# --- GENERAL INFORMATION



# Section I General Information

# **Palomar College Center Location**

Committed to serving the entire district, the college literally takes learning to its communities via the Escondido Education Center and four strategically located sites. At the Center and many of the sites, students may take credit courses leading to an associate degree or certificate, or they may complete transfer requirements for further study at a four-year institution. Many students also enroll in vocational programs, noncredit courses or seminars to upgrade career skills or to continue their lifelong journey of learning.

#### Escondido Education Center 760-744-1150, ext. 8134 1951 East Valley Parkway Escondido, CA 92027

Palomar College Escondido Education Center Admissions Office is open Monday through Thursday, 7:30 a.m. to 6:00 p.m., and Friday, 7:30 a.m. to 2:00 p.m. Parking permits are required at the Escondido Education Center.

**Course Offerings:** General education classes required for an associate degree and/or transfer, and noncredit classes. Vocational programs include Emergency Medical Education and Upholstery. ESL credit and non-credit classes are offered.

**Support Services:** Admission and enrollment services, financial aid, cashier services, counseling and assessment, health services, food services, campus police, bookstore, and library with internet access. The Center also offers tutoring, a language lab, and a Teaching and Learning Center.

# Palomar College Site Locations

#### <u>Camp Pendleton</u> 760-744-1150, ext. 7818 Location: Building 1331 Camp Pendleton, CA 92055

Palomar College at Camp Pendleton is open Monday through Thursday, 8:30 a.m. to 6:00 p.m. and Friday, 8:00 a.m. to 2:00 p.m. A base pass is required for non-military students. Please call for additional information.

**Course Offerings:** General education classes required for an associate degree and/or transfer, and noncredit classes. Programs are available in Administration of Justice: Law Enforcement, Administration of Justice: Homeland Security, Business Management, General Business, General Studies, and EMT Basic. Classes offered in various areas of the base. Base pass required for non-military students.

**Support Services:** Admission and enrollment services, financial aid, veterans services, counseling, assessment, cashier services, and a computer lab. For further information, go to www.palomar.edu/camppendleton.

#### <u>Fallbrook</u>

760-744-1150, ext. 7805 Location: Fallbrook High School 2400 S. Stage Coach Lane Fallbrook, CA 92028

Palomar College at Fallbrook is open Monday through Thursday, 5:30 p.m. to 8:30 p.m. There is no smoking on campus.

**Course Offerings:** General education classes required for an associate degree and/or transfer, and non-credit classes. ESL credit and non-credit classes are offered.

**Support Services:** Admission and enrollment services, and bookstore.

#### <u>Mt. Carmel</u>

760-744-1150, ext. 3890 Location: Mt. Carmel High School PAC-I portable building, main parking lot 9550 Carmel Mountain Road San Diego, CA 92129

Palomar College at Mt. Carmel is open Monday through Thursday, 2:00 p.m. to 9:30 p.m. There is no smoking on campus.

**Course Offerings:** General education classes required for an associate degree and/or transfer.

**Support Services:** Admission and enrollment services, assessment, and bookstore.

#### Pauma

760-744-1150, ext. 7811 1010 Pauma Reservation Road Pauma Valley, CA 92061

Hours vary; call for specific information.

**Course Offerings:** General education classes required for an associate degree and/or transfer. The site has a basic skills computer laboratory.

**Support Services:** Admission and enrollment services, and an on-site library.

#### Palomar College at Ramona 760-787-3608 1010 Ramona Street Ramona, CA 92065

Palomar College at Ramona Community Campus is open Monday through Thursday, 5:00 p.m. to 9:00 p.m. There is no smoking on campus.

