Palomar College
Curriculum Committee
Wednesday, October 4, 2017
Room AA-140, 3:00 pm

I. Call to Order
II. Minutes of the September 20, 2017 Curriculum Committee Meeting (Attachment A)
III. Announcements
IV. Agenda Changes
V. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018:**

   A. **Courses Reviewed/Added Distance Education**

   1. Course Number and Title: CINE 123 Queer Cinema *(AMBCS)*
       Discipline: Cinema (CINE)
       Associate Degree General Education - C: Humanities
       CSU GE Area C: Arts and Humanities - C2: Humanities
       IGETC Area 3: Arts and Humanities - 3B: Humanities
       Transfer Acceptability: UC, CSU
       Distance Learning Offering(s): Online
       Updated textbooks, critical thinking and required writing, added online.
       Lisa Cecere

   B. **Distance Learning**

   The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

Catalog/Subject Number	Learning Offerings
CINE 123	Online

VI. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

   A. **Credit Course Changes**

   1. Course Number and Title: ASL 205 American Sign Language III*_ (LL)_
       Discipline: American Sign Language (ASL)
       Prerequisites: ASL 101
       Associate Degree General Education - C: Humanities
       CSU GE Area C: Arts and Humanities - C2: Humanities
       IGETC Area 3: Arts and Humanities - 3B: Humanities
       IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
       Transfer Acceptability: UC, CSU
       Updated description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, removed distance ed. (online, television, computer assisted and two-way video).
       Kevin F. McLellan

   2. Course Number and Title: CINE 125 / DBA 125 Beginning Single Camera Film and Video Production *(AMBCS)*
       Short Title: BEGIN FILM/VIDEO PRODUCTION
       Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)

AMBCS, (Arts and Business Division), COUN (Counseling Division), CTEE(Career, Technical, Extended Education Division), LL, (Languages and Literature Division), MNHS (Math, Natural, Health, Computer Sciences Division), SBS Social and Behavioral Science Division)
denotes course being processed through old approval process

Recommended Prep: CINE 100, or DBA 100L
Course Included in the following programs:
a.   Cinema, A.A. Degree/Cert. of Achieve.
b.   Digital Media. Cert. of Proficiency
c.   Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
d.   Radio and Television, A.A. Degree/Cert. of Achieve.
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated title, description, objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.
Lisa Cecere

3.   Course Number and Title: CINE 225 / DBA 225 Intermediate Single Camera Film and Video Production *(AMBCS)*
Short Title: Interm Film/Video Production
Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)
Prerequisites: CINE 125 / DBA 125
Course Included in the following programs:
a.   Cinema, A.A. Degree/Cert. of Achieve.
b.   Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
c.   Radio and Television, A.A. Degree/Cert. of Achieve.
d.   University Studies: Emphasis in Media and Communication, A.S. Degree
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated title, description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing.
Lisa Cecere

4.   Course Number and Title: TA 150 Dramatic Literature and Script Analysis*
Short Title: Dramatic Literature *(AMBCS)*
Discipline: Theatre Arts (TA)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required writing, methods of assessment, added two-way video conferencing and one-way video conferencing.
Chris Sinnott

B.   **Credit Course Reactivations**

1.   Course Number and Title: ACR 101 Air Conditioning, Heating, and Refrigeration: Mechanical*(CTEE)
Short Title: A/C HEAT/REFRIG: MECHANICAL
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Bringing back ACR Change number to ACR-101
Dennis C. Lutz

2. Course Number and Title: ACR 102 Air Conditioning, Heating, and Refrigeration: Electrical* *(CTEE)*
Short Title: A/C, HEAT, REFRIG: ELECTRICAL
Discipline: Air Conditioning/Heating/Refrigeration (ACR)
Transfer Acceptability: CSU
Grading Basis: Grade Only
Justification: Bringing back ACR Change number to ACR-102
Dennis C. Lutz

C. **Credit Course Deactivations**

1. Course Number and Title: COUN 45 Basic Study Skills*(COUN)*
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Spring 2014
Patrick J OBrien

2. Course Number and Title: COUN 48 Overcoming Test Anxiety* *(COUN)*
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Fall 2014
Patrick J OBrien

