

**Palomar College**  
**Curriculum Committee Meeting Agenda**  
Wednesday September 6, 2017  
Room AA-140 at 3:00 pm

- I. **Call to Order**
- II. **Minutes of the May 17, 2017 Curriculum Committee Meeting (Attachment A)**
- III. **Announcements**
- IV. **Agenda Changes**
- V. **DISCUSSION**
  - A. Advanced Placement Credit Policy/Mudgett (Attachment B)
  - B. New Curriculum Approval Process/Nelson
  - C. Cross-Listing Policy Form (Draft)/Nelson (Attachment C)
  - D. SLO Language (Handout)
  - E. Palomar Curriculum Institute (Handout)
- VI. **ACTION – SECOND READING/OLD PROCESS** - The following curriculum changes, pending appropriate approvals, will be effective **Fall 2017**:
  - A. **Credit Courses - New**
    1. Course Number and Title: AP IT 707 Motor Control, Safety Training and Certifications  
Short Title: Mtr Contrl, Sfty Train & Cert  
Discipline: AP Intelligent Transport (AP IT)  
Prerequisites: Student is a Registered State Indentured Apprentice  
Course Included in the following programs:
      - a. Intelligent Transportation Systems Apprenticeship, A.S. Degree Major/Cert.  
Achievement 18 units/more  
Transfer Acceptability: UC, CSU  
new course for the new intelligent transportation program  
*Jenny Ferrero*
    2. Course Number and Title: AP IT 708 Electrical Certification and Project Supervision  
Short Title: Electrical Cert & Project Sup  
Discipline: AP Intelligent Transport (AP IT)  
Prerequisites: Student is a State Registered Indentured Apprentice  
Course Included in the following programs:
      - a. Intelligent Transportation Systems Apprenticeship, A.S. Degree Major/Cert.  
Achievement 18 units/more  
Transfer Acceptability: UC, CSU  
Required for IT program degree  
*Jenny Ferrero*
  - B. **Credit Course Changes**
    1. Course Number and Title: ASL 100L American Sign Language I (Lab)  
Discipline: American Sign Language (ASL)  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Grading Basis: Grade/Pass/No Pass Only  
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC, added online.  
*Melissa Smith*

2. Course Number and Title: ASL 101L American Sign Language II (Lab)  
Short Title: American Sign Language II Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Television  
Grading Basis: Grade/Pass/No Pass Only  
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC.  
*Melissa Smith*
  3. Course Number and Title: ASL 205L American Sign Language III (Lab)  
Short Title: American Sign Language III Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Television  
Grading Basis: Grade/Pass/No Pass Only  
Change units from .5 to 1.0, change lab hours from 1.5 to 3. Recommend transfer to UC.  
*Melissa Smith*
  4. Course Number and Title: TA 150 Dramatic Literature and Script Analysis  
Short Title: Dramatic Literature  
Discipline: Theatre Arts (TA)  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online  
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required writing, methods of assessment, added two-way video conferencing and one-way video conferencing.  
*Chris Sinnott*
- C. **Credit Courses – Deactivations**
1. Course Number and Title: COUN 45 Basic Study Skills  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Spring 2014  
*Patrick J OBrien*
  2. Course Number and Title: COUN 48 Overcoming Test Anxiety  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Fall 2014  
*Patrick J OBrien*
  3. Course Number and Title: COUN 49 Introduction to Financial and Academic Resources  
Short Title: Financial/Academic Resources  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Spring 2005. No longer necessary  
*Patrick J OBrien*
- D. **Credit Courses - Reactivations**
1. Course Number and Title: ACR 101 Air Conditioning, Heating, and Refrigeration: Mechanical  
Short Title: A/C HEAT/REFRIG: MECHANICAL  
Discipline: Air Conditioning/Heating/Refrigeration (ACR)

Transfer Acceptability: CSU  
Grading Basis: Grade Only  
Bringing back ACR Change number to ACR-101  
*Dennis C. Lutz*

