/Cert. of Achieve.
- b. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
- c. Radio and Television, A.A. Degree/Cert. of Achieve.
- d. University Studies: Emphasis in Media and Communication, A.S. Degree

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated title, description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing, added "Other" delivery method (3 hours of lab work per week to be online in addition to the 3 hours of lab work done on campus).

*Lisa Cecere*

- 4. Course Number and Title: DBA 110 Broadcast and Media Writing

Discipline: Digital Broadcast Arts (DBA)

Course Included in the following programs:

- a. Cinema, A.A. Degree/Cert. of Achieve.
- b. Digital Video, A.S. Degree/Cert. of Achieve.
- c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
- d. University Studies: Emphasis in Media and Communication, A.S. Degree

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Grading Basis: Grade Only

Updated title, description, objectives, methods of instruction, outline, textbooks, suggested reading, critical thinking, required writing and methods of assessment, added online.

*Lisa Carmichael*

- 5. Course Number and Title: DBA 120 / ENT 120 Digital Television Studio Production

Short Title: Digital TV Studio Production

Discipline: Digital Broadcast Arts (DBA) / Entertainment Technology (ENTT)

Course Included in the following programs:

- a. Digital Video, A.S. Degree/Cert. of Achieve.
- b. Entertainment technology, Cert. of Achieve.
- c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
- d. Public Relations, Certificate of Proficiency
- e. Radio and Television, A.A. Degree/Cert. of Achieve.

Transfer Acceptability: CSU

Grading Basis: Grade Only

Updated title, description, objectives, methods of instruction, outline, textbooks, outside assignments, required writing, required writing and methods of assessment.

*Lisa Carmichael*

6. Course Number and Title: TA 150 Dramatic Literature and Script Analysis\*  
Short Title: Dramatic Literature  
Discipline: Theatre Arts (TA)  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online  
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required writing, methods of assessment, added two-way video conferencing and one-way video conferencing.  
*Chris Sinnott*

**C. Credit Course Reactivations**

1. Course Number and Title: ACR 101 Air Conditioning, Heating, and Refrigeration: Mechanical\*  
Short Title: A/C HEAT/REFRIG: MECHANICAL  
Discipline: Air Conditioning/Heating/Refrigeration (ACR)  
Transfer Acceptability: CSU  
Grading Basis: Grade Only  
Justification: Bringing back ACR Change number to ACR-101  
*Dennis C. Lutz*
2. Course Number and Title: ACR 102 Air Conditioning, Heating, and Refrigeration: Electrical\*  
Short Title: A/C, HEAT, REFRIG: ELECTRICAL  
Discipline: Air Conditioning/Heating/Refrigeration (ACR)  
Transfer Acceptability: CSU  
Grading Basis: Grade Only  
Justification: Bringing back ACR Change number to ACR-102  
*Dennis C. Lutz*
3. Course Number and Title: NURS 120 Pharmacology For Nurses I\*  
Discipline: Nursing Education (NURS)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Justification: The Nursing department recognized the need for additional pharmacological preparation for the entry level nursing student to increase success and reduce attrition.  
*Julia Robinson*
4. Course Number and Title: NURS 121 Pharmacology for Nurses II\*  
Discipline: Nursing Education (NURS)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Justification: The Nursing department recognized the need for additional pharmacological preparation for the entry level student to increase success and reduce attrition.  
*Julia Robinson*
5. Course Number and Title: NURS 140 Adult Health Assessment\*  
Discipline: Nursing Education (NURS)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Justification: The Nursing department recognized the need for additional health assessment preparation for the entry level nursing student to increase success and reduce attrition.  
*Julia Robinson*



**D. Credit Course Deactivations**

1. Course Number and Title: COUN 45 Basic Study Skills\*  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Spring 2014  
*Patrick J OBrien*
2. Course Number and Title: COUN 48 Overcoming Test Anxiety\*  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Fall 2014  
*Patrick J OBrien*
3. Course Number and Title: COUN 49 Introduction to Financial and Academic Resources\*  
Short Title: Financial/Academic Resources  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Spring 2005. No longer necessary  
*Patrick J OBrien*

**E. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ASL 205	Prerequisite	ASL 101	Change
CINE/DBA 125	Recomm. Prep.	CINE 100, or DBA 100L	Change
CINE/DBA 225	Prerequisite	CINE/DBA 125	Change

**F. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CINE 123	<u>Online</u>
CINE/DBA 125	<u>Online</u>
CINE/DBA 225	<u>Online, Other</u>
DBA 110	<u>Online</u>
TA 150	<u>Video Two-Way, Video One-Way, Telecourse, Online</u>
NURS 120	<u>Online</u>
NURS 121	<u>Online</u>
NURS 140	<u>Online</u>

**XII. INFORMATION**

**A. Annual Credit Course Certification**

1. Course Accuracy in accordance with the current CCCCO Program and Course Approval Handbook (PCAH)
2. Accuracy of course hours and units in accordance with CCCCO Course Calculations
3. The Course Outline of Record has been approved by the District Governing Board
4. Training is provided for college personnel regarding curriculum rules and regulations concerning compliance
5. Local policy, regulations or procedures have been developed relative to the relationship between contact hours, outside of class hours, and credit for consistency in awarding units of credit

\*denotes course being processed through old approval process

B. **Course Outline Reviews**

The following courses have completed the course outline review process between September 1, 2017 and September 15, 2017 and are effective Fall 2017.

ECON 100 Basic Economics

C. **2017-2018 Curriculum Activity Summary**

<b>Proposal Type</b>	<b>Current Agenda (Actions)</b>	<b>2017-2018 Cumulative</b>
New Credit Courses	0	2
New Noncredit Courses	0	0
Credit Course Changes	8	8
Noncredit Course Changes	0	0
Credit Course Reactivations	0	0
Noncredit Reactivations	0	0
Credit Course Deactivations	0	0
Noncredit Deactivations	0	0
Course Reviews (5/10/2017 – 9/1/2017)	3	3
Course Reviews/Added DE	2	2
New Credit Programs	2	2
New Noncredit Programs	0	0
Credit Program Changes	5	5
Program Deactivations	0	0
<b>Total Activity</b>	<b>20</b>	<b>22</b>

XIII. **REPORTS**

- A. Academic Technology/Payn
- B. Accreditation/Kahn
- C. Articulation/Mudgett
- D. Basic Skills/Sivert
- E. Counseling/Waite
- F. Distance Learning Approvals/Sosa
- G. General Education
- H. Learning Outcomes/Nelson
- I. Multicultural Approvals/Thomson
- J. Prerequisite Approvals/Dixon

XIV. **FUTURE ITEMS FOR DISCUSSION**

- XV. **ADJOURNMENT** - Next meeting October 4, 2017 – 3:00 pm, Room AA-140