Palomar College Curriculum Committee

Wednesday, November 1, 2017 Room AA-140, 3:00 pm

- I. Call to Order
- II. Minutes of the October 18, 2017 Curriculum Committee Meeting (Attachment A)
- III. Announcements
 - A. 11/18/17-Fall Curriculum Regional Meeting Long Beach City College-Pacific Coast Campus, Cost: Free Registration: http://asccc.org/events/2017-11-18-170000-2017-11-18-233000/fall-curriculum-regional-south
- IV. Agenda Changes
- V. <u>ACTION SECOND READING</u> The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018**:

A. Courses Reviewed/Added Distance Education

1. Course Number and Title: HIST 130 Women in United States History (SBS)

Discipline: History (HIST)

Associate Degree General Education – D: Social and Behavioral Sciences

CSU GE Area D: Social Sciences - D4: Gender Studies; D6: History

IGETC Area 4: Social and Behavioral Sciences – 4D Gender Studies; 4F: History

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online, Television, Computer Assisted

Updated suggested reading, outside assignments, critical thinking and methods of assessment,

added online, television and computer assisted.

Catherine Gwin

2. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u> <u>Learning Offerings</u>

HIST 130 Online, television, computer assisted

VI. <u>ACTION – SECOND READING</u> – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018**:

A. New Credit Programs

1. Program Title: Drone Technology (AMBA)

Discipline: Graphic Communications - Imaging and Publishing (GCIP) Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 21.00 - 31.00

Justification: To help students gain employment as UAS operators or UAS technicians in fields

that deploy UAS. Mark J. Bealo

2. Program Title: Film, Television, and Electronic Media

Discipline: Cinema (CINE)

Award Type: AS-T Transfer Major (18 units or more)

Total Units: 18.00 - 21.00

Justification: Transfer degree to facilitate transfer to CSUs and comply with ADT requirements.

Candace Rose

3. Program Title: History Discipline: History (HIST)

Award Type: AA-T Transfer Major (18 units or more)

Total Units: 18.00

Program Justification: To prepare students for transfer into a History program at a CSU. This

program fulfills the state requirements for the History Associate Degree for Transfer.

Travis Ritt

B. New Credit Courses

 Course Number and Title: GEOG 158 / GCIP 158 / GEOL 158 Small Unmanned Aircraft Systems Procedures and Regulations (MNHCS)

Short Title: sUAS Remote Pilot Regulations

Discipline: Geography (GEOG)/Graphic Communications-Imaging and Publishing (GCIP)/Geology (GEOL)

Course Included in the following programs:

a. Drone Technology, A.S. Degree Major/Cert. Achievement 18 units/more

b. Unmanned Aircraft System (UAS), Certificate of Achievement

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Justification: This is a required course for the proposed Drone Technology CA/AS program. I have already received permission to cross list this course with GEOL (Sean Figg) and GCIP (Mark Bealo).

Wing H. Cheung

2. Course Number and Title: SOC 175 Introduction to LBGTQ Studies (SBS)

Discipline: Sociology (SOC)

Associate Degree General Education - D: Social and Behavioral Sciences

Associate Degree Multicultural Requirement - Yes CSU GE Area D: Social Sciences - D3: Ethnic Studies

IGETC Area 4: Social and Behavioral Sciences - 4D: Gender Studies

IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Justification: We have a significant population of gay and lesbian students as well as increasing awareness of the history and participation of LBGTQ persons in every aspect of American society.

Susan A. Miller

C. Credit Course Changes

1. Course Number and Title: RS 101 World Religions

Discipline: Religious Studies (RS)

Associate Degree General Education - C: Humanities Associate Degree Multicultural Requirement - Yes CSU GE Area C: Arts and Humanities - C2: Humanities IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Updated objectives, content, textbooks, suggested reading, outside assignments, critical thinking and required writing, added approval for Multicultural Requirement.

Craig A. Forney

D. Credit Course Reactivations

1. Course Number and Title: RS 103 Religion and American Political Institutions

Short Title: Rel and Amer Pol Institutions

Discipline: Religious Studies (RS)

Associate Degree General Education - D: Social and Behavioral Sciences

American History & Institutions - Sequence - RS 102 American History & Institutions - Combination - RS 102

CSU GE Area D: Social Sciences - D6: History

IGETC Area 4: Social and Behavioral Sciences - 4F: History

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Justification: Reactivation of the course to pair with RS 102 and meet the U.S. History, Institutions, and Ideals Requirement. Also, the course topic is of growing importance.

