Palomar College
Curriculum Committee
Wednesday, April 18, 2018
Room AA-140, 3:00 pm

I.   Call to Order
II. Minutes of the April 4, 2018 Curriculum Committee Meeting (Attachment A)
III. Announcements
     A. TOP Code Alignment
IV. Agenda Changes
V.   **FIRST READING**–The following items will be brought back for Curriculum action effective **FALL 2018** pending appropriate approvals:

     A. **Credit Course Changes**

         1. Course Number and Title: CE 100 Cooperative Education
             Discipline: Cooperative Education (CE)
             Transfer Acceptability: CSU
             Added 0.5 option to variable units, removed lecture hours, updated lab hours to 1.9-18.75, updated description, objectives and outside assignments, removed repeatability.
             Jason Jarvinen

         2. Course Number and Title: CE 110 Cooperative Education - General
             Short Title: Cooperative Education-General
             Discipline: Cooperative Education (CE)
             Transfer Acceptability: CSU
             Added 0.5, 1, 3 and 4 to variable units, removed lecture hours, updated lab hours to 1.9-18.75, updated description, objectives and outside assignments, removed repeatability.
             Jason Jarvinen

         3. Course Number and Title: CE 150 Cooperative Education Internship
             Short Title: Cooperative Education Intrnshp
             Discipline: Cooperative Education (CE)
             Transfer Acceptability: CSU
             Added 0.5, 1, 3 and 4 to variable units, removed lecture hours, updated lab hours to 1.9-18.75, updated description, objectives, methods of instruction, outside assignments and methods of assessment, removed repeatability.

         4. Course Number and Title: GEOG 138 GIS Internship
             Discipline: Geography (GEOG)
             Prerequisites: GEOG 120
             Transfer Acceptability: CSU
             Added 0.5, 1 and 1.5 variable units, updated lab hours to 1.9-8.33, updated description and methods of instruction.
             Wing H. Cheung

         5. Course Number and Title: PSYC 298 / SOC 298 / AODS 298 Directed Field Experience I
             Discipline: Psychology (PSYC) / Sociology SOC/Alcohol and Other Drug Studies (AODS)
             Co-requisites: PSYC 298L / SOC 298 / AODS 298
             Transfer Acceptability: CSU
             Decreased unit value from 5 to 3, added PSYC/SOC/AODS 298L as corequisites, updated description, objectives, methods of instruction, outline, required reading, suggested reading and methods of assessment.
             James Fent

         6. Course Number and Title: PSYC 298L / SOC 298 / AODS 298 Directed Field Experience I
             Discipline: Psychology (PSYC) / Sociology (SOC)/Alcohol and Other Drug Studies (AODS)

Transfer Acceptability: CSU
Updated unit value to 2-3 variable units, removed lecture hours, updated lab hours to 7.5-14, updated objectives, methods of instruction, outline and methods of assessment, removed textbook.
James Fent

VI. **ACTION – Remove 50% 'In Residence' Requirement for Certificates of Achievement**
Certificate of Achievement (CA) Requirements

Students who wish to use coursework from other institutions towards the certificate or wish to pursue additional Palomar degrees should submit official transcripts to the Records Office. Students will be eligible to receive a Certificate of Achievement if they complete the specific course requirements as listed under the majors in the next section of the catalog. In addition to the course requirements, students should be aware of the following guidelines.

A. ~~Fifty percent (50%) of a certificate program must be taken in residence at Palomar College. The remaining courses may be completed at other accredited institutions. Substitutions or waivers must be approved by the appropriate Department Chair/Director.~~

B. A grade of 'C' or higher must be achieved in all certificate courses except where other grade requirements are specified by law. A Department Chair/Director may waive one (1) 'D' grade with written justification.

C. Equivalent courses from other institutions may be determined by the Evaluations Office with the exception of Water/Wastewater Technology Education. Certificate credits or courses may be substituted or further equivalencies determined with written justification and approval of the Department Chair/Director.

D. Continuous enrollment is defined as attendance in one semester or two quarters (excluding summer) within a calendar year (January through December) in the CSU, UC, or California Community Colleges system following initial enrollment at Palomar. If a student does not maintain continuous enrollment, the evaluation will be based on the requirements in effect at the time of return to Palomar College, or the date the degree is awarded.

E. It is the responsibility of the student to ensure satisfactory completion of the certificate requirements. When all requirements are completed or in-progress, students should submit a Petition for Graduation to the Evaluations Office in the Student Services Center, room SSC-40. Petitions are available in the Counseling or Transfer Centers, the Evaluations Office, or online. Deadlines are strictly adhered to; petitions must be submitted no later than the dates listed below:

Spring graduation – February 28th
Summer graduation – June 30th
Fall graduation – September 30th

VII. **DISCUSSION**

A. Scheduling Classes – Agreements in Curricunet
B. Policy Updates
C. Certificates of Achievement 50% Completion for CSU/IGETC GE Certificates
D. Cross-listed Courses
E. Deactivations
F. Redesigning America's Community Colleges

VIII. **INFORMATION**

A. The following courses have completed the course outline review process between March 30, 2018 and April 13, 2018 and are effective Fall 2018.

CHDV	102	Working with Parents and Families
CHDV	120	Health, Safety. And Families
CHDV	145	Understanding Child Abuse and Family Violence
CHDV	195	Adult Supervision/Mentor Teacher Preparation
COUN	110	College Success
PSYC	100	Introduction to Psychology

B. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
Course Reviews (3/30/2018 – 4/13/2018)	6	25
Course Reviews/Added DE	0	10
Credit Course Changes	0	81
Credit Course Deactivations	0	211
Credit Course Reactivations	0	11
Credit Program Changes	0	21
New Credit Courses	0	19
New Credit Programs	0	26
New Noncredit Courses	0	35
New Noncredit Programs	0	4
Noncredit Course Changes	0	5
Noncredit Course Deactivations	0	2
Noncredit Deactivations	0	2
Noncredit Reactivations	0	0
Program Deactivations	0	3
Total Activity	**6**	**455**

IX. **REPORTS**

    A. Academic Technology/Payn
    B. Accreditation/Kahn
    C. Articulation/Mudgett
    D. Basic Skills/Sivert
    E. Counseling/Waite
    F. Distance Learning Approvals/Sosa
    G. General Education
    H. Learning Outcomes/Nelson
    I. Multicultural Approvals/Thomson
    J. Prerequisite Approvals/Dixon

X. **FUTURE ITEMS FOR DISCUSSION**
New Program Approval, Technical Review Process

XI. **ADJOURNMENT** - Next meeting May 2, 2018 – 3:00 pm, Room AA-140