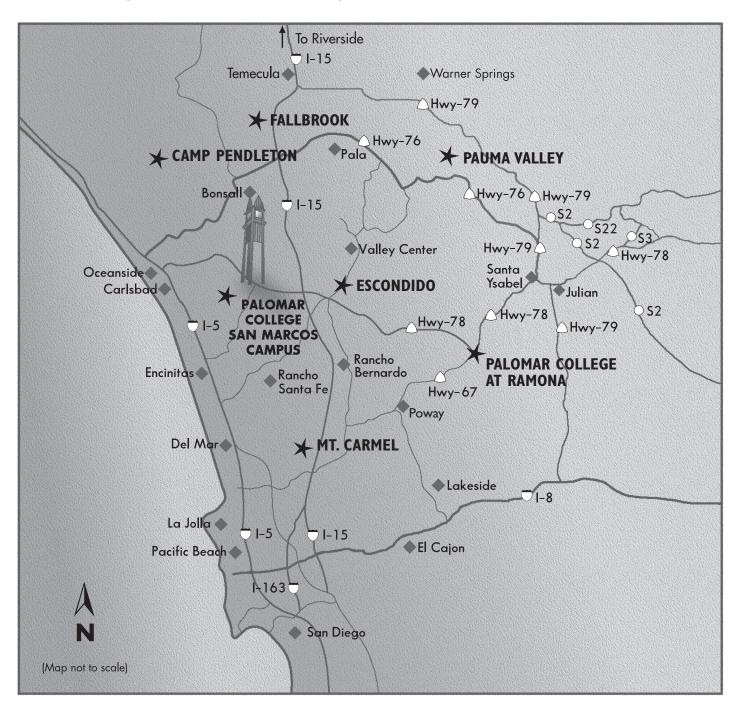
**Course Offerings:** General education classes required for an associate degree and/or transfer.

**Support Services:** Admission and enrollment services and bookstore.

6



# Palomar College Locations and District Map



# College Calendar 2017-2018

# Summer Session 2017

4 week classes begin	May 30	J
4 week classes end		
Residence determination date	June 25	5
6 and 8 week classes begin	June 26	5
Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency	June 30	)
Independence Day	July 4	4
6 week classes end A	ugust 7	7
8 week classes endAu	igust 18	3

# Fall Semester 2017

First day applications accepted	January 2
Registration begins	June I
Part-Time Faculty Plenary	August 17
Registration begins Part-Time Faculty Plenary Faculty Plenary	August 18
Residence determination date	August 20
Residence determination date Classes begin	August 21
Last day to drop full semester-length classes with no grade placed on permanent record	September 4
Labor Day	September 4
Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency Last day to drop full semester-length classes with 'W'	September 30
Last day to drop full semester-length classes with 'W'	Öctober 14
Veterans' Day	November II
Non-instructional day	November 10
Non-instructional day Non-instructional days	November 20-22
Thanksgiving Holidaya	November 23-24
Non-instructional day	November 25
Fall semester ends	December 16
Semester break/Professional development	December 17 - January I

# Winter Intersession 2018

Classes begin	1
Classes end January 26	)

# Spring Semester 2018

First day applications accepted	September II
First day applications accepted Registration begins	October 30
Martin Luther King, Jr. Day	anuary 15
Part-time Faculty Plenary	January 25
Residence determination date	January 28
Part-time Faculty Plenary Residence determination date Classes begin	January 29
Last day to drop full semester-length classes with no grade placed on permanent record	February II
Lincoln's Day Non-instructional Day	February 16
Non-instructional Day	February 17
vvashington's Day	February 19
Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency Last day to drop full semester-length classes with 'W'	February 28
Last day to drop full semester-length classes with 'W'	Reference Class Schedule
Spring recess	March 26 - 31
Spring recess Evening commencement	
Spring semester ends Memorial Day	May 26
Memorial Day	May 28

# Summer Session 2018 (Tentative)

week classes begin	May 29	9
week classes end		
lesidence determination date		
and 8 week classes begin	une 2!	5
ast day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency	une 30	0
ndependence Day	. July 4	4
week classes endA		
week classes end Au	gust 17	7

# **College Organization**

#### **District Governing Board**

Nina Deerfield Mark R. Evilsizer John J. Halcón, Ph.D. Nancy Ann Hensch Paul P. McNamara ASG President

## **Superintendent/President**

Joi Lin Blake Ed.D Superintendent/President	.Ext. 2105
Communications, Marketing and Public Affairs Laura A. Gropen, Director	.Ext. 2152
Foundation Richard Talmo, Executive Director	.Ext. 2732
Institutional Research and Planning Michelle A. Barton, Director	.Ext. 2360