Craig A. Forney

E. Credit Course Deactivations

1. Course Number and Title: DR 18 Phonics for Students with Disabilities (COUN)

Short Title: Phonics for Students Discipline: Disability Resource (DR)

Reason for Deactivation: Course is no longer taught.

Sherry Goldsmith

Course Number and Title: DR 26 Composition Skills and Strategies for the Intermediate Writer (COUN)

Short Title: Skills/Strategy/Interm Writer

Discipline: Disability Resource (DR)

Recommended Prep: ENG 10, or eligibility for ENG 50

Reason for Deactivation: This course is no longer offered. Students are encouraged to seek

support in the English Writing Center, Tutoring and the TLC.

Sherry Goldsmith

3. Course Number and Title: SPAN 102A Spanish IIA (LL)

Discipline: Spanish (SPAN)

Prerequisites: SPAN 101, or SPAN 101B, or two years of high school Spanish

Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse,

Online

Reason for Deactivation: The department no longer offers the split course Span 102A and 102B.

The department will offer Span 102.

Kathleen M. Sheahan

4. Course Number and Title: SPAN 102B Spanish IIB (LL)

Discipline: Spanish (SPAN)

Prerequisites: SPAN 102A, or two years of high school Spanish

Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse,

Online

Reason for Deactivation: The department no longer offers the split course Span 102A and 102B.

The department will offer Span 102.

Kathleen M. Sheahan

5. Course Number and Title: SPAN 201A Spanish IIIA (LL)

Discipline: Spanish (SPAN)

Prerequisites: SPAN 102, or SPAN 102B, or three years of high school Spanish

Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities IGETC Area 3: Arts and Humanities - 3B: Humanities

IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse,

Online

Reason for Deactivation: The department no longer offers the split course Span 201A and 201B.

The department will offer Span 201.

Kathleen M. Sheahan

6. Course Number and Title: SPAN 201B Spanish IIIB (LL)

Discipline: Spanish (SPAN) Prerequisites: SPAN 201A

Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities IGETC Area 3: Arts and Humanities - 3B: Humanities

IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Telecourse,

Online

Reason for Deactivation: The department no longer offers the split course Span 201A and 201B.

The department will offer Span 201.

Kathleen M. Sheahan

F. New Noncredit Courses

Course Number and Title: N PHOT 920 Getting to Know Lightroom for Older Adults (LL)
 Discipline: Noncredit Photography (N PHOT)

Justification: This class is an investigation into the technology and aesthetics of digital photography, with instruction in digital image processing using Adobe Lightroom.

Amy Caterina

2. Course Number and Title: N PHOT 950 Getting to Know your Digital Camera for Older Adults (LL) Discipline: Noncredit Photography (N PHOT)

Justification: This will be part of the new 50 Plus Community Ed program. This course is similar to our Intro to Digital Camera, Photo 50. We believe it will be a perfect class to try as a Community Ed non-credit class.

Donna Cosentino

G. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u> <u>Learning Offerings</u>

GEOG/GCIP/GEOL 158

Online
SOC 175

Online

GC 115 Video Two Way, Online RS 101 Online, television

RS 103 Online

VII. <u>FIRST READING</u> – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **SPRING 2018**:

A. Courses Reviewed/Added Distance Education

 Course Number and Title: GEOG 100L Earth's Dynamic Environment: Physical Geography Lab (MNHCS)

Short Title: Earth's Dynamic Environmen Lab

Discipline: Geography (GEOG)

Course Included in the following programs:

- a. Geography, A.A.-T Transfer Major
- b. Environmental Studies and Sustainability, A.S. Degree Major/Certificate of Achievement (proposed)

CSU GE Area B: Scientific Inquiry and Quantitative Reasoning: B3: Laboratory Activity

IGETC Area 5: Physical and Biological Sciences: 5C: Laboratory Activity

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Updated methods of assessment, added online distance ed.

