

# General Information |



## Section I

### General Information

#### Palomar College Locations

Committed to serving the entire district, the college literally takes learning to its communities via the Escondido Center and three strategically located sites. At the Center and sites, students may take credit courses leading to an associate degree or certificate, or they may complete transfer requirements for further study at a four-year institution. Many students also enroll in vocational programs, noncredit courses or seminars to upgrade career skills or to continue their lifelong journey of learning.

##### **Palomar College at Camp Pendleton**

**(760) 725-6626; (760) 744-1150, ext. 7818**

**Location: Building 1331**

**Camp Pendleton, CA 92055**

Palomar College at Camp Pendleton is open Monday through Thursday, 8:00 a.m. to 6:30 p.m. and Friday, 8:00 a.m. to 2:00 p.m.

**Course Offerings:** Programs are available in Administration of Justice: Law Enforcement, Administration of Justice: Homeland Security, Business Management, General Business, and General Studies. Classes offered in various areas of the base. Base pass required for non-military students.

**Support Services:** Admission and enrollment services, counseling, and assessment. For further information, go to [www.palomar.edu/camp Pendleton](http://www.palomar.edu/camp Pendleton).

##### **Palomar College Escondido Center**

**(760) 744-1150, ext. 8134**

**1951 East Valley Parkway**

**Escondido, CA 92027**

Palomar College Escondido Center Admissions Office is open Monday through Thursday, 7:30 a.m. to 6:00 p.m., and Friday, 7:30 a.m. to 12:00 p.m. Parking permits are required at the Escondido Center.

**Course Offerings:** General education classes required for an associate degree and/or transfer, and non-credit classes. Vocational programs include Emergency Medical Education and Upholstery. ESL credit and non-credit classes are offered.

**Support Services:** Admission and enrollment services, financial aid, cashier services, counseling and assessment, health services, food services, campus police, bookstore, and library with internet access. The Center also offers tutoring, a Language lab, and a Teaching and Learning Center.

##### **Palomar College at Fallbrook**

**(760) 744-1150, ext. 7805**

**Location: Fallbrook High School**

**2400 S. Stage Coach Lane, Building 10, Room 10**

**Fallbrook, CA 92028**

Palomar College at Fallbrook is open Monday through Thursday, 5:30 p.m. to 8:30 p.m. There is no smoking on campus.

**Course Offerings:** General education classes required for an associate degree and/or transfer, and non-credit classes. ESL credit and non-credit classes are offered.

**Support Services:** Admission and enrollment services, and bookstore.

##### **Palomar College at Pauma**

**(760) 744-1150, ext. 7811**

**1010 Pauma Reservation Road**

**Pauma Valley, CA 92061**

Palomar College at Pauma is open Monday through Thursday. Hours vary; call for specific information.

