

Career Technical and Extended Education Division

CHAIR: Wilma Owens

Room MD-103

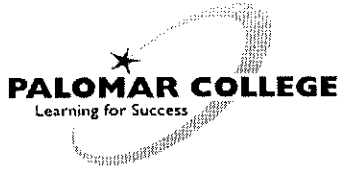
November 4, 2013

3:30 – 4:30 p.m.

Order of Agenda Items

Desired Outcome

- | | | |
|--|---------------------------------|--------------------------|
| <ul style="list-style-type: none"> • Career Center | <p>Rosie Antonecchia</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • Professional Development Funds | <p>Owens</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • Humanities - Secondary Effects/Moves | <p>Owens</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • PRP <ul style="list-style-type: none"> ○ Training Feedback ○ Questions ○ Assistance Needed | <p>Owens</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • Budget <ul style="list-style-type: none"> ○ Perkins ○ Material Fees ○ General Fund/PRP Allocations | <p>Owens</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • Faculty Hiring <ul style="list-style-type: none"> ○ 2014-15 ○ 2015-16 | <p>Owens</p> | <p>Discussion</p> |
| <ul style="list-style-type: none"> • Other Items | <p>All</p> | <p>Discussion</p> |



CAREER TECHNICAL & EXTENDED EDUCATION DIVISION MEETING

November 4, 2013

3:30 – 4:30 p.m.

ATTENDEES:

Sandra Andre, Eric Duvall, Sergio Hernandez, Janet Hoffman, Wayne Hooper, Carl Lofthouse, Dennis Lutz, Jamie Moss, Wilma Owens, Ken Swift and Dave Thomsen.

CAREER FAIR

Rosie Antonecchia from the Career Center outlined an event proposal for a possible Career Fair in which Career Technical Education could showcase their programs. She explained that students, faculty and industry would come together during this event giving students exposure to career pathways. She stated that this all day event would occur during Fall 2014 if faculty is interested. Wilma asked everyone to email her with feedback and she will then contact Rosie.

HUMANITIES – SECONDARY EFFECTS/MOVES:

Wilma explained that faculty who presently utilize the IT, E and FCS buildings need to meet with the Facilities and Architect staff concerning relocation due to the upcoming demolition of those buildings. Information outlining the date and time for an upcoming meeting will be sent out soon.

PROFESSIONAL DEVELOPMENT FUNDS:

There are professional development funds available for faculty travel within the State of California.

PROGRAM REVIEW AND PLANNING TRAINING SESSIONS:

Wilma asked for feedback regarding the recent PRP training sessions. She reminded everyone that there are two sessions remaining and urged everyone who hasn't already attended one to do so. If anyone needs assistance with completion of their PRP, please contact Wilma.

BUDGET:

Previously allocated PRP funds need to be utilized prior to the end of the Fall 2013 semester. Wilma reminded everyone who received a Perkins allocation to make those purchases as soon as possible.

FACULTY HIRING:

Wilma stated that the 2014-2015 faculty hiring goes down to number 8. The 2015-2016 call for requests will be coming out soon.

Minutes submitted by Donna DeYarman.