## **Instructional Services**

Acting Assistant Superintendent/Vice President
Jack S. Kahn, Ph.DExt. 2246

# Division of Arts, Media, Business, and

## **Computer Science**

Syed K. Hussain, Ed.D., Dean	Ext. 2154
Art Department	Ext. 2302
Business Administration Department	Ext. 2488
Computer Science and Information	
Technology Department	Ext. 2387
Graphic Communications Department	Ext. 2452
Media Studies Department	Ext. 2440
Performing Arts Department	Ext. 2316

## Division of Career, Technical, and Extended Education

Margie A. Fritch, Dean	Ext. 2276
Cooperative Education Department	
Design and Consumer Education Department	Ext. 2349
Emergency Medical Education	Ext. 8150
Occupational and Noncredit Programs	Ext. 2284
Public Safety Programs	Ext. 1722
Trade and Industry Department	

## Palomar College Locations

Extended Education	
Tom Medel, Acting Manager	.Ext. 8103
Escondido Education Center	
Tom Medel, Director	.Ext. 8103
Camp Pendleton, Fallbrook, and Pauma Sites	
Ryan Williams, Supervisor	.Ext. 7821

## **Division of Languages and Literature**

Shayla D. Sivert, Dean	Ext. 225 l
English Department	
English as a Second Language Department	
Reading Services	Ext. 2568
Speech Communication/Forensics/ASL Department	Ext. 2405
World Languages Department	Ext. 2390

#### Division of Mathematics and the Natural and Health Sciences

Kathryn Kailikole, Ed.D., Dean	Ext. 2253
Chemistry Department	Ext. 2505
Dental Assisting Program	
Earth, Space and Environmental Sciences Department	Ext. 2512
Life Sciences Department	Ext. 2275
Mathematics Department	Ext. 2535
Nursing Education Department	Ext. 2580
Physics and Engineering Department	Ext. 2505

## Division of Social and Behavioral Sciences

Jack S. Kahn, Ph.D., Dean	Ext. 2759
American Indian Studies Department	Ext. 2425
Behavioral Sciences Department	Ext. 2329
Child Development Department	Ext. 2206
Early Childhood Education Lab School	Ext. 2578
Economics, History, and Political Science Department .	Ext. 2412
Health, Kinesiology and Recreation	
Management Department	Ext. 2459
Library and Information Technology	Ext. 2666
Library Department	Ext. 2612
Multicultural Studies Department	Ext. 2206
Tutoring Services Program	Ext. 2448

## **Student Services**

Adrian GonzalesExt. 2158
Assistant Superintendent/Vice president

<u>Athletics</u>	
Scott T. Cathcart, Director	Ext. 2460

#### **Campus Police**

# **Counseling Services**

Brian H. Stockert, Dean	Ext. 2184
Articulation Services	Ext. 2737
Assessment Center	Ext. 2182
Career Center	Ext. 2194
Counseling Center	Ext. 2680
Disability Resource Center	
Extended Opportunity Programs and Services	Ext. 2449
Grant Funded Programs	Ext. 3680
Student Success and Support Program	Ext. 2184
Transfer Center	Ext. 2552

# **Enrollment Services**

Kendyl L. Magnuson, Ed.D., Director	Ext. 2171
Admissions and Enrollment	Ext. 2164
Admissions and Enrollment, Escondido	Ext. 8134
Evaluations and Graduation	Ext. 2165
Financial Aid and Scholarships	Ext. 2367
International Education	Ext. 2167
Student Records and Transcripts	Ext. 2169
Veterans' Services	

Judy Harris, Interim Director	Ext. 2380
-------------------------------	-----------

## **Student Affairs**

Sherry M. Titus, Director	·Ext. 2595
---------------------------	------------

## Finance and Administrative Services

Ron Ballesteros-Perez	Ext. 2109
Assistant Superintendent/Vice President	
Business and Contract Services	Ext. 2122
Facilities	Ext. 2629
Fiscal Services	Ext. 2215
Information Services	Ext. 2140
Payroll Services	Ext. 2937

## Human Resource Services

Ron Ballesteros-Perez	Ext. 253 l
Acting Assistant Superintendent/Vice President	
Human Resource Services	.Ext. 2609

