Palomar College Library and Information Technology
Advisory Board Meeting
Minutes
March 8, 2022

Attendees:

A. Cunningham, R. Doi, A. Doyle Bauer, M. Forney, K. Gannett, K. Jorgensen, L. Morrow, M. Ohnstad, A. Sotelo, H. Steinman-Bakken, J. Stone, M. Templo-Capule, B. Zou

The meeting was called to order at 10 a.m. A. Doyle Bauer, M. Ohnstad, and B. Zou were the co-chairs.

Minutes: The minutes will be approved at the next Advisory Board meeting.

Agenda:

Palomar College Updates

Spring Semester 2022 began January 31. Palomar College reopened February 22.
Most classes are still online. Some classes have low enrollments. Most classes will be on the campus for Fall Semester 2022.

Palomar College has new President Dr. Star Rivera-Lacey. She brings a fresh energy to Palomar College.

Palomar College had the full accreditation review in March 2022. Palomar College passed with good ratings. The initial report was positive. The final report will be available in June 2022.

Library and Information Technology Program Updates – Library Technology Faculty

Certificates and Completions: Thirty two students completed certificates and completions for the 2020-2021 academic year.

Credit for Prior Learning Program: Palomar College has a robust credit for prior learning program. Students earn credit for LT 105 and LT 115 with the credit for exams and portfolios. Students like the portfolio option, although some students do not retain documents and have challenges to complete the portfolios. The credit for prior learning gives the students the course units and lists the course title on the transcripts. Students also still have the option of the course substitution. The program gives to students the chance to complete the degrees in accelerated time. Palomar College has a good program and even has students who are U.S. Marines.

Palomar College Library has a new program: Embedded Librarian. The new program was piloted in Spring Semester 2022. Cunningham was the embedded librarian in A. Doyle Bauer's LT 140. She helped the students to refine their assignments. They researched news articles, accessed databases, and explained the relevance. The embedded librarian participates in discussions, adds class assignments, etc. The Embedded Librarian program will officially begin for Fall Semester 2022.

LT 100: Introduction to Libraries and Information Services – Fall Semester - Forney
The course had the pandemic version with virtual library visits for Fall Semester 2020. Students had the choice between the virtual and in person library visits for Fall Semester 2021. Both academic and public library tours were available in person and/or virtual. Two surveys and peer evaluations were also added to the course. Students reviewed their peers' research topics. Therefore, students had autonomy to help their peers for the semester. The course has Zero Textbook Cost (ZTC). Course Outline of Record and Student Learning Outcomes (SLOs) need to be revised for Fall Semester 2022.

LT 105: Research Skills and Information Learning – Summer Semester - Cunningham
She taught the eight week course for informed learning/information literacy for summer 2021. Students learned how to address the patrons' literacy needs. Non librarian students also enrolled in the course. "The Introduction to College Research" course textbook from Open Education Resources was a good addition. https://www.oercommons.org/courses/introduction-to-college-research-2/view

LT 110: Library Operational Skills/Technical Skills – Spring Semester – Zou
The course had the lowest enrollment since she had taught the class for spring semester. The students completed two assignments weekly. The final project was revised for Spring Semester 2022. Previously, students completed the final project from acquisitions to final cataloging. Some students did not complete the final assignment for the prior spring semester. Therefore, the final assignment was revised to a portfolio project for Spring Semester 2022. The assignments from the previous spring semester were used for the program assessment and SLOs.

LT 115: Library Operation Skills/Public Services – Fall Semester – Cunningham
She taught the access services and public services course. Students read data tables and interpret data to add quantitative reasoning "to the delight of some students and the chagrin of others." Students review library budgets, how many patrons visit the library, and what the patrons do in the library, Major project is various access services for underserved library patrons. Fall Semester 2022 incorporated service learning. Other libraries can serve as service learning sites. Students need to have 12–15 hours of service learning in the semester. They work with the patrons, explain and apply policies, answer questions, etc. LT program can be a source of students for service learning. For next spring semester, she will write during her sabbatical an open resource education textbook for an access and public services course. She would like to add interviews with access librarian staff to give some insight, both challenges and rewards.

LT 120: Information Sources and Services/Reference – Fall Semester – Morrow
LT 130: Library Media and Technology – Spring Semester – Morrow
She worked on LT 120 to be approved for the California Community College (CCC) Online Course Exchange. Palomar College received $100K for the online course reviews. She serves on the committee. Some courses had accessibility that needed to be revised, i.e., captioned videos. LT 120 is one of three courses at Palomar College to be certified. (Photography and health courses were also certified.). LT 130 is in the process of state certification. The focus is on course accessibility. For LT 130, office hours were online. Students mostly had concerns about technology during online office hours. Students needed to work on group projects. Students enjoyed learning the practical information and skills in the course since they can use them in their library positions. The goal is to have the other LT courses certified. Then LT program will be available to the students statewide.

LT 140: Library Services for Children and Young Adults – Spring Semester – Doyle Bauer
It had lower enrollment for spring semester. The students had book recommendation assignments (books from youth, books read to children, etc.) and a literature activity, i.e. storytime. The students must submit videos. LT 140 has ZTC course textbooks for spring semester and will have an updated course textbooks for next spring semester.

Palomar College Library Technology program's student mock interviews will be held on April 29. Volunteers will be needed to serve on the interview panels.

Announcements:

Ohnstad: MiraCosta College has multiple construction sites: library, old administration demolition, and student area on the San Elijo campus, community learning center, and reconstructed main library in 2 years on the Oceanside campus. There are also two additions to the campus: media vending machines (books, DVDs, MP3s) and smart lockers (hotspots, laptops, microscopes, etc.).

Steinman-Bakken: SD Law Library staff hosts webinars instead of traditional classes for more attorneys to have access. The library also has a new director.

Jorgensen: SDCL/Fallbrook Branch: SDCL has a college student worker program. College students can work to 20 hours weekly for the academic year and 40 hours weekly in the summer. SDCL hours are expanding from Monday-Friday, 10 a.m.–4 p.m., to additional days/hours in April 2022. SDCL will need to hire new employees due to the expanded hours. SDCL Fallbrook Library staff had plans to collaborate with the Palomar College Fallbrook Center Library staff before the pandemic. The collaborative plans are still on the horizon.

Doyle Bauer: Palomar College Fallbrook Center will have construction. The construction will not hinder partnerships.

LIT Internships are available to the students for eight, twelve, and sixteen weeks during the semesters. Partners, for example, SDCL, are needed for the students to do the internships. The students receive college credit for the time that they do the internships.

Sotelo: UCSD library has positions available due to retirements. The positions are mostly in the library acquisitions.

New Chair Election:

Steinman-Bakken was nominated as the chair for the next year.

Next Meeting:

The next meeting will be on March 7, 2023.

Adjournment:

The meeting was adjourned at 11:15 a.m.