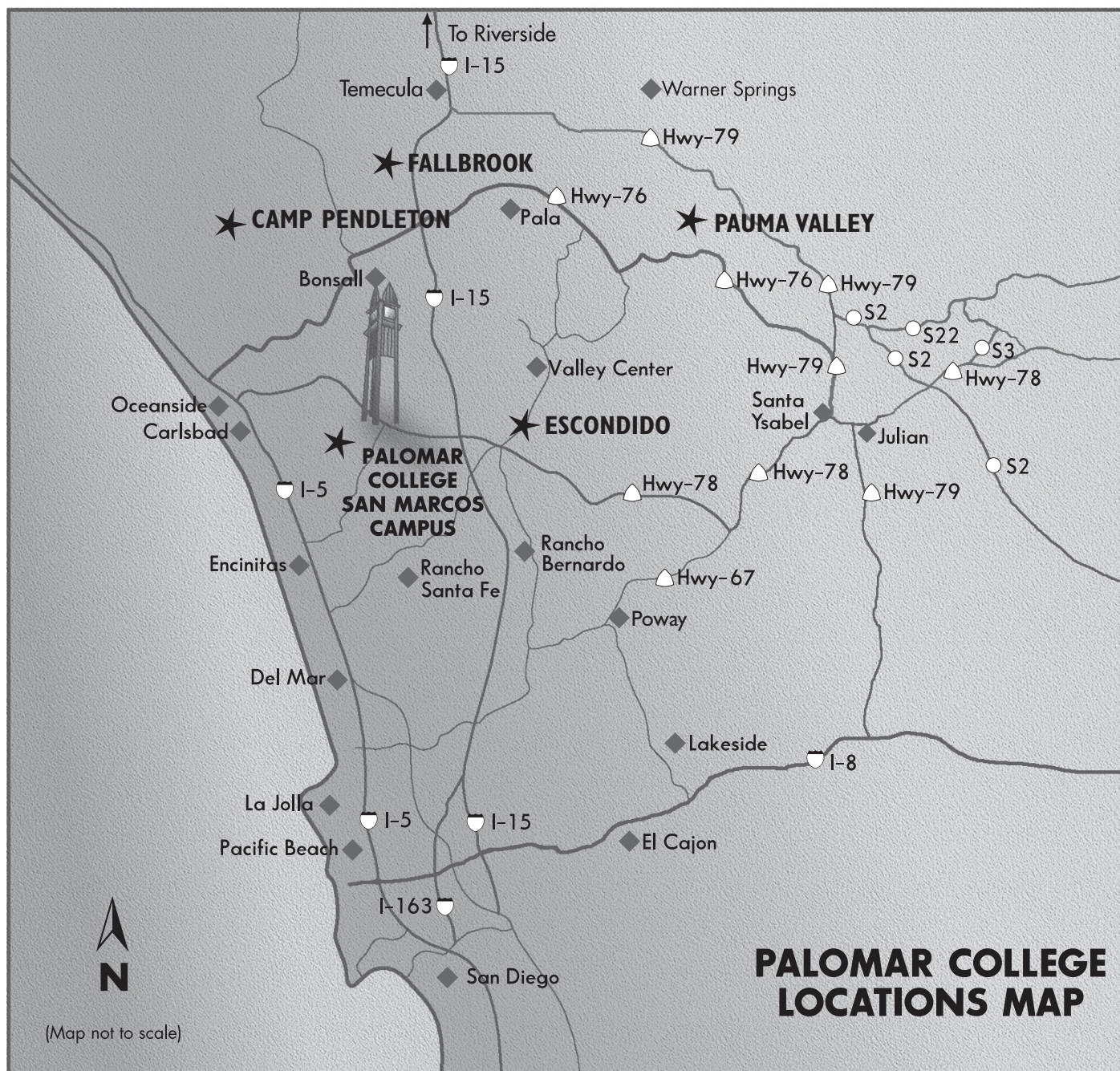
**Course Offerings:** General education classes required for an associate degree and/or transfer. The site has a basic skills computer laboratory.

**Support Services:** Admission and enrollment services, counseling, tutoring and an on-site library.





## Location of San Marcos Campus, Escondido Center and Sites



## College Calendar 2014-2015

### Summer Session 2014

|   |          |
|---|----------|
| 4 week classes begin .....  | May 20   |
| 4 week classes end .....  | June 13  |
| Residence determination date .....  | June 15  |
| 6 and 8 week classes begin .....  | June 16  |
| Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency..... | June 30  |
| Independence Day .....  | July 4   |
| 6 week classes end .....  | July 25  |
| 8 week classes end .....  | August 8 |