- Course Number and Title: ACR 102 Air Conditioning, Heating, and Refrigeration: Electrical  
Short Title: A/C, HEAT, REFRIG: ELECTRICAL  
Discipline: Air Conditioning/Heating/Refrigeration (ACR)  
Transfer Acceptability: CSU  
Grading Basis: Grade Only  
Bringing back ACR Change number to ACR-102  
*Dennis C. Lutz*

**E. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ASL 100L	<u>Online</u> , Computer Assisted, Television
ASL 101L	Computer Assisted, Television
ASL 205L	Computer Assisted, Television
TA 150	Television, Online, <u>Two-Way Video conferencing</u> , <u>One-Way Video Conferencing</u>

**F. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2017.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
AP IT 707	Prerequisite	Student is a Registered State indentured Apprentice	New
AP IT 708	Prerequisite	Student is a Registered State indentured Apprentice	New

- VII. **FIRST READING/NEW PROCESS/PROPOSALS READY-TO-LAUNCH** – These proposals have completed **Pre-Launch** and are ready for Curriculum Committee **first reading**. Once approved, these proposals will be ready for **Launch**.

**A. Added Distance Education Only – Effective Spring 2018**

- Course Number and Title: DNCE 102 Survey of Dance on Film  
Discipline: Dance (DNCE)  
Associate Degree General Education - C: Humanities  
Associate Degree Multicultural Requirement - Yes  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Minor updates to objectives, updated content, textbooks, outside assignments, critical thinking and required writing, added online.  
*Margaret M. Faulkner*
- Course Number and Title: FASH 136 Advanced Sewing for Apparel  
Discipline: Fashion (FASH)  
Prerequisites: FASH 135  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Updated textbooks, required reading and suggested reading, added online.  
*Rita Campo Griggs*

**B. New Programs**

1. Program Title: Basic Dance Certificate (*Requires Chancellor's Office approval*)  
Discipline: Dance (DNCE)  
Award Type: Certificate of Achievement  
Total Units: 18.5  
Rationale: This Certificate is designed to introduce students to the breadth and depth of dance as a field of study and to career options within the discipline.  
*Margaret M. Faulkner*
2. Program Title: Deaf Studies (*Requires Chancellor's Office approval*)  
Discipline: American Sign Language (ASL)  
Award Type: A.S. Degree Major  
Total Units: 25  
Rationale: This program involves the first two years of ASL Conversational skills development and successful interactions with Deaf people. This program will prepare students to enter into the ASL/English Interpreter Training Program if they wish to continue their studies further. They may also wish to continue their Deaf Studies by transferring to a four-year university to attain a baccalaureate degree in the field or to continue further into entering Deaf Education, Counseling, etc.  
*Kevin F. McLellan*

**C. Program Changes**

1. Program Title: American Sign Language-English Interpreting  
Discipline: American Sign Language (ASL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 33.5  
Changed program title from American Sign Language/English Interpreter Training Program.  
*Kevin F. McLellan*
2. Program Title: Apprenticeship-Drywall/Lather  
Discipline: AP Drywall/Lather (AP DL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 21.00 - 24.50  
Added AP AC 705, 706, 711, 739, 774, 704, 723, 726, 728, 730, 731, and 732, reflected cross-listings for AP C/AP DL 739, AP C/AP AC/AP DL/AP PL 774 and AP DL/AP AC 704, updated total units.  
*Wendy Nelson*

**D. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Spring 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
FASH 136	Prerequisite	FASH 135	Review/DE

**E. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
DNCE 102	<u>Online</u>
FASH 136	<u>Online</u>

VIII. **FIRST READING/OLD PROCESS** - Curricular actions will be brought back for Curriculum approval at the **September 20, 2017** meeting. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **Credit Course Changes**