3. Course Number and Title: COUN 49 Introduction to Financial and Academic Resources* *(COUN)*
Short Title: Financial/Academic Resources
Discipline: Counseling (COUN)
Grading Basis: Pass/No Pass Only
Not offered since Spring 2005. No longer necessary
Patrick J OBrien

D. **Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	Type	Description	Proposal Type
ASL 205	Prerequisite	ASL 101	Change
CINE/DBA 125	Recomm. Prep.	CINE 100, or DBA 100L	Change
CINE/DBA 225	Prerequisite	CINE/DBA 125	Change

E. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
ASL 205	~~Online, television, computer assisted two-way video~~
CINE/DBA 125	Online
CINE/DBA 225	Online
TA 150	Video Two-Way, Video One-Way, Telecourse, Online

VII. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **SPRING 2018**:

A. **Courses Reviewed/Added Distance Education**

1. Course Number and Title: CINE 105 Film Subjects *(AMBCS)*
Discipline: Cinema (CINE)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online

AMBCS, (Arts and Business Division), COUN (Counseling Division), CTEE(Career, Technical, Extended Education Division), LL, (Languages and Literature Division), MNHS (Math, Natural, Health, Computer Sciences Division), SBS Social and Behavioral Science Division)
*denotes course being processed through old approval process

Updated methods of instruction, textbooks, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.
Candace Rose

2. Course Number and Title: DNCE 100 Survey of Dance *(AMBCS)*
Discipline: Cinema (DNCE)
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities – C1: Arts
IGETC Area 3: Arts – 3A: Arts
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated methods of instruction, textbooks, required reading, critical thinking, required writing and methods of assessment, added online.
Margaret M. Faulkner

3. Course Number and Title: HIST 108 World History Since 1650 *(SBS)*
Discipline: Cinema (HIST)
Associate Degree General Education – D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences – D6: History
IGETC Area 4: Social and Behavioral Sciences – 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Updated suggested reading and methods of assessment, added online.
Travis Ritt

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
CINE 105	Online
DNCE 100	Online
HIST 108	Online

VIII. **FIRST READING** – The following curricular items will be brought back for Curriculum action. Pending appropriate approvals, they will be effective **FALL 2018**:

A. **New Credit Programs**

1. Program Title: Theatre Arts *(AMBCS)*
Discipline: Theatre Arts (TA)
Award Type: A.A. Degree Major or Certificate of Achievement
Total Units: 24.00 - 25.00
Justification: This new, compact yet comprehensive, program will replace all other Theatre Arts programs and certificates, excepting the Theatre AAT-Transfer Degree. At only 25 units, students will have a clear pathway towards graduation, while retaining the freedom to gain some extra experience in either acting or technical theatre, after completing the program's common core classes.
Chris Sinnott

B. **Credit Program Deactivations**

1. Program Title: Web Developer with Emphasis in Java/Open Source *(MNHS)*
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Proficiency

AMBCS, (Arts and Business Division), COUN (Counseling Division), CTEE(Career, Technical, Extended Education Division), LL, (Languages and Literature Division), MNHS (Math, Natural, Health, Computer Sciences Division), SBS Social and Behavioral Science Division)
*denotes course being processed through old approval process

Total Units: 15
Justification: Program replaced with 18 unit Web Development C.A.
Stephen R. Perry

2. Program Title: Web Developer with Emphasis in Windows *(MNHS)*
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Award Type: Certificate of Proficiency
Total Units: 12
Justification: Program replaced with 18 unit Web Development C.A.
Stephen R. Perry

C. **New Credit Courses**

1. Course Number and Title: BUS 129 Principles of Logistics *(AMBCS)*
Discipline: Business Education (BUS)
Course Included in the following programs:
a. International Business, Certificate of Achievement
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Grade Only
Justification: This new course is part of a pathway that will create a Certificate of Achievement that will lead to an A.S. in either International Business or the Business General degree.
Jackie Martin

D. **Credit Course Changes**

1. Course Number and Title: AB 50 Auto Body Repair I *(CTEE)*
Discipline: Auto Body (AB)
Updated methods of instruction, textbooks and methods of assessment, updated CB05 to non-transferable and CB11 to Credit Course.
David Wright