### Fall Semester 2014

|   |                          |
|---|--------------------------|
| First day applications accepted.....  | January 2                |
| Registration begins .....   | July 2                   |
| Part-Time Faculty Plenary.....  | August 14                |
| Faculty Plenary .....   | August 15                |
| Residence determination date .....  | August 17                |
| Classes begin .....   | August 18                |
| Labor Day.....  | September 1              |
| Last day to drop full semester-length classes with no grade placed on permanent record.....               | September 1              |
| Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency..... | September 30             |
| Last day to drop full semester-length classes with 'W' .....  | October 11               |
| Veterans' Day.....  | November 11              |
| Non-instructional days.....   | November 24-26           |
| Thanksgiving Holidays .....   | November 27-28           |
| Non-instructional day .....   | November 29              |
| Final examinations begin.....   | December 11              |
| Fall semester ends .....  | December 17              |
| Semester break/Professional development.....  | December 18 - January 11 |

### Spring Semester 2015

|   |              |
|---|--------------|
| First day applications accepted.....  | September 12 |
| Registration begins .....   | November 12  |
| Part-time Faculty Plenary.....  | January 8    |
| Residence determination date .....  | January 11   |
| Classes begin .....   | January 12   |
| Martin Luther King, Jr. Day.....  | January 19   |
| Last day to drop full semester-length classes with no grade placed on permanent record.....               | January 26   |
| Non-instructional day .....   | February 12  |
| Lincoln's Day.....  | February 13  |
| Non-instructional Day .....   | February 14  |
| Washington's Day .....  | February 16  |
| Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency..... | February 28  |
| Last day to drop full semester-length classes with 'W' .....  | March 14     |
| Spring recess.....  | March 16-21  |
| Final examinations begin.....   | May 12       |
| Evening commencement.....   | May 15       |
| Spring semester ends.....   | May 18       |
| Memorial Day .....  | May 25       |

### Summer Session 2015 (Tentative)

|   |          |
|---|----------|
| Residence determination date .....  | June 14  |
| 6 and 8 week classes begin .....  | June 15  |
| Last day to apply for an Associate degree, Certificate of Achievement, or Certificate of Proficiency..... | June 30  |
| Independence Day .....  | July 3   |
| 6 week classes end .....  | July 24  |
| 8 week classes end .....  | August 7 |



## College Organization

### District Governing Board

Nancy C. Chadwick, M.S.W., M.P.A.

Mark R. Evilsizer, M.A.

John J. Halcón, Ph.D.

Nancy Ann Hensch, B.A.

Paul P. McNamara, B.A.

