

*Hgo*

## **Occupational & Noncredit Programs**

### **Construction Inspection Advisory Meeting Minutes**

*Wednesday, November 7, 2012*

**Attendees:**

Carl Blaisdell  
Mark Beauchamp  
Paul Donaldson

**Absent:**

Eric Jensen  
Bill Melton

**Approved minutes from March 7, 2012.**

Motion: Carl Blaisdell  
2<sup>nd</sup> Mark Beauchamp

**Program Review:** 2012-13 Program Review results were disseminated and discussion focused on success and retention metrics. Retention is consistently in the high 90's and success is in the low 90's.

Mollie asked faculty to encourage students to apply for their certificates and AA degrees upon completion of their coursework. Faculty will include the information on their syllabi.

Additionally Mollie shared discussions at the state level about accurately determining employment outcomes of the CTE students. There is a state level research project in the second year of implementation that follows up with students and identifies student employment outcomes. Hopefully Palomar will participate next year.

**Student Learning Outcomes:** A matrix of the student learning outcomes results was distributed to attendees. The matrix displayed by course the SLO, criterion, and results from 2010-11 and 2011-12. Also identified were missing results and criterion. Faculty were asked to update missing data in TracDat.

Discussion centered on the course outcomes and the relationship to the program outcomes. The program mission and program SLO's were provided to allow faculty to assess how well the chosen course outcomes are aligned with program outcomes.

Faculty validated that their course outcomes represent the program outcomes and that satisfactory progress is being made in achieving both course and program outcomes.

**Mollie requested the following from the faculty:**

- Call Mollie to discuss options when a planned absence occurs
- Send the course syllabus to Mollie before the beginning of each semester
- Please have your Palomar College e-mail forwarded to personal e-mail (if you do not frequently check your Palomar e-mail)
- Faculty were asked to become familiar with the new census verification process and follow through in the required timelines.

**New Business:**

Carl Blaisdell opened the discussion about using more technology in the classroom. The benefits of Blackboard were discussed. Paul Donaldson provides students with multiple views of construction sites in his classes and he has received positive feedback from students.

Mollie informed the faculty about the on-line POET module and encouraged faculty to participate in the training. Both faculty present expressed interested in participating in the training. Mollie will provide faculty with the information about the POET training.

*Meeting was adjourned at 6:30 pm.*