2. Course Number and Title: ASL 100L American Sign Language I (Lab) *(LL)*
Discipline: American Sign Language (ASL)
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC, added online.
Melissa Smith

3. Course Number and Title: ASL 101L American Sign Language II (Lab) *(LL)*
Short Title: American Sign Language II Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC.
Melissa Smith

4. Course Number and Title: ASL 205L American Sign Language III (Lab) *(LL)*
Short Title: American Sign Language III Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Television
Grading Basis: Grade/Pass/No Pass Only
Recommend transfer to UC.
Melissa Smith

5. Course Number and Title: ASL 206L American Sign Language IV (Lab) *(LL)*
Short Title: American Sign Language IV Lab
Discipline: American Sign Language (ASL)
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Computer Assisted, Telecourse, Online
Grading Basis: Grade/Pass/No Pass
Updated methods of instruction, textbooks and methods of assessment, added online, recommendation for addition of UC transfer status.
Melissa B. Smith

6. Course Number and Title: COUN 165 Career Search *(COUN)*
Discipline: Counseling (COUN)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Pass/No Pass Only
Updated objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, required writing, removed open entry/open exit option.
Patrick OBrien

7. Course Number and Title: COUN 170 Major Search *(COUN)*
Discipline: Counseling (COUN)
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Grading Basis: Pass/No Pass Only
Minor update to objectives and textbooks, removed open entry/open exit option and CB11 code.
Patrick OBrien

8. Course Number and Title: TA 100 Introduction to the Theatre *(AMBCS)*
Discipline: Theatre Arts (TA)
Course Included in the following programs:
a. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
Associate Degree General Education - C: Humanities
Associate Degree Multicultural Requirement - Yes
CSU GE Area C: Arts and Humanities - C1: Arts
IGETC Area 3: Arts and Humanities - 3A: Arts
Transfer Acceptability: UC, CSU
Updated description, objectives, methods of instruction, outline, textbooks, required reading, outside assignments, critical thinking and required writing, added multicultural requirement.
Michael Mufson

E. **Credit Course Reactivations**

1. Course Number and Title: RS 103 Religion and American Political Institutions *(SBS)*
Short Title: Rel and Amer Pol Institutions
Discipline: Religious Studies (RS)
Associate Degree General Education - D: Social and Behavioral Sciences
Associate Degree Multicultural Requirement – Not approved
American History & Institutions - Sequence - RS 102
American History & Institutions - Combination - RS 102

CSU GE Area D: Social Sciences - D6: History
IGETC Area 4: Social and Behavioral Sciences - 4F: History
Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Reactivation of the course to pair with RS 102 and meet the U.S. History, Institutions, and Ideals Requirement. Also, the course topic is of growing importance.
Craig Forney

F. **Credit Course Deactivations**

2. Course Number and Title: CSCI 220 C Programming *(MNHS)*
   Discipline: Computer Science and Information Technology - Computer Science (CSCI)
   Distance Learning Offering(s): Computer Assisted, Telecourse, Online
   Justification: No longer needed for program.
   Richard Stegman

3. Course Number and Title: CSCI 272 Objective-C for Mac and iOS *(MNHS)*
   Discipline: Computer Science and Information Technology - Computer Science (CSCI)
   Prerequisites: CSCI 114
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Online
   Justification: No longer needed.
   Richard Stegman

4. Course Number and Title: CSWB 210 Active Server Pages *(MNHS)*
   Discipline: Computer Science and Information Technology - Web Technology (CSWB)
   Prerequisites: CSWB 110, and CSIT 170
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Computer Assisted, Telecourse, Online
   Justification: Course is not getting enough enrollment
   Stephen R. Perry

5. Course Number and Title: INS 100 Introduction to Insurance *(AMBCS)*
   Discipline: Insurance (INS)
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Video Two Way, Telecourse, Online
   Justification: Low student interest in these courses
   Jackie Martin

6. Course Number and Title: INS 110 Principles of Property and Liability Insurance *(AMBCS)*
   Short Title: Prin of Property/Liability Ins
   Discipline: Insurance (INS)
   Prerequisites: A minimum grade of C in INS 100
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Video Two Way, Telecourse, Online
   Justification: Low interest in the course
   Jackie Martin

