



Career Technical and Extended Education Division
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CHAIR: Wilma Owens

Room MB-5

August 20, 2010

2:15 – 3:30 p.m.

**Order of Agenda Items**

**Desired Outcome**

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|--|-------------------|-------------------|
| • <b>Class Syllabus</b>                            | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Verify Students Are Registered</b>            | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Submission of Grades</b>                      | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Volunteers/Student Workers</b>                | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Budgets</b>                                   | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Encuentros</b>                                | <b>Andre</b>      | <b>Discussion</b> |
| • <b>Smoking – T Building</b>                      | <b>Feddersohn</b> | <b>Discussion</b> |
| • <b>Lecture/Lab Conversions (email sent 8/03)</b> | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Surveillance Cameras</b>                      | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Building Update</b>                           | <b>Owens</b>      | <b>Discussion</b> |
| • <b>Other Items</b>                               | <b>All</b>        | <b>Discussion</b> |