Catherine Jain

B. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

 Catalog/Subject Number
 Learning Offerings

 GEOG 100L
 Online

VIII. <u>FIRST READING</u> – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

A. New Credit Programs

Program Title: International Business
 Discipline: International Business (IBUS)

 Award Type: Certificate of Achievement

Total Units: 17

Justification: This 12-17 unit Certificate of Achievement is a non-transfer path, it is transcript able, prepares students for industry certifications, and is a pathway to the A.S. in General Business and/or A.S. in International Business.

Jackie Martin

2. Program Title: Japanese Discipline: Japanese (JAPN)

Award Type: A.A. Degree Major or Certificate of Achievement

Total Units: 23

Justification: The college does not currently have a AA degree in Japanese. This will be our first degree/certificate program in Japanese and the curriculum is to match that of the AA-T degree. In addition to the AA-T, this summer a new course is being created in Japanese that will be included in this program.

Ikenushi Masako

3. Program Title: Small Business Entrepreneurship Discipline: Business Education (BUS) (BUS)

Award Type: Certificate of Achievement

Total Units: 18

Provide students with skills and mentor-ship with their own new business in the Gig Economy

and leads to the A.S. in General Business.

Jackie Martin

4. Program Title: Spanish Discipline: Spanish (SPAN)

Award Type: Certificate of Achievement

Total Units: 23.00 - 24.00

Justification: Currently only offering an A.A.T. in Spanish.

Elena Villa

B. Credit Program Changes

 Program Title: Business Administration Discipline: Business Education (BUS)

Award Type: AS-T Transfer Major (18 units or more)

Total Units: 27

Added PSYC/SOC 205 to list A, CSIT 105 to list B, removed BUS 204 from list B.

Jackie Martin

Program Title: Fashion Design Discipline: Fashion (FASH)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 30

Removed FASH 90, FASH 137, FASH 149, FASH 195 and CE 150, updated total units.

Rita Campo Griggs

3. Program Title: Fashion Merchandising

Discipline: Fashion (FASH)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 30

Removed FASH 119, FASH 155, FASH 195 and CE 150, updated total units.

Rita Campo Griggs

C. New Credit Courses

1. Course Number and Title: ACR 112 HVAC Controls and Automation

Discipline: Air Conditioning/Heating/Refrigeration (ACR)

Prerequisites: ACR 102, Recommended Prep: ACR 101

Course Included in the following programs:

a. Air Conditioning/Heating/Refrigeration, A.S. Degree Major

b. Air Conditioning/Heating/Refrigeration, Certificate of Achievement

Transfer Acceptability: CSU

Justification: Required for the HVAC program.

Dennis Lutz

2. Course Number and Title: GERM 225 German Reading and Conversation

Short Title: German Reading/Conversation

Discipline: German (GERM) Prerequisites: GERM 102

Course Included in the following programs:

a. German, A.A. Degree Major or Certificate of Achievement

Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities IGETC Area 3: Arts and Humanities - 3B: Humanities

IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Justification: Course will be part of the new A.A. degree/Certificate of Achievement.

Beatrice Manneh

D. Credit Course Changes

1. Course Number and Title: ASL 216L Interpreting IV Lab

Discipline: American Sign Language (ASL)

Co-requisites: ASL 216 Transfer Acceptability: CSU

Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way

Unit value decreased from 2 to 1, lab hours decreased from 6 to 3, updated objectives, methods of instruction, and methods of assessment, added Computer Assisted, Video Two Way, and Video

One Way distance ed. Melissa B. Smith

2. Course Number and Title: CHDV 201 Practicum in Early Childhood Education

Short Title: Practicum in ECE

Discipline: Child Development (CHDV)

Prerequisites: CHDV 105, and CHDV 115; For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing under option 2, a Bachelor's degree in any field., and CHDV 100, CHDV

115, plus 6 additional units of CHDV course work. Co-requisites: 105A, or CHDV 105B, or CHDV 105C, Prerequisite/Concurrent Enrollment: CHDV 185

Transfer Acceptability: CSU

Added CHDV 105 and CHDV 115 as prerequisites, added CHDV 105A or CHDV 105B or CHDV 105C corequisite options, removed completion of or concurrent enrollment in CHDV 115, minor updates to description, added 2 textbooks.