7. Course Number and Title: INS 115 Personal Insurance *(AMBCS)*
   Discipline: Insurance (INS)
   Prerequisites: A minimum grade of C in INS 100
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Video Two Way, Telecourse, Online
   Justification: Low student interest.
   Jackie Martin

AMBCS, (Arts and Business Division), COUN (Counseling Division), CTEE(Career, Technical, Extended Education Division), LL, (Languages and Literature Division), MNHS (Math, Natural, Health, Computer Sciences Division), SBS Social and Behavioral Science Division)
*denotes course being processed through old approval process

8. Course Number and Title: INS 120 Commercial Insurance *(AMBCS)*
   Discipline: Insurance (INS)
   Prerequisites: A minimum grade of C in INS 100
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Video Two Way, Telecourse, Online
   Justification: Low student interest.
   Jackie Martin

9. Course Number and Title: INS 125 Insurance Code and Ethics *(AMBCS)*
   Discipline: Insurance (INS)
   Prerequisites: A minimum grade of C in INS 100
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Video Two Way, Telecourse, Online
   Justification: Low student interest.
   Jackie Martin

G. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
BUS 129	Online
ASL 100L	Computer Assisted, Telecourse, Online
ASL 101	Computer Assisted, Television
ASL 205L	Computer Assisted, Television
ASL 206L	Computer Assisted, Telecourse, Online
COUN 165	Online
COUN 170	Online
RS 103	Online

IX. **ACTION -** Governance Structure (Attachment B)

X. **ACTION** - Cross-Listing Policy Form (Draft)/Nelson (Attachment C)

XI. **DISCUSSION**

A. 2017-2018 Curriculum Goals (Attachment D)
B. Combined Courses
C. Curriculum Approval Process
D. Curriculum Committee Responsibilities
E. Deactivation Campaign (Attachment E)
F. Distance Education and Accessibility *(January 2018 Compliance)* (Attachment F)
G. LOC as a Subcommittee of Curriculum

XII. **INFORMATION**

A. **Annual Credit Course Certification**

1. Course Accuracy in accordance with the current CCCCO Program and Course Approval Handbook (PCAH)
2. Accuracy of course hours and units in accordance with CCCCO Course Calculations
3. The Course Outline of Record has been approved by the District Governing Board
4. Training is provided for college personnel regarding curriculum rules and regulations concerning compliance
5. Local policy, regulations or procedures have been developed relative to the relationship between contact hours, outside of class hours, and credit for consistency in awarding units of credit

Course Outline Reviews

The following courses have completed the course outline review process between September 16, 2017 and September 29, 2017 and are effective Fall 2017.

CSCI	212	Machine Organization and Assembly Language
DR	40	Adapted Computer Skills
DR	41	Advanced Adapted Computer for Students with Disabilities
DR	43.1	Software for Students with Vision Loss I
DR	43.2	Software for Students with Vision Loss II
PSYC	210	Physiological Psychology

B. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	0	2
New Noncredit Courses	0	0
Credit Course Changes	3	11
Noncredit Course Changes	0	0
Credit Course Reactivations	2	2
Noncredit Reactivations	0	0
Credit Course Deactivations	0	0
Noncredit Deactivations	0	0
Course Reviews 9/16/2017 – 9/29/2017)	6	9
Course Reviews/Added DE	1	3
New Credit Programs	2	4
New Noncredit Programs	0	0
Credit Program Changes	5	10
Program Deactivations	0	0
Total Activity	**16**	**41**

XIII. **REPORTS**

A. Academic Technology/Payn
B. Accreditation/Kahn
C. Articulation/Mudgett
D. Basic Skills/Sivert
E. Counseling/Waite
F. Distance Learning Approvals/Sosa
G. General Education
H. Learning Outcomes/Nelson
I. Multicultural Approvals/Thomson
J. Prerequisite Approvals/Dixon

XIV. **FUTURE ITEMS FOR DISCUSSION**

XV. **ADJOURNMENT** - Next meeting October 18, 2017 – 3:00 pm, Room AA-140

AMBCS, (Arts and Business Division), COUN (Counseling Division), CTEE(Career, Technical, Extended Education Division), LL, (Languages and Literature Division), MNHS (Math, Natural, Health, Computer Sciences Division), SBS Social and Behavioral Science Division)
denotes course being processed through old approval process