

Palomar College  
Child Development Department

Child Development Perkins  
Advisory Committee

Meeting Minutes  
December 3, 2013

Member Present: Janis Hadfield-Egge, Darlene Karnes-Versteegh, Pam Keinath, Paula Ortiz, Bob Sasse, Diane Studinka, Janet Thomas

Members Absent: Patricia Cavanaugh, Laurie Han, Kriszta Micsinai

Called to order: 4:00 PM    Adjournment: 5:00 PM    Room: MD-301

**Minutes:**

- 1.) Sign in and introduction of new members. Janet Thomas is our new student representative.
- 2.) Sign in and introduction of new members. Advisory Committee Purpose and Functions was distributed and briefly discussed. Diane mentioned we used to be called VTEA, but now we are known as the Carl D. Perkins Advisory Committee. Just basically only a change in name.
- 3.) The committee discussed what Perkins funds have been used for in the past and what we can do for the future.
  - a. In 12-13 the department sponsored an in-service for full and part-time faculty.
  - b. In 13-14, the department was fortunate enough just to renew the subscription to the Videoatives. Discussion took place on what these are and who uses them.
  - c. For 14-15, the department plans to apply for funds to support another in-service training and continue the Videoative subscription. The in-service training was very positive, so another one should continue to help strengthen the department faculty.
  - d. The committee discusses the possibility of a student resource room. Diane discussed the new Center will have a parent/student resource room in the lobby area. As we get closer to opening the new Center, the department will look to Perkins funds to assist with the materials/supplies/books... that will be needed to support this for our students.
- 4.) Announcements were made and discussion took place
  - a. Department Information- Degree/Certificate Changes- Diane passed out the Child Development/Early Childhood Education AS-T Transfer degree information. She discussed the opportunities for our students and the limitations of Cal States in our area fully accepting this transfer degree. Diane also distributed the Master List of Degrees and Certificates for the Child Development department. Last year, these were all proposals, but this year everything is in effect. Discussion continued about the new options for our students. Committee members took copies to distribute at their work sites.

- b. State wide college information- CAP- This past year, our department became fully aligned with CAP (California Alignment Project). These 8 classes are also the 8 classes required for the AS-T Transfer degree. Palomar is only the second college to be fully aligned in San Diego County.
- c. Budget Update- The budget outlook is more positive than it has been in years. With the passage of Prop 30 passed, we are no longer looking at doom and gloom. The department has been able to maintain the number of sections offered this past year. We hope to continue to add sections and boost enrollment.
- d. Class Offerings- The department began to offer CHDV 99 this past fall semester. The class has been a success so far. Information about this class was discussed.
- e. Mentor Teachers- The department is always looking for more mentors in the community. Bob updated the committee on the Mentor program.
- f. CHDV Center update- Committee members mentioned the grading of land where the new Child Development Center will be located. The hope was to be open by fall 2014, but that doesn't look like it will happen. The college is still working things out with the DSA (Department of State Architecture).
- g. Perkins Advisory Committee (used to be called VTEA)- A brief presentation was given on the Perkins funds the department received this past year.
- h. Consortium and Field Updates- Diane discussed additional information that was shared with her at the annual Consortium meeting. The committee discussed at length the new online application process and the verification of employment. The committee suggested having the employer email Diane. Diane will take this into consideration. It will all depend on what the Consortium is requiring. Discussion also took place with Licensing regulations.

5.) Next meeting- Fall 2014

6.) Adjournment- 5:00 PM