

## Alcohol and Other Drug Studies Advisory Board Meeting Minutes

### Palomar College

August 26, 2013

**Call to Order:** 1:05 PM

**Attendance:** Quorum established

James Fent Palomar College

Felicia Durling Durling Recovery Services

Lisa Romain Palomar College and Cox-Romain Counseling Services

Mary Charlton Mission Treatment Center

Judith Johnson MHS, Drug Court

**Welcome and Introductions:** Jim Fent led an ice breaker introduction activity.

**SWOT Activity:** Palomar College AODS Program

**Strengths** – Perception of high quality education provided by AODS faculty. Above average attention and coverage of: cultural differences, gender and Motivational Interviewing. Intern courses 140, 298 and 299 provide comprehensive culmination of didactic work.

**Weakness** – Recommend prerequisites to core courses particularly intern/lab courses. Ensure students have basic computer skills and are able to write a realistic and comprehensive treatment plan.

**Opportunities** – Electronic Health Records mandated 2014 – begin introducing students to this documentation requirement and modality. Many internship placements have led to paid employment.

**Threats** – Licensure: CAADAC versus CAADE

**Open Discussion:** All participants discussed ensuring professionalism in students from very first class all the way through the program. Role play in class, practicing interview dress, manner and language. Discussed student mentor program.

**SLO:** Jim Fent provided education and led a discussion of student learning outcomes. Attendees reviewed and supported the current student learning outcomes.

**New Business:** Attendees to recommend other potential board members and notify Jim Fent via email. Suggestion to have two advisory meetings per year.

**Adjournment:** 3:00 PM

Secretary: Jim Fent

Palomar College  
Alcohol and Other Drug Studies  
Advisory Board Meeting  
August 26, 2013

Agenda

- I. **Call Meeting to Order:** 1:00 PM
- II. **Roll Call:** Establish Quorum
- III. **Welcome and Introductions:** Jim Fent
- IV. **SWOT Workshop:** Jim Fent

Alcohol and Other Drug Studies Program

**Strengths -**

**Weakness -**

**Opportunities -**

**Threats -**

V. **Open Discussion:**

VI. **New Business:**

VII. **Adjournment:**

**Notes:**