

III GLOSSARY AND INDEX



Section 11

Glossary and Index

Glossary of Terms

Academic Renewal: A policy which allows a student to petition to exclude prior substandard course work from their transcript which is not reflective of their current demonstrated ability. Obtain petition from the Counseling Center or Records Office.

Academic Review Committee: A process by which students can petition to deviate from the College's policies and procedures. Obtain petition from the Counseling Center or Admissions Office.

Articulation Agreements: A list of courses offered at Palomar College which are acceptable at transfer universities as equivalent in content (or as acceptable substitutes) to those courses offered by the universities. These lists are available in the Counseling Center and online at <http://www.assist.org>.

ASSIST: The official Internet site (www.assist.org) that contains all articulation agreements between California Community Colleges, the California State University, and the University of California.

Associate in Arts (AA) Degree: Awarded upon completion of course work totaling not fewer than 60 degree applicable units in areas of: a) General Education, b) Major, c) Electives. Must apply by appropriate deadlines.

Associate in Arts Degree for Transfer (AA-T) Degree: Intended for students who plan to complete a Bachelor's Degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. See a counselor for specific information regarding this major.

Associate in Science (AS) Degree: Awarded upon completion of course work totaling not fewer than 60 degree-applicable units in areas of: a) General Education, b) Major, c) Electives. Must apply by appropriate deadlines.

Associate in Science Degree for Transfer (AS-T) Degree: Intended for students who plan to complete a Bachelor's Degree in a similar major at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. See a counselor for specific information regarding this major.

Auditing: To take a course without being graded or receiving credit, available to students by petition only.

Career Technical Education (CTE) Transitions: Formerly known as **Tech Prep**, CTE Transitions is a technical and academic program that enables high school students to prepare for a career and college at the same time.

Catalog: A book published once a year that governs students' progress toward degrees and certificates and contains course descriptions, programs, requirements, policies and procedures.

Certificate of Achievement (CA): Awarded upon completion of specified course work in a vocational/occupational program.

Certificate of Proficiency (CP): Designed to certify basic workplace competencies and job readiness. Awarded upon completion of specified course work.

Class Schedule: A booklet of class offerings, times, and locations published each term. The class schedule also contains enrollment information, add and drop deadlines, testing dates and times, and other general information. Class schedule may also be found on our website at <http://www2.palomar.edu/pages/schedule/>.

College-Prep Classes (non-degree appropriate): These courses, principally in the basic skills areas, prepare students to perform satisfactorily in associate and baccalaureate appropriate classes. Students can take no more than 30 units of these courses; they do not apply to the degree.

Continuing Student: One who has attended classes during the previous regular term beyond the drop deadline.

Continuous Enrollment: For enrollment purposes, it is defined as attendance at Palomar College beyond the drop period of each primary term, where letter grades or W's appear on the transcript. For graduation purposes, it is defined as attendance in one semester or two quarters (excluding Summer Session) within a calendar year (January through December) in the CSU, UC, or California CC Systems following initial enrollment at Palomar.

Directed Study: Individual study for advanced students which may include class work, research, or projects that do not fit into the context of regularly scheduled classes. Department chairperson approval required for enrollment.

Educational Plan: A document generated by a student and a Palomar College Counselor that allows the student and institution together to identify the student's educational objectives, and to formulate a method for reaching them.

Full-Time: A study load of 12 or more units per semester. The normal full-time load in Summer is 6 units. Nursing students are considered full-time with 9 units in nursing courses.

General Education (GE) Requirements: Also known as breadth or core requirements, these patterns of courses are designed to expose students to broad areas of knowledge.

Grade Point Average (GPA): Determined by dividing total grade points earned by total academic (A-FW) units attempted.

Grade Points: Points given for academic (evaluative) grades.

A = 4 points	D = 1 point
B = 3 points	F = 0 points
C = 2 points	FW = 0 points per unit of credit

Half-Time: A study load of 6 – 8 1/2 units per semester.