1. Course Number and Title: ASL 206 American Sign Language IV  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 205  
Course Included in the following programs:
  - a. Deaf Studies, A.S. Degree MajorAssociate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C2: Humanities  
IGETC Area 3: Arts and Humanities - 3B: Humanities  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Updated description, objectives, textbooks, required reading, suggested reading, critical thinking and required writing, removed distance ed.,(Television Course, Online, Two-Way Video and Computer Assisted, updated CB 11 to Credit Course, XB09 to N, added recommendation for IGETC Area 3 and Area 6 transfer status.  
*Kevin F. McLellan*
2. Course Number and Title: ASL 206L American Sign Language IV (Lab)  
Short Title: American Sign Language IV Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Grading Basis: Grade/Pass/No Pass  
Changed units from 0.5 or 1 to 1, changed lab hours from 1.5-3 to 1-3, updated methods of instruction, textbooks and methods of assessment, added online, recommendation for addition of UC transfer status.  
*Melissa B. Smith*
3. Course Number and Title: ASL 210 Interpreting I  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 206,  
Co-requisites: ASL 210L,  
Recommended Prep: ASL 110, and ASL 115, and ENG 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Added ASL 210L as a corequisite, updated objectives, methods of instruction, content, textbooks, outside assignments and methods of assessment, updated CB11 to Credit Course.  
*Melissa B. Smith*
4. Course Number and Title: ASL 211 Interpreting II  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 210, and ASL 110, and ASL 208,  
Co-requisites: ASL 211L,  
Recommended Prep: ENG 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Added ASL 211L as corequisite, updated objectives, content, outside assignments and methods of assessment.  
*Melissa B. Smith*
5. Course Number and Title: ASL 211L Interpreting II Lab  
Discipline: American Sign Language (ASL)

Co-requisites: ASL 211  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Changed unit value from 0.5 to 1, fixed lab hours from 24-27 hours to 3 hours, updated objectives, content, suggested reading, outside assignments and methods of assessment, added Television, Online, Two-Way Video and Computer Assisted.

*Melissa B. Smith*

6. Course Number and Title: ASL 215L Interpreting III Lab  
Discipline: American Sign Language (ASL)  
Co-requisites: ASL 215  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Video Two Way, Telecourse, Online  
Removed unit value of 2, removed lab hours of 6, updated objectives, methods of instruction, content, textbooks and methods of assessment, added Television, Online, Two-Way Video and Computer Assisted.  
*Melissa B. Smith*
7. Course Number and Title: AT 105 Automotive Electricity  
Discipline: Automotive Technology (AT)  
Co-requisites: AT 105L  
Transfer Acceptability: CSU  
Decreased unit value from 3 to 2, decreased lecture hours from 2 to 1, updated description, content, textbooks and suggested reading, updated CB11 to Credit Course.  
*Steven L. Bertram*
8. Course Number and Title: BUS 204 Quantitative Business Analysis  
Discipline: Business Education (BUS)  
Prerequisites: BUS 175, or ACCT 104, , and MATH 60,  
Recommended Prep: MATH 120  
Course Included in the following programs:
  - a. Business Administration, AS-T Transfer Major (18 units or more)Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Added prerequisites of BUS 175 or ACCT 104 and MATH 60, removed MATH 60 as recommended preparation, removed SDSU and CSUSM STAT 119 transfer GE course status, updated CB11 to Credit Course.  
*Michael Gilkey*
9. Course Number and Title: CINE 100 Art of the Cinema  
Discipline: Cinema (CINE)  
Course Included in the following programs:
  - a. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Updated description, objectives, methods of instruction, content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.  
*Lisa Cecere*
10. Course Number and Title: CINE 120 Film Criticism  
Discipline: Cinema (CINE)

Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU

Updated objectives, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, updated CB11 to Credit Course.

