

Occupational & Noncredit Programs Wastewater Technology & Water Technology Advisory Meeting

*Wednesday, October 2, 2013
Minutes*

Attendees: Shawn Askine, Vallecitos Water District; Jack Bebee, Chris Castaing, Eagle Jones, Braden McCrory, Mark Molina, Bob Panek, Ed Pedrazzi, Steve Plyler, Lorrie Teates, Glen Thorpe, Tony LoPresti, Valley Center Water District; Jase Warner, City of Carlsbad

Faculty Absent: Mark Iverson, Mark Hammond, Ben Kuhnel, Cor Shaffer

Minutes from February 29, 2012 were approved. - *Motion/Second. Jack Bebee/Ed Pedrazzi*

Class Schedule. The proposed class schedule was approved through Spring 2015 with the following exception:

ACTION ITEM: Change WWT.WTE 62 to Wednesday Night beginning fall 2014.

Program Review & Planning. Mollie provided an update on Program Review and Planning (PRP). The next PRP cycle will be completed in late fall 2013. The PRP report allows for a request of resources. All faculty need to submit resource request to Mollie or Ed so they can the opportunity to request supplies or equipment for the lab on the PRP.

ACTION ITEM: Send equipment request to Mollie or Ed before November 10th.

Repeatability. Mollie provided copies of the new repeatability guidelines and the Palomar Process for Repeating a Water or Wastewater Legally Mandated Course.

ACTION ITEM: Mollie will forward the documents to Ed to disseminate to the General Manager of the various water districts.

SLO's. Mollie requested that faculty maintain their responsibility to update TracDat with results from their SLO assessments. Rubrics for Institutional Learning Outcomes (ILO's) were discussed as well as mapping ILO's to course learning outcomes.

ACTION ITEM: Faculty need to revisit the mapping of course SLO's to ILO's. Determine if the course SLO is appropriately mapped to ILO. (If the course SLO is mapped to an ILO, the course could be chosen to participate in a sampling of courses). It is important that career technical faculty be involved in the evaluation of institutional goals.

Curriculum. The committee decided not to develop a separate conservation class.

ACTION ITEM: The committee decided to research two new areas for consideration, **recycled water** and **laboratory safety standards**. **Jack Bebee** will research recycled water and report back to the group by the next advisory meeting. Tertiary plants and certification programs were discussed. **Glenn Thorpe** will research lab safety standards to be completed for integration into curriculum and operating procedures for the laboratory. Glenn will convene a group of faculty to prepare the standards and then produce a document to give to the students.

Faculty expressed concern about students low math skills.

ACTION ITEM: Mollie is going to convene a meeting of interested faculty to meet with Ben and Cor to discuss how to better prepare students for the content courses.

T-114 Lab Update. Faculty were encouraged to provide equipment and supply requests to Mollie or Ed. The list will be organized based on priority.

The dedication ceremony will be rescheduled for Spring 2014.