IGETC (Intersegmental General Education Transfer Curriculum): A general education program that California community college transfer students can use to fulfill all lower-division G.E. requirements at most CSU or UC campuses (see a counselor for exceptions).

Lower Division/Upper Division: In colleges and universities, lower division means freshman and sophomore years and upper division means junior and senior years. Community colleges provide lower division course work for transfer to four-year colleges and universities.

Major: A major is a group of courses related to a defined area of study. All colleges and universities require students to declare and pursue a major.

Noncredit Certificate of Completion (NC): Designed to lead to improved employability or job opportunities. Awarded upon completion of specified course work.

Noncredit Courses: A variety of courses offered with no unit credit. The courses are taught by credentialed instructors and provide remedial, developmental, occupational, and other general educational opportunities to citizens of the community.

Pass/No Pass (P/NP) Grading: Pass/No Pass units are not counted in the GPA. A Pass is earned for coursework equal to a "C" grade or better. A No Pass is earned for coursework equal to a "D" or "F" grade. Pass/No Pass units are used in calculating Progress Probation and Dismissal.

Probation: A warning status that scholastic standards are not being met.

Semester: A 16-week period of class work.

TAG (Transfer Admission Guarantee): Palomar College has TAG programs with six UC campuses. All of these agreements guarantee admission into the major at those universities.

Three-Quarter Time: A study load of 9 – 11 1/2 units per semester.

Transcript (of Record): An official copy of the record of classes attempted and/or completed by a student. The transcript is maintained by the Palomar College Records Office and is considered confidential. It may be viewed or released only with permission of the student.

Tuition (Enrollment Fees): A charge for instruction.

Tutor: A person, recommended by faculty as knowledgeable in specified subjects, who is available through Tutoring Services free of charge to work with an enrolled individual in need of special assistance with course work.

Unit of Credit: A credit or semester unit represents one hour of class work per week for one semester. It is expected that most students will spend two hours outside class in preparation for each hour of lecture. Slightly less outside preparation time is expected in laboratory. Three hours of laboratory per week are approximately the equivalent of one unit.

Units Attempted: Credit units in which the student was enrolled beyond the 20% point of any course whether or not a passing grade was earned or the student withdrew from the course before its completion.

Work Experience: A program that combines classroom studies with on-the-job experiences.

Index**A**

Academic Accommodations for Students with Disabilities.....	34
Academic Integrity.....	34
Academic Policies.....	42
Academic Regulations and Standards.....	42
Academic Renewal.....	42
Administration of Justice.....	82
Admissions and Records.....	24
Admissions Policy.....	14
Admission to Special Programs.....	14
Adult Basic Education.....	288
Africana Studies.....	86
Alcohol and Other Drug Studies.....	86
American Indian Studies.....	87
American Sign Language.....	90
American Studies.....	92
Annotation of Permanent Record.....	42
Anthropology.....	93
Application for Admission.....	14
Apprenticeship Training	
Acoustical Installer.....	96
Carpentry.....	98
Drywall/Lather.....	102
Electrician.....	104
Inside Wireman.....	104
Plasterer.....	105
Sheet Metal.....	106
Sound and Communication Systems Installer.....	107
Sound Technician.....	107
Work Experience.....	108
Arabic.....	108
Architecture.....	109
Art.....	110
Art - Design.....	117
Articulation Services.....	24
Art - Illustration.....	118
Assessment, Advisement and Orientation.....	16
Associate Degree for Transfer Requirements.....	62
Associate Degree Requirements.....	54
Associated Student Government.....	28
Astronomy.....	119
Athletics.....	24
Athletics and Competitive Sports.....	120
Attendance.....	42
Auditing a Class.....	42
Auto Body.....	121
Automotive Technology.....	122

B

Basic Education.....	288
Basic Skills Course Limitations.....	43
Behavioral Health Counseling Services.....	28
Biology.....	124
Board of Governor's Waiver.....	26
Bookstore Services.....	24
Business.....	128
Business Management.....	133