Diane C. Studinka

3. Course Number and Title: DNCE 105 Introduction to Dance History

Discipline: Dance (DNCE)

Associate Degree General Education - C: Humanities Associate Degree Multicultural Requirement - Yes CSU GE Area C: Arts and Humanities - C1: Arts IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Updated outline, textbooks, suggested reading and outside assignments, added online.

Margaret M. Faulkner

4. Course Number and Title: ENG 260 Literature through Film

Discipline: English (ENG)

Prerequisites: ENG 50, or Eligibility for ENG 100
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
IGETC Area 3: Arts and Humanities - 3B: Humanities

Transfer Acceptability: UC, CSU

Removed wording, "as determined through the English placement process," from prerequisite, added methods of instruction, updated textbooks list, added methods of assessment.

Rocco L. Versaci

5. Course Number and Title: MUS 105 Music Theory I

Discipline: Music (MUS)

Prerequisites: MUS 103, or Demonstrated ability to read music acquired through prior study (i.e.

private lessons or AP Music Theory)

CSU GE Area C: Arts and Humanities - C1: Arts IGETC Area 3: Arts and Humanities - 3A: Arts

Transfer Acceptability: UC, CSU

Removed, "Demonstrated ability to read music acquired through prior study (i.e. private lessons or AP Music Theory)" recommended preparation and added the same as prerequisite option. *Ellen Weller*

E. Credit Course Reactivations

1. Course Number and Title: ACR 103 Air Conditioning, Heating, and Refrigeration: Heating

Short Title: AIR COND/HEATING/REFRIG Heatin

Discipline: Air Conditioning/Heating/Refrigeration (ACR)

Recommended Prep: ACR 101, ACR 102 Course Included in the following programs:

- a. Air Conditioning, Heating and Refrigeration Entry Employment Ready, Certificate of Proficiency
- b. Air Conditioning/Heating/Refrigeration, A.S. Degree Major
- c. Air Conditioning/Heating/Refrigeration, Certificate of Achievement

Transfer Acceptability: CSU Grading Basis: Grade Only

Reactivating for HVAC program, updated numbering for transfer acceptability, updated units, lecture and lab hours, description, objectives, content, textbooks, critical thinking, methods of assessment and repeatability (removed).

Dennis C. Lutz

F. Credit Course Deactivations

1. Course Number and Title: ESL 35 Intermediate ESL II

Discipline: English as a Second Language (ESL)

Prerequisites: ESL 34, or eligibility determined through the English as a Second Language placement process

Justification: Course no longer being used by ESL.

Gary Sosa

2. Course Number and Title: ESL 36 Intermediate ESL III

Discipline: English as a Second Language (ESL)

Prerequisites: ESL 35, or eligibility determined through the English as a Second Language

placement process

Justification: Course no longer being used by ESL.

Gary Sosa

3. Course Number and Title: N ESL 305 Intermediate ESL II

Discipline: English as a Second Language (N ESL)

Grading Basis: No Grade

Justification: The department has not offered this course for at least four years, and does not

expect to offer it in the near future.

Gary Sosa

4. Course Number and Title: N ESL 306 Intermediate ESL III

Discipline: English as a Second Language (N ESL)

Grading Basis: No Grade

Justification: The department has not offered this course for at least four years, and does not

expect to offer it in the near future.

Gary Sosa

5. Course Number and Title: READ 10 Spelling

Discipline: Reading (READ)

Distance Learning Offering(s): Computer Assisted

Justification: This course has not been offered by the department in several years and will not be

offered again. Melinda D. Carrillo

6. Course Number and Title: READ 11 Spelling II

Discipline: Reading (READ)

Justification: This course will not be offered by Reading Services in the future.

Melinda D. Carrillo

7. Course Number and Title: READ 48 Basic Reading Skills

Discipline: Reading (READ)

Distance Learning Offering(s): Computer Assisted

Justification: Course will not be offered in the Reading Services Department in the future.

Melinda D. Carrillo

G. New Noncredit Courses

1. Course Number and Title: N ART 956 Advanced Foundry techniques in sculpture Discipline: Noncredit Art (N ART)

Justification: Foundry provides adult students a mix of artistic expression and engineering that enhances mental acuity, and creative thinking. While tool and material handling exercise fine motor skills.

