Palomar College Library and Information Technology
Advisory Board Meeting
Minutes
March 12, 2024

Attendees: J. Cater, A. Cunningham, A. Doyle Bauer, J. Fischer, M. Forney, D. Gangan, L. Kelly, A. Kalish, L. Kirkland, A. Lampert, T. Martin, J. Miranda, L. Morrow, L. Moran, M. Ohnstad, D. Parsons, I. Silvea, R. Thrall, A. Sotelo, R. Tozier, T. Weintraub, K. Wooley, B. Zou

Minutes: The minutes were approved unanimously.

Agenda:

Chair Election – 2024:
M. Ohnstad was nominated and elected as the current chair.

Palomar College (PC) Library Updates
- PC library may be reassigned from the Languages, Literature, & Library (LLL) division to a new division next year.
- PC library has expanded hours at the San Marcos campus and at the Escondido and Rancho Bernardo locations.
- LLL division has a new dean who started in spring semester. The dean had served as the interim dean since last summer.

Library and Information Technology (LIT) Program Updates – LT Faculty

LT program has three courses, LT 100, 115, & 120, in fall semester, and three courses, LT 110, 130, & 140, in spring semester, and an eight week summer course, LT 105. LT program offers certificate of achievements and associates degrees.

LT 100: Introduction to Libraries and Information Services – Fall Semester – Forney
LT 100 is fully online. LT 100 had higher enrollment for fall semester. For previous two years, enrollment was lower.

LT 105: Research Skills & Informed Learning – Summer – Cunningham
LT 105 is offered in the summer. It has been state certified since 2023 for the California Community Colleges/California Virtual Campus (CCC CVC). LT 105 has a course textbook that is Zero Textbook Cost (ZTC).

LT 110: Library Operational Skills/Technical Services – Spring Semester – Zou
LT 110 has a course assessment this year. The students will have an assignment and also have reflection questions. The students will need to learn the acquisitions process. They will need to create budgets, use funds, and select vendors. OCLC Connexion will be replaced with WorldShare Management Services (WMS).

LT 115: Library Operational Skills/Public Services – Fall Semester – Cunningham
LT 115 students completed research projects to learn the research process. LT 115 had a new course textbook which included interviews with library technicians. LT 115 also included internships/service learning. The students completed projects - if not internships - that comprised library visits and observations. LT 115 course textbook was available for free online/ZTC.

LT 120: Information Sources and Services/Reference – Fall Semester – Morrow
LT 120 had a new course textbook for the reference course. The students commented that the midterms and finals were difficult. The students were allowed to use any resources and had one week to complete the midterms and finals.

LT 130: Library Media and Technology – Spring Semester – Morrow
LT 130 enrollment has increased. The course is project based. There are no midterms and no finals. Artificial Intelligence (AI) is "in the news everywhere, however not too much in books." LT 130 integrates assignments, research, using the databases, and then another search using AI. Then the students compare the results. For example, they have to do a movie and so include some AI when they create the movie.

LT 140: Library Services for Children and Young Adults – Spring Semester – Doyle Bauer
LT 140 has also become state certified as a CVC course. LT 140, which has ZTC, is offered for credit/no credit. There are no midterms and finals. LT 140 is a project course (for example, mock reference interviews, banning/censorship review, literature collection, mock story time). LT 140 enrollment has increased for the spring semester. CVC allows the students to enroll in classes online from different college programs. Some faculty collaboration on the LT curriculum throughout the state would be beneficial especially since it had been postponed due to COVID.

LT Field Trip - Spring Semester
LT fieldtrip, which will be to the San Diego Zoo Wildlife Alliance Library in Escondido in April 2024, will be to introduce the students to a special library. The students are usually familiar with the academic and public libraries, however the students do not often know about these special libraries. Last year the fieldtrip was to the San Diego Natural History Museum Research Library. The fieldtrip included "a behind the scenes tour" of the museum research library, including a view of the $30 million Audubon book, *Birds of America.* The students had the opportunity to learn about a museum research library. The next fieldtrip will also provide a chance for students to know that there will be positions beyond the regular library positions.

Internships
Palomar College has an internship agreement, which will be valid for three years. The internship procedure was previously informal. LT faculty members serve as the LT internship advisors. The students may earn 1-4 units. Since March 2020, students have had both on site and remote internships. If interested in hosting LIT student interns, contact A. Doyle Bauer.

Mock Interviews - Fall Semester
The 4th annual student mock interviews will be in Fall Semester 2024. The mock interviews will be optional for the students. For Fall Semester 2023, eleven students attended the interview strategies panel discussions. Nine students were divided into small groups to be interviewed for their preferred positions of public services tech, school library media tech, or tech services tech in public library. Then the students received the interviewers' feedback. The students were helped to prepare for their future interviews. The interviewers were impressed by the LT program students. The mock interviews were via Zoom since these originated during COVID. Some students were impressively willing to "pick that big bite of the apple" to be interviewed.

Announcements:

Palomar College:

Peer Online Course Review (POCR) - PC will become a teaching college through the CVC. From 2024, several LT courses, LT 105, 120, 130, 140, will be offered through the CVC. The goal will be to have the entire LT program in the CVC. The students will be able to attend one college to another without applying if they want to take certain courses online. The PC students will be enrolled first and then the other students, if space will be available. The goal will be to have forty two students enrolled (maximum) for each online class.

PC staff positions are on hold. There may be a new library manager position.

MiraCosta (MC)
MC library will reopen for summer 2024. MC library remodel was approved by the voters in 2016. MC library has 500 laptops and 500 hotspots and plans to purchase more. There are also smart lockers "just like a candy machines" with CDs, DVDs, and some children's books. MC library also has an open recruitment for two part-time positions.

San Diego Public Law Library (SDPLL) – SDPLL Vista Branch closed in 2023. SDPLL will partner with the several other libraries. San Diego County Library (SDCL) Vista Branch - for legal research - has two computer stations, several databases, including Lexus, Digital Library, and Westlaw. A few law reference librarians will be available at the SDCL Vista Branch to help with legal research bimonthly.

Chair Election - 2025:
M. Ohnstad was nominated and elected as the new chair.

Next Meeting:
The next LT Advisory Board meeting will be on March 11, 2025.

Adjournment:
The meeting was adjourned at 11:30 a.m.