

# Noncredit Courses and Certificates 9



## Noncredit Courses and Certificates

Noncredit education fulfills the mandate to California's Community Colleges to provide noncredit courses designed to meet the special needs and capabilities of those students who do not desire or need to obtain unit credit. These courses provide developmental, occupational and other general educational opportunities as may be deemed necessary to provide for the civic and liberal education of the citizens of the community. All classes are taught by qualified instructors. The program is offered by the Division of Career, Technical, and Extended Education Division.

The State has defined the following specific five categories for funding: Elementary and Secondary Basic Skills, English as a Second Language, Immigrant Education, Education Programs for Persons with Substantial Disabilities, and Health and Safety Education.

Although some classes are tailored for a specific student constituency, all classes are open to the public. No enrollment fees are charged for the noncredit classes. Students who take noncredit classes on the San Marcos campus or at the Escondido Center will be required to pay health fees and parking fees.

Noncredit certificates of completion are offered in Adult Basic Education and in English as a Second Language.

### Adult Basic Education (N ABED)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

#### Adult Basic Education Noncredit Certificate of Completion

This two-course sequence is designed to equip students with the basic reading and writing skills, basic computational skills and critical thinking skills needed for employment or to prepare for GED preparation courses, job training and college level courses for a career or for associate or transfer degree programs. In order to earn a certificate, students must successfully complete N ABED 202.

##### Certificate Requirements

N ABED 201	Literacy/Adult Basic Education I
N ABED 202	Literacy/Adult Basic Education II

#### COURSE OFFERINGS

##### N ABED 201 Literacy/Adult Basic Education I

96 to 192 hours lecture

This course is designed to help learners to improve basic reading and writing skills, basic arithmetic computational skills, and critical thinking skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classrooms activities, independent activities, collaborative learning, and mediated learning.

##### N ABED 202

##### Literacy/Adult Basic Education II

96 to 192 hours lecture

This course is designed to help learners to improve reading and writing skills, computational skills, critical thinking skills; to develop basic computer skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classrooms activities, independent activities, collaborative learning, and mediated learning.

## Basic Education (N BASC)

Contact the Occupational & Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

#### COURSE OFFERINGS

##### N BASC 200 Literacy/Adult Basic Education

64-96 hours lecture

This course is designed to help learners improve basic reading skills, critical thinking skills, computational skills, and writing skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classroom activities, independent activities, collaborative learning, and mediated learning.

## Career and Technical Education (N CTED)

See Tutoring on the next page.

## Citizenship (N CTZN)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

#### COURSE OFFERINGS

##### N CTZN 400 Citizenship

18 to 48 hours lecture

A general survey of U.S. history, government and civics, including culture, institutions, and use of community services and agencies. Designed to assist eligible individuals to become United States citizens. Includes practice of oral/aural/literacy skills in English necessary to pass an oral and written test with an Immigration and Naturalization Service official.

## English as a Second Language (N ESL)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

#### English as a Second Language Noncredit Certificate of Completion

This sequence of four courses is designed to equip non-native speakers of English with the listening, speaking, reading and writing skills at the low intermediate level in English needed for employment or to successfully complete college level courses for a career or for associate or transfer degree programs. An assessment process determines appropriate initial placement in the sequence. In order to earn a certificate, students must successfully complete N ESL 304. The sequence is articulated with credit vocational English as a Second Language courses that prepare students to enter six recognized career fields and with degree applicable credit reading and composition courses.

##### Certificate Requirements

N ESL 301	Beginning ESL I
N ESL 302	Beginning ESL II
N ESL 303	Beginning ESL III
N ESL 304	Intermediate ESL I

#### COURSE OFFERINGS

##### N ESL 300 Basic ESL

48 to 192 hours lecture

Basic literacy and conversation development for non-native speakers of English.

##### N ESL 301 Beginning ESL I

48 to 192 hours lecture

Listening, speaking, reading, and writing skills for non-native speakers of English at the low-beginning level.

**N ESL 302 Beginning ESL II***48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the mid-beginning level.

**N ESL 303 Beginning ESL III***48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the high-beginning level.

**N ESL 304 Intermediate ESL I***48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the low-intermediate level.

**N ESL 305 Intermediate ESL II***48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the mid-intermediate level.

**N ESL 306 Intermediate ESL III***48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the high-intermediate level.

**N ESL 322 Beginning Conversation***32 to 64 hours lecture*

Conversation skills for non-native speakers of English at the mid and high beginning level.

**N ESL 361 Beginning Level Listening and Speaking I***60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the low-beginning level.

**N ESL 362 Beginning Level Listening and Speaking II***60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the mid-beginning level.

**N ESL 363 Beginning Level Listening and Speaking III***60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the high beginning level.

**N ESL 364 Intermediate Level Listening and Speaking***60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the intermediate level. This course focuses on listening and speaking skills required in a work or academic environment. Included are listening for the main idea and supporting details in academic and non-academic discourse and giving short work or school-related presentations.

**N ESL 372 Basic ESL Skills***48 to 96 hours lecture*

Basic literacy and conversation development for non-native speakers of English.

**N ESL 383 Computer Literacy for ESL***48 to 64 hours lecture*

Basic computer literacy and skills development for non-native speakers of English.

**N ESL 394 CareerTrack ESL***16 to 18 hours lecture - 48 to 162 hours laboratory*

English as a Second Language instruction in preparation for a certificate or degree program. Self-paced modules provide an introduction to complementary language and academic skills necessary to succeed in a career or extended education program. Includes reading, writing, speaking, listening, and introductory to advanced computer literacy skills.

## Health and Safety Education (N HSED)

Contact the Occupational &amp; Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

### COURSE OFFERINGS

**N HSED 901 Community Emergency Response Team***24-30 hours lecture*

Provides instruction and basic skills to private citizens which enable them to assist first responders and other community members in the aftermath of a disaster.

## Tutoring

Contact the STAR Tutoring Center at (760) 744-1150, ext. 2448 or go to the Palomar Tutoring Webpage at <http://www2.palomar.edu/tutoringservices/> for contact information.

### COURSE OFFERINGS

**N BASC 202 Supervised Tutoring***16 hours laboratory*

This course provides supplemental instruction in academic subjects for individual students to improve their knowledge or abilities in the tutored subject.

**N CTED 605 Basic Tutoring Training***16-32 hours laboratory*

This course will teach college students to tutor other college students through lectures, discussions, video tapes, and practical experience.