C

Cabinet and Furniture Technology.....	134
Calendar 2017-2018.....	8
Cal Grant.....	26
California Dream Act.....	26
California State University General Education (CSUGE) Requirements.....	63
California Veteran Dependent Exemption.....	31
Campus Tours.....	24
Career and Technical Education.....	288
Career Center.....	24
Cashier Services.....	24
Certificate of Achievement.....	59
Certificate of Proficiency.....	59
Certificate Requirements.....	54
Chemistry.....	142
Chicano Studies.....	143
Child Development.....	144
Chinese.....	151
Cinema.....	152
Citations.....	36
Citizenship.....	288
Class Cancellations/Changes.....	20
Class Schedule.....	19
College Organization.....	9
Communications.....	153
Computer Science and Information Technology	
- Computer Science.....	154
Computer Science and Information Technology	
- Information Technology.....	156
Computer Science and Information Technology - Networking....	158
Computer Science and Information Technology	
- Web Technology.....	160
Computer Science Information Technology.....	288
ConAP Program.....	31
Consequences for Violations of the Student Code of Conduct....	40
Construction Inspection.....	161
Cooperative Education.....	162
Correct Use of English.....	43
Counseling.....	162
Counseling Services.....	25
Course Identification Numbering System (C-ID).....	78
Course Numbering System.....	78
Course Work Limitation.....	58
Credit by Examination.....	43
Credit Courses and Programs.....	74
Critical Thinking Statement.....	44

D

Dance.....	163
Debts Owed to the College.....	34
Dental Assisting.....	170
Diesel Mechanics Technology.....	172
Digital Broadcast Arts.....	173
Disability Education.....	289
Disability Resource.....	177
Disability Resource Center (DRC).....	25
Discipline.....	40

Division of Arts, Media, Business, and Computer Science	9
Division of Career, Technical, and Extended Education	9
Division of Languages and Literature	9
Division of Mathematics and the Natural and Health Sciences.....	9
Division of Social and Behavioral Sciences.....	9
Drafting Technology.....	177
Drugs and Alcohol Policy	34

E

Early Childhood Education Lab School.....	25
Earth Sciences.....	180
Economics.....	180
Educational Philosophy	11
Emergency Medical Education.....	182
Engineering.....	185
English.....	187
English as a Second Language.....	191, 289
English Department Writing Center	30
Enrollment Appointments (Priority Registration).....	19
Enrollment Fee.....	21
Enrollment Limitations.....	46
Enrollment Options.....	18
Enrollment Procedures.....	19
Entertainment Technology.....	192
ESL (English as a Second Language) Tutoring Center.....	30
Extended Opportunity Programs and Services EOPS/CARE.....	25

F

Faculty and Emeriti	292–302
Family and Consumer Sciences.....	194
Fashion.....	195
Fast Track	18
Federal Pell Grant.....	26
Federal Supplemental Educational Opportunity Grant.....	26
Federal Work Study.....	26
Fees and Expenses	20
FERPA and Privacy Rights of Students	34
Financial Aid Application and Enrollment Fee Waiver	18
Financial Aid Disqualification/Ineligibility.....	50
Financial Aid & Scholarship Services.....	26
Fire Technology.....	198
First Year Experience.....	18
Food Services.....	26
Foreign Languages.....	201
French.....	201
Full Term Classes.....	18

G

GEAR UP.....	27
General Studies	202
Geography	203
Geology.....	206
German	208
Glossary of Terms	312–313
Governing Board.....	9, 12
Grade Changes.....	48
Grades.....	48
Grading and Transcripts.....	47

Graphic Communications	208
Graphic Communications - Imaging and Publishing.....	209
Graphic Communications - Multimedia & Web	213

H

Health.....	218
Health and Safety Education.....	289
Hearings/Holds.....	39
History	219
History of the College.....	11
Humanities.....	220

I

Independent California Colleges and Universities.....	71
Industrial Technology.....	220
Institutional Emergency Loans	26
Insurance.....	221
Inter-Club Council.....	28
Interior Design	222
International Business	224
International Education.....	27
International Students (F-I and M-I Visas).....	15
Intersegmental General Education Transfer Curriculum (IGETC) Requirements - UC/CSU.....	65
Intersession Classes	18
Italian.....	224

