

2026 Career Education Grant Application Training

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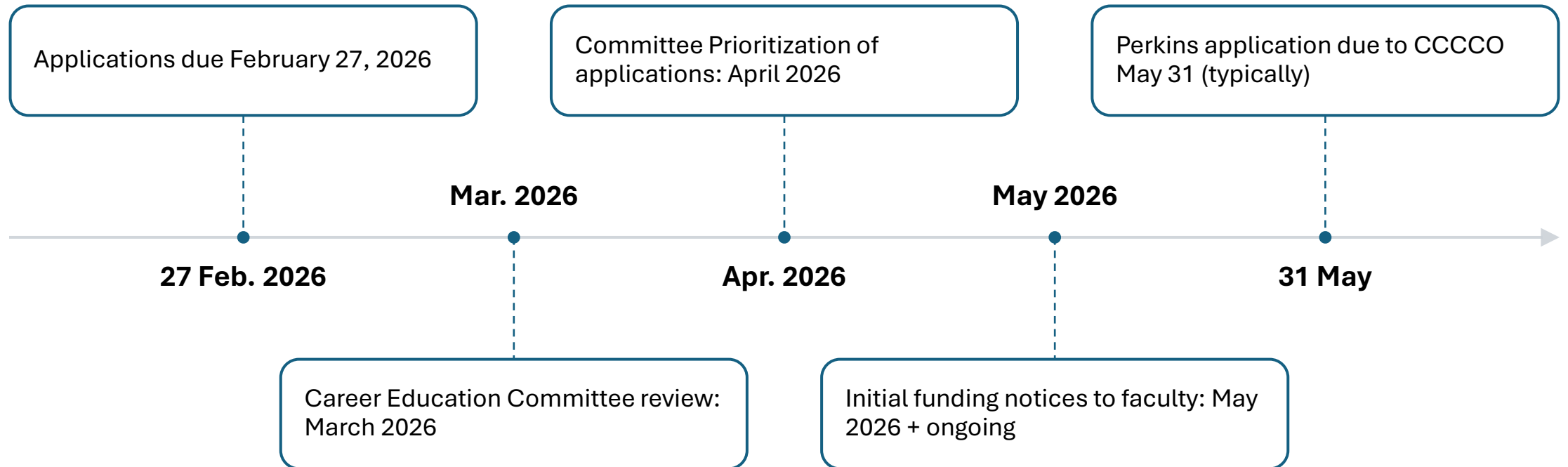
Agenda

- SWP and Perkins overview
- Timeline: application deadline + expected funding timeline
 - Due Feb. 27th
- Prioritization scoring criteria
- Website overview - grant application guide
- Application walk through
- Submission Checklist
- Q & A

Strong Workforce (SWP) and Perkins Overview

- Strong Workforce (State funding) & Perkins (Federal funding) - Supports CTE programs by aligning curriculum with regional labor market needs and high-demand industries, funding activities such as curriculum development, equipment and technology, faculty support, work-based learning, and student services, while emphasizing student outcomes including completion, employment, and wage gains.
- Budget availability for faculty applications for FY27
 - SWP (R10): +/- \$400,000
 - Perkins: around \$700,000 (won't know actual amount until May)

Timeline



Prioritization Scoring Criteria

Career Education Committee will review applications in March 2026 and prioritize based on the following:


- **Contextual Clarity** – Clearly explains the proposed plan within the broader context of the program, institution, and industry/community.
- **Needs Assessment** – Identifies and addresses the relevant needs of the program/department, including potential challenges to the proposed solution (e.g., supply chain issues).
- **Objective Support** – Describes how the objectives (e.g., equipment purchases, consultant hiring, professional development) will advance the plan or program.
- **Alignment with Regional Priorities** – Shows how activities and objectives align with regional sectors and priorities.
- **Student Success Impact** – Details how objectives will improve one or more student success metrics.
- **Target Group Identification** – Clearly identifies the target groups and outlines how they will be supported.
- **Documentation of Need** – Provides documentation that justifies the investment (e.g., LMI report, Advisory Committee notes, employer support letters).