ASG President

### Superintendent/President

Superintendent/President

Robert P. Deegan .....Ext. 2105

Communications, Marketing and Public Affairs

Laura A. Gropen, Director .....Ext. 2152

Foundation

Richard Talmo, Executive Director .....Ext. 2732

Institutional Research and Planning

Michelle A. Barton, Director .....Ext. 2360

### Instructional Services

Assistant Superintendent/Vice President

Berta C. Cuaron .....Ext. 2246

### Division of Arts, Media, Business, and Computer Science

Norma L. Miyamoto, Dean .....Ext. 2154

Art Department .....Ext. 2302

Business Administration Department .....Ext. 2488

Computer Science and Information

Technology Department .....Ext. 2387

Graphic Communications Department .....Ext. 2452

Media Studies Department .....Ext. 2440

Performing Arts Department .....Ext. 2316

### Division of Career, Technical, and Extended Education

Wilma G. Owens, Dean .....Ext. 2276

Cooperative Education Department .....Ext. 2354

Design and Consumer Education Department .....Ext. 2349

Emergency Medical Education .....Ext. 8150

Occupational and Noncredit Programs .....Ext. 2284

Public Safety Programs .....Ext. 1722

Trade and Industry Department .....Ext. 2545

Workforce and Community Development .....Ext. 2826

### Palomar College Locations

Extended Education

Director .....Ext. 8102

Escondido Center

Manager .....Ext. 8103

Camp Pendleton, Fallbrook, and Pauma Sites

Janet S. Hoffman, Manager .....(760) 385-0498

### Division of Languages and Literature

Shayla D. Sivert, Interim Dean .....Ext. 2251

English Department .....Ext. 2392

English as a Second Language Department .....Ext. 2261

Reading Services .....Ext. 2568

Speech Communication/Forensics/ASL Department .....Ext. 2405

World Languages Department .....Ext. 2390

### Division of Mathematics and the Natural and Health Sciences

Daniel B. Sourbeer, Dean .....Ext. 2253

Chemistry Department .....Ext. 2505

Dental Assisting Program .....Ext. 2571

Earth, Space, and Aviation Sciences Department .....Ext. 2512

Life Sciences Department .....Ext. 2275

Mathematics Department .....Ext. 2535

Nursing Education Department .....Ext. 2580

Physics and Engineering Department .....Ext. 2505

### Division of Social and Behavioral Sciences

Jack S. Kahn, Ph.D., Dean .....Ext. 2759

American Indian Studies Department .....Ext. 2425

Behavioral Sciences Department .....Ext. 2329

Child Development Department .....Ext. 2206

Children's Center .....Ext. 2578

Economics, History, and Political Science Department .....Ext. 2412

Health, Kinesiology and Recreation

Management Department .....Ext. 2459

Library and Information Technology .....Ext. 2666

Library Department .....Ext. 2612

Multicultural Studies Department .....Ext. 2206

Tutoring Services Program .....Ext. 2448

**Student Services**

**Adrian Gonzales** .....Ext. 2158  
**Assistant Superintendent/Vice President**

**Athletics**

**Scott T. Cathcart, Director** .....Ext. 2460

**Campus Police**

**Chief of Police** .....Ext. 2289

**Counseling Services**

**Brian H. Stockert, Dean** .....Ext. 2184  
Articulation Services .....Ext. 2528  
Career Center .....Ext. 2194  
Counseling Center .....Ext. 2680  
Disability Resource Center .....Ext. 2375  
Extended Opportunity Programs and Services .....Ext. 2449  
Grant Funded Programs .....Ext. 3678  
Transfer Center .....Ext. 2552

**Enrollment Services**

**Kendyl L. Magnuson, Ed.D., Director** .....Ext. 2171  
Admissions and Enrollment .....Ext. 2164  
Admissions and Enrollment, Escondido .....Ext. 8134  
Evaluations and Records .....Ext. 2165  
Financial Aid and Scholarships .....Ext. 2367  
International Education .....Ext. 2167  
Veterans' Services .....Ext. 2173

**Health Services**

**Jayne Conway, Director** .....Ext. 2380

**Student Affairs**

**Sherry M. Titus, Director** .....Ext. 2595

**Finance and****Administrative Services**

**Ron Ballesteros-Perez** .....Ext. 2109  
**Assistant Superintendent/Vice President**  
Business and Contract Services .....Ext. 2122  
Facilities .....Ext. 2629  
Fiscal Services .....Ext. 2215  
Information Services .....Ext. 2140  
Payroll Services .....Ext. 2937

**Human Resource Services**

**John S. Tortarolo** .....Ext. 2531  
**Assistant Superintendent/Vice President**  
Human Resource Services .....Ext. 2609

## **History of the College**

Palomar College has a history rich in tradition and educational achievements. On January 15, 1946, registered voters in the Vista Unified School District, the Fallbrook Union School District, and the Escondido Union High School District voted 714 to 417 in favor of establishing a "junior college" in the North San Diego County area. Under state law, the San Diego County Superintendent of Schools appointed five persons as members of the first Governing Board for the new college. The Governing Board hired the first college president in 1946, Dr. Daniel C. McNaughton, supported by a director, a dean of students, and nine faculty members. Located on the Vista High School campus, Palomar College opened its classroom doors on September 23, 1946, with exactly 100 students enrolled in classes in science, mathematics, music, art, social sciences, commerce, English, physical education, and foreign languages.