Ingram Ober

2. Course Number and Title: N ART 971 Advanced Jewelry and Metal Smithing Discipline: Noncredit Art (N ART)

Justification: Provides an outlet for creative expression and practice to maintain fine motor coordination, through visual and practical problem solving.

Ingram Ober

3. Course Number and Title: N GEOG 900 Introduction to Drone Safety and Applications Discipline: Noncredit Geography (N GEOG)

Distance Learning Offering(s): Computer Assisted, Video One Way, Online

Justification: This course will provide remote drone pilots with the foundational knowledge needed to fly safely and responsibly. It will also cover emerging drone applications and job opportunities for pilots.

Wing H. Cheung

H. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
ACR 112	Prerequisite	ACR 102	New
	Recomm. Prep.	ACR 101	
GERM 225	Prerequisite	GERM 102	New
ASL 216L	Corequisite	ASL 216	

CHDV 201	Prerequisite	CHDV 105, and CHDV 115; For students seeking a supervised field experience course for Master Teacher or Site Supervisor permit issued by the State of California Commission on Teacher Credentialing under option 2, a Bachelor's degree in any field., and CHDV 100, CHDV 115, plus 6 additional units of CHDV course work.	Change
	Corequisite	CHDV 105A, or CHDV 105B, or CHDV 105C,	
	Prereq/Concurr.	CHDV 115 , CHDV 185	
ENG 260	Prerequisite	ENG 50, or Eligibility for ENG 100 as determined	Change
		through the English placement process	
MUS 105	Prerequisite	MUS 103 or Demonstrated ability to read music	Change
		acquired through prior study (i.e. private lessons or AP	
		Music Theory)	
	Recomm. Prep.	Demonstrated ability to read music acquired through	
		prior study (i.e. private lessons or AP Music Theory)"	
ACR 103	Recomm. Prep.	ACR 101, ACR 102	Reactivation

I. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
GERM 225	<u>Online</u>
ASL 216L	Computer Assisted, Video Two Way, Video One Way
DNCE 105	<u>Online</u>

IX. ACTION – LOC as a Subcommittee of Curriculum (Attachment B)

X. **DISCUSSION**

- A. Deactivation of Courses (Attachment C)
- B. University Studies
- C. Curriculum Approval Process and Tech Meetings
- D. Noncredit Numbering

XI. INFORMATION

A. Annual Credit Course Certification

- Course Accuracy in accordance with the current CCCCO Program and Course Approval Handbook (PCAH)
- 2. Accuracy of course hours and units in accordance with CCCCO Course Calculations
- 3. The Course Outline of Record has been approved by the District Governing Board
- 4. Training is provided for college personnel regarding curriculum rules and regulations concerning compliance
- 5. Local policy, regulations or procedures have been developed relative to the relationship between contact hours, outside of class hours, and credit for consistency in awarding units of credit

B. <u>Distance Education and Accessibility</u> (January 2018 Compliance)

http://ccconlineed.org/faculty-resources/professional-development/accessibility-support/

C. Course Outline Reviews

The following courses have completed the course outline review process between October 14, 2017 and October 27, 2017 and are effective Fall 2017.

PSYC 197 Special Topics in Contemporary Psychology

PSYC 296 Special Problems in Psychology

D. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	2	5
New Noncredit Courses	2	2
Credit Course Changes	1	21
Noncredit Course Changes	0	0
Credit Course Reactivations	1	3
Noncredit Reactivations	0	0
Credit Course Deactivations	6	14
Noncredit Deactivations	0	0
Course Reviews 10/14/2017 – 10/27/2017)	2	15
Course Reviews/Added DE	1	7
New Credit Programs	3	8
New Noncredit Programs	0	0
Credit Program Changes	0	10
Program Deactivations	0	2
Total Activity	18	87

XII. REPORTS

- A. Academic Technology/Payn
- B. Accreditation/Kahn
- C. Articulation/Mudgett
- D. Basic Skills/Sivert
- E. Counseling/Waite
- F. Distance Learning Approvals/Sosa
- G. General Education
- H. Learning Outcomes/Nelson
- I. Multicultural Approvals/Thomson
- J. Prerequisite Approvals/Dixon

XIII. FUTURE ITEMS FOR DISCUSSION

XIV. **ADJOURNMENT** - Next meeting November 15, 2017 – 3:00 pm, Room AA-140