

**Career Technical and Extended Education Division** 

| CHAIR: Wilma Owens   | Room MD-155C<br>4:00 – 5:00 p.m.<br>Desired Outcome |            |
|--|---|------------|
| September 27, 2011   |   |            |
| Order of Agenda Items  |   |            |
| • IPC Planning Calendar  | Owens   | Discussion |
| Report from IPC  | Workman   | Discussion |
| New Independent Study Contract   | Owens   | Discussion |
| New Overlap Requirements   | Owens   | Discussion |
| Hiring Conversion  | Owens   | Discussion |
| • Enrollment (Fall 2011)   |   |            |
| • Spring Planning - (Plan to cancel low enrolled sections at least one week prior, single digit sections two weeks prior)  | Owens   | Discussion |
| <ul> <li>Curriculum         <ul> <li>Guidelines (On the website)</li> <li>Timeline</li> <li>SLOs</li> <li>Conversion from AA to AS (Guidelines)</li> </ul> </li> </ul> | Owens   | Discussion |
| • Summer Schedule (4 days)   | Owens   | Discussion |
| <ul> <li>Construction         <ul> <li>ITC</li> <li>T</li> <li>Escondido</li> </ul> </li> </ul>  | Owens   | Discussion |
| Website Updates  | Owens   | Discussion |
| • Budgets  | Owens   | Discussion |
| • Other Items  | All   | Discussion |