Today, Palomar College is a public, two-year comprehensive community college serving a large student body of diverse ages, ethnicities, and lifestyles. The District's 200-acre main campus is located at 1140 West Mission Road in San Marcos. The San Marcos campus, Education Center in Escondido, and three additional sites serve a District covering 2,555-square-miles ranging from urban to agricultural areas of North San Diego County.

The three education sites are located in Camp Pendleton, Fallbrook, and Pauma Valley. The Escondido Center is located on eight acres owned by the District, and the proposed North Education Center will be located on an 82-acre property in Fallbrook. In June 2010, the District purchased approximately 27 acres of land in Rancho Bernardo that includes a large building and associated parking structure. This property is the future site of a center to serve the southern portion of the District.

Palomar College constitutes a single-college district, and it is the largest single community college district in San Diego County. Palomar College borders seven other community college districts: South Orange County, Mt. San Jacinto, Desert, Imperial Valley, Grossmont-Cuyamaca, San Diego, and MiraCosta.

Palomar College has five academic divisions: (1) Arts, Media, Business, and Computer Science; (2) Career, Technical, and Extended Education; (3) Languages and Literature; (4) Mathematics and the Natural and Health Sciences; and (5) Social and Behavioral Sciences. The College offers more than 300 credit degree and certificate programs within those five divisions and noncredit courses. At Palomar, students have the opportunity to participate in a vibrant college life that includes free art and cinema series, 34 academic and social campus organizations, 22 competitive intercollegiate sports teams for men and women, and dozens of music, theatre, and dance performances.

In the November 2006 General Election, voters approved an educational facilities improvement measure (Proposition M), which provides the majority of the funding for the College's \$1 billion construction and remodel plan. The first major step in the implementation of this plan was realized with the completion of the Natural Sciences Building, which opened for the fall 2007 semester. This is an exciting time for students, faculty, staff, and administration at Palomar College. The vision in the Master Plan 2022 has moved to reality as the planning, design, and construction of several instructional and support facilities take shape. Master Plan 2022 is transitioning Palomar College into its next generation as an outstanding institution of higher education committed to the learning success of its students and responsive to the changing needs of its diverse community.

## **Vision**

Learning for Success

## **Mission**

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive community college, we support and encourage students who are pursuing transfer-readiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to helping our students achieve the learning outcomes necessary to contribute as individuals and global citizens living responsibly, effectively, and creatively in an interdependent and ever-changing world.

## **Values**

Palomar College is dedicated to empowering students to succeed and cultivating an appreciation of learning. Through ongoing planning and self-evaluation we strive for continual improvement in our endeavors. In creating the learning and cultural experiences that fulfill our mission and ensure the public's trust, we are guided by our core values of

- Excellence in teaching, learning, and service
- Integrity as the foundation for all we do
- Access to our programs and services
- Equity and the fair treatment of all in our policies and procedures
- Diversity in learning environments, philosophies, cultures, beliefs, and people
- Inclusiveness of individual and collective viewpoints in collegial decision-making processes
- Mutual respect and trust through transparency, civility, and open communications
- Creativity and innovation in engaging students, faculty, staff, and administrators
- Physical presence and participation in the community

## **Educational Philosophy**

The educational philosophy of Palomar College is based upon belief in the value of the individual and belief in the individual's potential for intellectual, ethical, personal, and social growth. Only through growth in these areas can a citizen come to understand personal rights.

The fundamental assumption of the democratic way of life is the intrinsic worth of the individual. This assumption thus becomes the main principle of public education.

In order to become an effective member of a democratic society, an individual should participate in a free exchange of ideas. Only within a democracy is the individual assured the freedom for such an exchange and for self-realization consistent with the freedoms and opportunities of others.

By providing equal opportunities for all, the community college helps its students to realize their potential. Thus their talents become more readily available to the community, and their participation in society becomes more effective.

## **Academic Freedom**

The instructional program at Palomar College shall be conducted in accordance with principles of academic freedom of inquiry. The educational program must encourage freedom of expression and freedom of inquiry within the framework of responsibility.