CTE Grant Application Guide Website

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Career Technical and Extended Education
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CTE Grant Application Guide

Strong Workforce and Perkins V funds support Career and Technical Education (CTE) programs at Palomar College with a focus on:

- Developing new programs and enhancing existing ones
- Increasing student recruitment and improving completion rates for certificates and degrees
- Aligning curriculum with industry standards to strengthen student readiness and support underserved populations.

Note: If awarded Perkins funding, applicants will be required to provide additional program information for approval.

Applications are due Friday, February 27, 2026

Application Guideline

Before Submitting an Application:

- Faculty should review & discuss the applications with the departmental dean.
- Applicants **must** schedule an appointment with the Grants Administration Team (ctee.grants@palomar.edu) to ensure the application budget is complete and accurate.

Applicants **Can** Apply For:

- CTE Program Development** – Developing, expanding, or updating CTE programs to improve career training, meet industry standards, or assist underserved students
- Equipment & Supplies** – Purchasing new equipment and supplies
- Professional Development** – Funding for faculty/staff to attend relevant training events
- Marketing & Outreach** – Promoting CTE programs
- Temporary Staffing/Consultants** – Hiring temporary staff/consultants for marketing or specialized expertise

Applicants **Cannot** Apply For:

- General Fund Expenses** – Items typically covered by the college's general fund

Contact Information

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CTEE Grants Management Team
Email: ctee.grants@palomar.edu

CTEE Departments and Programs

- [Cooperative Education](#)
- [CTE Transitions](#)
- [Design and Manufacturing Technologies](#)
- [Emergency Medical Education](#)
- [Occupational & Noncredit Programs](#)
- [Public Safety Programs – Administration of Justice](#)
- [Public Safety Programs – Fire Technology/Fire Academy](#)
- [Public Safety Programs – Police Academy](#)
- [Trade & Industry](#)
- [Workforce Community and Continuing Education](#)

Application Walk Through

Example of a good application

CTE Grant Application	
Contact Name:	Division: MSE
Date: 3/3/2025	Department/Program: ESES
Phone: 7607441150 x3652	Email:
Project Name: Innovations in GIS	
Amount requested (total from the budget sheet): \$35,074.18	
Location where supplies / equipment will be delivered and stored: NS 128	
Has this application been discussed with the dean for approval? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Project duration: <input checked="" type="checkbox"/> 1 year or less <input type="checkbox"/> More than 1 year	
Has the program received Local Strong Workforce/Perkins funding in the past? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, was the awarded amount fully spent? How did the funding help meet the program's goals and objectives?	
Yes, the GIS program received Perkins funding in the past academic year. The funding enabled us to:	
<ol style="list-style-type: none">1) purchase new equipment (Lidar sensor) that led to the creation of new student internships with the San Diego Natural History Museum,2) send faculty to professional development conferences where discussions with vendors led to the creation of new student scholarship to help cover their FAA Part 107 exam fees,3) produce bilingual brochures for the GIS program,4) upgrade software licenses to align with industry standards, and5) hire a student worker who not only helped at our college and high school outreach events, but also acted as a peer mentor for GIS students.	
Has an application for this same project been submitted in the past? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, was the previous application funded? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What will the requested funds accomplish in broad terms?	
Please provide details on how the funds will be used to achieve these goals. Examples include creating a new program, strengthening an existing one, providing outreach to K-12 students, engaging employers, or supporting underserved populations.	
Increasingly, we are seeing more students enroll in our GIS classes through the California Virtual Campus (CVC). This means that our partially online class which typically requires 2 or 3 on campus meetings per semester (GEOG 132) need to develop innovative alternatives for CVC students who may live nowhere near Palomar College (e.g. Northern CA).	

Submission Checklist

- ☐ Application
- ☐ Budget Worksheet – must meet with Grants Team
- ☐ Quotes
- ☐ LMI
- ☐ Current Advisory Committee Minutes
- ☐ Documentation of IS/Facilities consultation (if required)

All submissions need to be emailed to
cteegrants@palomar.edu

Contact Us

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cteegrants@palomar.edu

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