*Lisa Cecere*

**B. Credit Program Changes**

1. Program Title: Information Technology  
Discipline: Computer Science and Information Technology - Information Technology (CSIT)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 30  
Removed CSIT 120 and added CSIT 125 from requirements, removed CSWB 130 and CSWB 220 from electives.  
*Ronald Burgher*
2. Program Title: Mathematics  
Discipline: Mathematics (MATH)  
Award Type: A.S. Degree Major  
Total Units: 19 – 21  
Changed CSCI 220 to CSCI 112.  
*Jay R. Wiestling*
3. Program Title: Unmanned Aircraft System (UAS) (*Chancellor's Office approval required*)  
Discipline: Geography (GEOG)  
Award Type: Certificate of Achievement  
Total Units: 15  
Changed Certificate of Achievement to Certificate of Proficiency, added GEOG/GCIP/GEOL 158, updated total units from 14 to 15.  
*Wing H. Cheung*

**C. Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ASL 206	Prerequisite	ASL 205	Change
ASL 210	Prerequisite	ASL 206	Change
	Corequisite	<u>ASL 210L</u>	
	Recomm. Prep.	ASL 110 and ASL 115, and ENG 100	
ASL 211	Prerequisite	ASL 210, and ASL 110, and ASL 208	Change
	Corequisite	<u>ASL 211L</u>	
	Recomm. Prep.	ENG 100	
ASL 211L	Corequisite	ASL 211	Change
ASL 215L	Corequisite	ASL 215	Change
AT 105	Corequisite	AT 105L	Change
BUS 204	Prerequisite	<u>BUS 175, or ACCT 104 and MATH 60</u>	Change
	Recomm.. Prep	<del>MATH 60</del> , MATH 120	

**D. Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
ASL 206	Television, Online, Two-Way Video, Computer Assisted
ASL 206L	<u>Online</u> , Computer Assisted, Television

ASL 210	Computer Assisted, Video Two-Way, Television, Online
ASL 211	Computer Assisted, Video Two-Way, Television, Online
ASL 211L	<u>Computer Assisted, Video Two-Way, Television, Online</u>
ASL 215L	<u>Computer Assisted, Video Two-Way, Television, Online</u>
BUS 204	Online
CINE 100	Online

- IX. **FIRST READING/OLD PROCESS** - Curricular actions will be brought back for Curriculum approval at the **September 20, 2017** meeting. Pending appropriate approvals, they will be effective **FALL 2017**:

A. **Credit Course Changes**

- Program Title: Biology-General  
Discipline: Biology (BIOL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 32  
Reflected ZOO and BIOL discipline/number changes, removed ZOO 295 Directed Study course.  
*Richard Albistegui-Dubois*
- Program Title: Biology-Preprofessional  
Discipline: Biology (BIOL)  
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more  
Total Units: 29  
Reflected ZOO and BIOL discipline/number changes, removed CHEM 220 and 221 from program requirements.  
*Richard Albistegui-Dubois*

X. **INFORMATION**

B. **Technical Corrections**

- MUS 110 – MUS 103** should have been **removed** as a **prerequisite**.

C. **Course Outline Reviews**

The following courses have completed the course outline review process between May 10, 2017 and September 1, 2017 and are effective Fall 2017.

CHEM	105	Fundamentals of Organic Chemistry
HIST	102	History of the United States Since Reconstruction
LT	110	Library Operational Skills/Technical Services

D. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	2	0
New Noncredit Courses	0	0
Credit Course Changes	4	0
Noncredit Course Changes	0	0
Credit Course Reactivations	2	0
Noncredit Reactivations	0	0
Credit Course Deactivations	3	0
Noncredit Deactivations	0	0
Course Reviews (5/10/2017 – 9/1/2017)	3	0
New Credit Programs	0	0



New Noncredit Programs	0	0
Credit Program Changes	0	0
Program Deactivations	0	0
<b>Total Activity</b>	<b>14</b>	<b>0</b>

XI. **Reports (Two minutes)**

- A. Academic Technology/Payn
- B. Accreditation/Kahn
- C. Articulation/Mudgett
- D. Basic Skills/Sivert
- E. Counseling/Waite
- F. Distance Learning Approvals/Sosa
- G. General Education
- H. Learning Outcomes/Nelson
- I. Multicultural Approvals/Thomson
- J. Prerequisite Approvals/Dixon

XII. **Future Items for Discussion**

- A. Governance Structure
- B. Distance Education and Accessibility (Compliance necessary by January 2018)
- C. Combined Courses

XIII. **Adjournment** - Next Meeting, September 20, 2017 3:00 pm, Room AA-140