Palomar College considers academic freedom, defined by its attendant rights and responsibilities, as a vital, primary force in the achievement of the aims and objectives of the institution. Academic freedom involves inherently the following rights and responsibilities:

- To research to the limit of competence and training, the assigned teaching area and its references
- To survey, probe, and question the relationship of humans to their environment within the guidelines of research techniques and intelligent discussion
- To question and challenge, without fear of censorship or discipline, those actions originating from within the institution which seriously affect the total academic environment
- To introduce, within the assigned teaching area, controversial concepts, issues, and systems, subjecting these ideas to the test of objective reasoning
- To create an unhampered and clear intellectual atmosphere democratically maintained, encouraged, and supported by students, staff, administration, and members of the Governing Board
- To associate with those individuals or groups of one's choice without fear of censorship or discipline, unless such association is forbidden by law

At no time will the inherent right of staff to use any of the normal channels of campus communication be abridged, nor will individual staff members be singled out for special prior censorship of their use of such channels of communication. It is understood that staff members exercising this right will accept responsibility for both the substance and the manner of their messages.

The college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he/she speaks or writes as a citizen, he/she should be free from institutional censorship or discipline, but his/her special position in the community imposes special obligations. As a person of learning and an educational officer, he/she should remember that the public may judge his/her profession and institution by his/her utterances. Therefore, he/she should at all times be accurate, show respect for the opinions of others, and make every effort to indicate that he/she is not an institutional spokesperson.

Palomar College encourages freedom of expression and the free flow and exchange of information and ideas. The College seeks to protect academic freedom and supports free and unfettered scholarly inquiry. In compliance with these requirements, the College encourages faculty, staff, and student involvement with others in support of candidates for offices or in the furtherance of other political activities.

## **Governing Board and District Policy**

In accordance with its designated function as a policy-making body, the Governing Board of the Palomar Community College District creates the policies by which the district operates, subject to the Education Code of the State of California, all rules prescribed by the Board of Governors of the California Community Colleges, and all federal stat-

utes. Board policy may be changed, subject to the Education Code of the State of California, only by action of the Governing Board through a majority vote of its members.

The Governing Board schedules its regular open meetings in the Board Room on campus at 5:00 p.m. on the 2nd Tuesday of the month. Meetings are open to the public.

## **Palomar College Foundation**

Since the 1950s, the Palomar College Foundation has helped provide supplement public funding for college programs and activities. Over the years, the Foundation has provided funding for the swimming pool, a harpsichord for the Performing Arts Department, a trailer for tutorial groups, facilities for the Child Development Center, furniture for the Student Center, renovation for the Library, curtains for the Theatre, and many, many scholarships for deserving students.

With the support and generosity of the community, the Palomar College Foundation has secured over \$15 million in designated and undesignated funds which are support student learning, educational programs, scholarships and capital equipment. Yet, every year as state budgets shrink, the needs of our community grow.

Won't you consider making a contribution? We welcome the support of individuals, families, and businesses who want to help fulfill the mission of Palomar College, the vision of our community and the hopes of thousands of students and families who need our help. For more information or to be added to our newsletter mailing list, please call the Advancement Office, (760) 744-1150, ext. 2733.

## **Commitment to Diversity**

The District is committed to employing qualified administrators, faculty, and staff members who are dedicated to student success. The Governing Board recognizes that diversity in the academic environment fosters cultural awareness, promotes mutual understanding and respect, and provides suitable role models for all students. The Governing Board is committed to hiring and staff development processes that support the goals of equal opportunity and diversity and provide equal consideration for all qualified candidates. (BP 7100)

## **Designation of Responsible Employee as Title IX Coordinator**

The Assistant Superintendent/Vice President, Human Resource Services, Administrative Services Building, room A-1, (760) 744-1150, ext. 2531.