J

Japanese.....	225
Journalism	226
Judaic Studies	227

K

Kinesiology.....	228
------------------	-----

L

Late Start Classes	18
Learning Communities.....	19
Legal Studies.....	235
Library Services.....	27
Library Technology.....	236
Locations and District Map.....	7
Loss of Financial Aid	40

M

Map Locations.....	7
Mathematics	237
Math Learning Center.....	30
Medical.....	290
Microbiology	240
Mission.....	11
Multicultural Requirement.....	56
Multicultural Studies.....	240
Music.....	241, 290

N

Noncredit Certificate of Completion	59
Noncredit Courses and Certificates	288
Nondiscrimination Policy	14
Nonsufficient Funds Fee	21
Notice of Intent to Graduate	58
Nursing Education	247
Nutrition	251

O

Oceanography	251
Official Transcript and Verification of Enrollment	50
Online Classes	19
Online Enrollment	19
Out-of-State Deferment	26

P

Parking and Traffic Regulations	36
Parking Permits	36
Pass/No Pass (Credit/No-Credit) Grading	44
Philosophy	252
Photo	290
Photography	253
Physical Science	256
Physics	256
Police Department	36
Political Science	258
Private and Out-of-State Universities	71
Procedure for Adding and Dropping Classes	20
Psychology	258
Public Works Management	262

R

Reading	263
Real Estate	264
Recreation	266
Refunds	21
Reinstatement	49
Religious Course Work	52
Religious Studies	267
Removal from Probation	49
Repetition of Courses	44
Residency	14
Residency Status	14

S

Saturday Classes	19
Scholarships	26
School Relations	27
Self-Paced Classes (Open Entry)	19
Servicemembers Opportunity Colleges Consortium	31
Sexual Harassment Policy	38
Short Term Classes	19
Smoking Policy	38
SOC Degree Network System	31
Social Security Number and Name Match	26

Sociology	268
Spanish	270
Special Admission for Accelerated Students	14
Speech	272
Stalking	37
Standards of Student Conduct (BP 5500)	39
STAR Tutoring Center	30
STEM (Science, Technology, Engineering, Mathematics) Center	30
Student Activities Office	28
Student Affairs	27
Student Behavior Rules and Regulations	38
Student Classification	18
Student Code of Conduct	38
Student Equity	29
Student Grade Disputes	40
Student Grievance Policy	40
Student Health Centers	28
Student Learning Outcomes	78
Student Participation in Governance	28
Student Responsibility	42, 47
Student Right To Know	40
Student Services	9
Student Success and Support Program	16
Student Success & Equity	29
Student Success & Support Program	29
Subsidized William D. Ford Federal Direct Loan	26
Summer Bridge	19
Summer Session	19

T

Teaching & Learning Center Escondido	29, 31
Theatre Arts	274
The California State University (CSU) System	68
The Clery Act: Right to Know	37
The University of California (UC) System	69
Title 38 Beneficiaries (VA GI Bill)	50
Title IX and Violence Against Women Act	37
Transcripts/Advanced Standing	18
Transfer Admission Guarantee Programs	70
Transfer Center	29
Transfer Identification	78
Transfer Planning	63
TRIO/Educational Talent Search	30
TRIO/North County Educational Opportunity Center	30
TRIO Programs	29
TRIO/Student Support Services	29
TRIO/Upward Bound	30
Tutoring	290
Tutoring Resources	30

U

University Studies	279
--------------------------	-----

V

Values	11
Veterans' Services	31
Video Classes	19
Vision	11

W

Wastewater Technology Education.....	282
Water Technology Education.....	283
Weapons on Campus.....	36
Web	
See CSIT - Web Technology	284
Weekend College.....	19
Welding	284
Western Association of Schools and Colleges	1
Withdrawal.....	20, 47
Women's Studies.....	286
Workforce and Community Development Seminars	19
World Languages Resource Center (WLRC)	32