#### History of the College

Palomar College has a history rich in tradition and educational achievements. On January 15, 1946, registered voters in the Vista Unified School District, the Fallbrook Union School District, and the Escondido Union High School District voted 714 to 417 in favor of establishing a "junior college" in the North San Diego County area. Under state law, the San Diego County Superintendent of Schools appointed five persons as members of the first Governing Board for the new college. The Governing Board hired the first college president in 1946, Dr. Daniel C. McNaughton, who was supported by a director, a dean of students, and nine faculty members. Located on the Vista High School campus, Palomar College opened its classroom doors on September 23, 1946, with exactly 100 students enrolled in classes in science, mathematics, music, art, social sciences, commerce, English, physical education, and foreign languages.

Today, Palomar College is a public, two-year comprehensive community college serving a large student body of diverse ages, ethnicities, and lifestyles. The District's 200-acre main campus is located at 1140 West Mission Road in San Marcos. The San Marcos campus, Education Center in Escondido, and four additional sites serve a District covering 2,555-square-miles ranging from urban to agricultural areas of North San Diego County.

The four education sites are located in Camp Pendleton, Fallbrook, Mt. Carmel, and Pauma Valley. The Escondido Education Center is located on eight acres owned by the District, and the proposed North Education Center will be located on an 82-acre property in Fallbrook. In June 2010, the District purchased approximately 27 acres of land in Rancho Bernardo that includes a large building and associated parking structure. This property is the future site of a center to serve the southern portion of the District.

Palomar College constitutes a single-college district, and it is the largest single community college district in San Diego County. Palomar College borders seven other community college districts: South Orange County, Mt. San Jacinto, Desert, Imperial Valley, Grossmont-Cuyamaca, San Diego, and MiraCosta.

Palomar College has five academic divisions: (1) Arts, Media, Business, and Computer Science; (2) Career, Technical, and Extended Education; (3) Languages and Literature; (4) Mathematics and the Natural and Health Sciences; and (5) Social and Behavioral Sciences. The College offers more than 250 credit degree and certificate programs within those five divisions and noncredit courses. At Palomar, students have the opportunity to participate in a vibrant college life that includes free art and cinema series, 34 academic and social campus organizations, 22 competitive intercollegiate sports teams for men and women, and dozens of music, theatre, and dance performances.

In the November 2006 General Election, voters approved an educational facilities improvement measure (Proposition M), which provides the majority of the funding for the College's \$1 billion construction and remodel plan. The first major step in the implementation of this plan was realized with the completion of the Natural Sciences Building, which opened for the fall 2007 semester. This is an exciting time for students, faculty, staff, and administration at Palomar College. The vision in the Master Plan 2022 has moved to reality as the planning, design, and construction of several instructional and support facilities take shape. Master Plan 2022 is transitioning Palomar College into its next generation as an outstanding institution of higher education committed to the learning success of its students and responsive to the changing needs of its diverse community.

#### **Vision**

Learning for Success

#### **Mission**

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive community college, we support and encourage students who are pursuing transferreadiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to helping our students achieve the learning outcomes necessary to contribute as individuals and global citizens living responsibly, effectively, and creatively in an interdependent and ever-changing world.

#### **Values**

Palomar College is dedicated to empowering students to succeed and cultivating an appreciation of learning. Through ongoing planning and self-evaluation we strive for continual improvement in our endeavors. In creating the learning and cultural experiences that fulfill our mission and ensure the public's trust, we are guided by our core values of

- Excellence in teaching, learning, and service
- Integrity as the foundation for all we do
- Access to our programs and services
- Equity and the fair treatment of all in our policies and procedures
- Diversity in learning environments, philosophies, cultures, beliefs, and people
- Inclusiveness of individual and collective viewpoints in collegial decision-making processes
- Mutual respect and trust through transparency, civility, and open communications
- Creativity and innovation in engaging students, faculty, staff, and administrators
- Physical presence and participation in the community

#### **Educational Philosophy**

The educational philosophy of Palomar College is based upon belief in the value of the individual and belief in the individual's potential for intellectual, ethical, personal, and social growth. Only through growth in these areas can a citizen come to understand personal rights.

The fundamental assumption of the democratic way of life is the intrinsic worth of the individual. This assumption thus becomes the main principle of public education.

