

**Palomar College**  
**Curriculum Committee Orientation and Training**  
Wednesday August 30, 2017  
Room AA-140 at 3:00 pm

**Curriculum Co Chairs**

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- I. **Welcome**
- II. **Introductions**
- III. **Resources**
  - A. Timeline (Attachment A)
  - B. Catalog and Addendum <http://www2.palomar.edu/pages/catalog/> (Attachment B)
  - C. The Course Outline of Record: A Curriculum Reference Guide (Handout)
    - A. Best Practices
      1. Program/Course Originators
  - D. PCAH
  - E. Curriculum Website - <http://www2.palomar.edu/pages/curriculum/>
    - A. Curricunet Quick Reference Guide (Attachment C)
- IV. **Curriculum Committee**
  - A. Role and Purpose
    - A. Credit Course Certification/Curriculum Sign-Off (Attachment D)
    - B. College Enforcement
  - B. Division Representation (Attachment E)
    - A. Making our Structure Work/Division Homework
    - B. Role of Division and At-Large Curriculum Representatives
  - C. Curriculum within the Governance Structure
  - D. New Approval Process (Attachment F)
    - A. Best Practices for Approvers
  - E. Faculty Purview and the 10+1+1
  - F. Accessing Curricunet - <http://www.curricunet.com/palomar/index.cfm>
- V. **Curriculum Training**
  - A. Palomar Curriculum Institute
- VI. **Noncredit**
- VII. **Adjournment** - Next Meeting - September 6, 2017 3:00 pm, Room AA-140