

**Palomar College
Child Development Department**

**Child Development VTEA
Advisory Committee**

**Meeting Minutes
December 4, 2012**

Member Present: Patricia Cavanaugh, Janis Hadfield-Egge, Darlene Karnes-Versteegh, Kriszta Micsinai, Alyson Ohlerich, Bob Sasse, Diane Studinka

Members Absent: Laurie Han, Pam Keinath, Paula Ortiz,

Called to order: 4:00 PM **Adjournment:** 5:10 PM **Room:** MD-301

Minutes:

- 1.) Sign in and introduction of new members. Advisory Committee Purpose and Functions was distributed and briefly discussed.

- 2.) The committee discussed what VTEA funds have been used for in the past and what we can do for the future.
 - a. The department was able to purchase new videos for the department.
 - b. The committee discussed applying for VTEA funds to send someone to the CLASS training. This is something more and more centers are using, so someone at the college should be trained. Diane said she would look into it.

- 3.) Announcements were made-
 - a. Department Curriculum/Classes- Diane passed out the proposed changes to the AA degree and certificates. At this point in time the information is confidential until it passes the Curriculum Committee on campus and is submitted to the Chancellor's Office. Kriszta also mentioned the need for more online classes and would be willing to teach more online. Alyson asked about CHDV 103 and 104 online. Discussion ensued on the topic. It was noted how some classes just can't be offered online without losing quality.

- b. State Wide College Information- CAP and the TMC were also discussed.
- c. Budget Update- the College was very fortunate that Prop 30 passed this past November. The department was lucky to add two new classes to the spring schedule. It also looks like summer school will be offered and maintain the number of offerings from last year (maybe add classes?). Bob briefly discussed the Mentor budget.
- d. Mentor Teachers- The department is always looking for more mentors in the community. The committee encouraged Janis to apply for Mentor Teacher. Bob will follow up with her.
- e. CHDV Center update- Diane discussed the progress of the new building that will house the Center. She showed a short video that was presented at the Governing Board earlier in the semester. The new Center is scheduled to open fall 2014.
- f. Child Development Training Consortium Advisory Committee- Diane discussed this program at Palomar College with the committee.
- g. Other- Alyson brought up the idea of a peer mentor group. Diane will discuss this with the department. It sounds like a great idea. She also mentioned a company she works for having extra computers. Patricia will connect with Alyson to further discuss a donation.

4.) Next meeting- Fall 2013

5.) Adjournment- 5:10 PM

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Agenda

**December 4, 2012
4:00-5:00 PM
Room- MD-301**

- 1.) Welcome/Sign-In/Introductions
- 2.) Purpose of the Committee- Information handout
- 3.) Program Update- Funded Items
- 4.) Program Proposals for next year
- 5.) Other issues to address
 - a. New class offerings
 - b. New certificates/degrees
- 6.) Discuss Next Meeting-
- 7.) Adjournment!!