In order to become an effective member of a democratic society, an individual should participate in a free exchange of ideas. Only within a democracy is the individual assured the freedom for such an exchange and for self-realization consistent with the freedoms and opportunities of others.

By providing equal opportunities for all, the community college helps its students to realize their potential. Thus their talents become more readily available to the community, and their participation in society becomes more effective.

#### **Academic Freedom**

The instructional program at Palomar College shall be conducted in accordance with principles of academic freedom of inquiry. The educational program must encourage freedom of expression and freedom of inquiry within the framework of responsibility.

Palomar College considers academic freedom, defined by its attendant rights and responsibilities, as a vital, primary force in the achievement of the aims and objectives of the institution. Academic freedom involves inherently the following rights and responsibilities:

- To research to the limit of competence and training, the assigned teaching area and its references
- To survey, probe, and question the relationship of humans to their environment within the guidelines of research techniques and intelligent discussion
- To question and challenge, without fear of censorship or discipline, those actions originating from within the institution which seriously affect the total academic environment
- To introduce, within the assigned teaching area, controversial concepts, issues, and systems, subjecting these ideas to the test of objective reasoning
- To create an unhampered and clear intellectual atmosphere democratically maintained, encouraged, and supported by students, staff, administration, and members of the Governing Board
- To associate with those individuals or groups of one's choice without fear of censorship or discipline, unless such association is forbidden by law

At no time will the inherent right of staff to use any of the normal channels of campus communication be abridged, nor will individual staff members be singled out for special prior censorship of their use of such channels of communication. It is understood that staff members exercising this right will accept responsibility for both the substance and the manner of their messages.

The college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he/she speaks or writes as a citizen, he/she should be free from institutional censorship or discipline, but his/her special position in the community imposes special obligations. As a person of learning and an educational officer, he/she should remember that the public may judge his/her profession and institution by his/her utterances. Therefore, he/she should at all times be accurate, show respect for the opinions of others, and make every effort to indicate that he/she is not an institutional spokesperson.

Palomar College encourages freedom of expression and the free flow and exchange of information and ideas. The College seeks to protect academic freedom and supports free and unfettered scholarly inquiry. In compliance with these requirements, the College encourages faculty, staff, and student involvement with others in support of candidates for offices or in the furtherance of other political activities.

## **Governing Board and District Policy**

In accordance with its designated function as a policy-making body, the Governing Board of the Palomar Community College District creates the policies by which the district operates, subject to the Education Code of the State of California, all rules prescribed by the Board of Governors of the California Community Colleges, and all federal statutes. Board policy may be changed, subject to the Education Code of the State of California, only by action of the Governing Board through a majority vote of its members.

The Governing Board schedules its regular open meetings in the Board Room on campus at 5:00 p.m. on the second Tuesday of the month. Meetings are open to the public.

#### Palomar College Foundation

The Palomar College Foundation continues its half-century legacy of creating a path to success for Palomar College students. Since its inception, the Foundation has raised much-needed support for crucial programs and services not covered by the state budgeting process. It is the Foundation's financial help that allows many Palomar students to achieve their academic dreams.

The Foundation inspires philanthropic support from individuals, companies, and foundations. That support helps remove financial barriers and assure equal access to educational opportunity for students throughout North County. The Foundation provides direct student support through a variety of programs, including its Textbook Assistance Program, assistance to military veterans, scholarships, and other forms of financial aid. The Foundation also provides financial support for college and faculty initiatives that improve the student educational experience.

Working together with individuals, businesses and foundations, we are making a real difference in our region.

We are proud of our role in helping thousands of students achieve success in their lives and we are proud of our role in establishing a solid tradition of philanthropic support in the communities we serve.

For more information about the Foundation and how you can be part of creating student success, please contact us at 760-744-1150, ext. 2735.

#### **Commitment to Diversity**

The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Governing Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Governing Board is committed to hiring and staff development processes that support the goals of equal opportunity and diversity and provide equal consideration for all qualified candidates. (BP 7100)

#### Designation of Responsible Employee as Title IX Coordinator

Assistant Superintendent/Vice President, Human Resource Services, Administrative Services Building, room A-1, 760-744-1150, ext. 2531.