

OIS 225 Managing the Medical Office (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in BMGT 101**Transfer acceptability:** CSU

Strategies for managing the medical office including the health care professional's roles and responsibilities; application of sound business practices including personnel management, financial administration, and auditing procedures; ethical and legal issues in health care; OSHA regulations, medical documentation guidelines, and compliance standards; technology; and, health insurance.

OIS 231.1 Medical Machine Transcription I (1)

½ hour lecture - 1 ½ hours laboratory

Recommended preparation: OIS 102 and 220; OIS 80**Note:** May be open entry/open exit**Transfer acceptability:** CSU

Basic techniques for transcribing medical dictation from transcription equipment. Medical terminology from the SUM tapes related to the introduction of medical transcription, reports, and dermatology will be included. Designed for the Office Information Systems -- Medical Language Specialist major.

OIS 231.2 Medical Machine Transcription II (1)

½ hour lecture - 1 ½ hours laboratory

Recommended preparation: OIS 231.1**Note:** May be open entry/open exit**Transfer acceptability:** CSU

Continued development of techniques for transcribing medical dictation from transcription equipment. Medical terminology from the SUM tapes related to urology, gastroenterology, and orthopedics will be included. Designed for the Office Information Systems -- Medical Language Specialist major.

OIS 231.3 Medical Machine Transcription III (1)

½ hour lecture - 1 ½ hours laboratory

Recommended preparation: OIS 231.2**Note:** May be open entry/open exit**Transfer acceptability:** CSU

Continued development of techniques for transcribing medical dictation from transcription equipment. Medical terminology from the SUM tapes related to cardiology, pulmonary, endocrinology, and obstetrics/gynecology will be included. Designed for the Office Information Systems - Medical Language Specialist major.

OIS 231.4 Medical Machine Transcription IV (1)

½ hour lecture - 1 ½ hours laboratory

Recommended preparation: OIS 231.3**Note:** May be open entry/open exit; may be taken 4 times**Transfer acceptability:** CSU

Continued development of techniques for transcribing medical dictation from transcription equipment. Medical terminology from the SUM tapes related to otorhinolaryngology, ophthalmology, neurology, and pharmacology will be included. Designed for the Office Information Systems - Medical Language Specialist major.

Philosophy (PHIL)

Contact the Behavioral Sciences Department for further information.
(760) 744-1150, ext. 2330
Office: MD-261

COURSE OFFERINGS

PHIL 100 Philosophical Theories Ethical and Political Values (3)

3 hours lecture

Transfer acceptability: CSU; UC

An introduction to philosophical thinking through the study of ethical and political values using a combination problem and historical approach. Relations between philosophical problems and those of science, society, and ordinary life are stressed. Both classical and modern reading sources are used.

PHIL 101 Philosophical Theories - Knowledge and Reality (3)

3 hours lecture

Transfer acceptability: CSU; UC

An introductory course to philosophical problems emphasizing methodology and the fundamental problems of knowledge and reality. Detailed consideration is to be given to the empirical method and to rationalism. Readings are taken from both classical and contemporary sources.

PHIL 102 Reasoning About Philosophical Issues (3)

3 hours lecture

Recommended preparation: Eligibility for ENG 100**Transfer acceptability:** CSU; UC

Introduction to the relationship of language to logic, with applications of analysis, criticism, inductive and deductive reasoning and kinds of evidence to philosophical problems.

PHIL 103 Philosophy of Human Nature (3)

3 hours lecture

Recommended preparation: College level reading and writing skills.**Transfer acceptability:** CSU; UC

This is a survey course of theories of human nature and their presuppositions and implications. Presuppositions about human nature underlie religious, political, ethical, psychological, sociological, and scientific theories and contemporary debates in these fields. Students will read primary texts drawn from various disciplines, cultures, and/or historical periods with the goals of understanding the theories of human nature and learning how to critically evaluate them.

PHIL 105 Philosophy of Religion (3)

3 hours lecture

Transfer acceptability: CSU; UC

A critical consideration of selected perennial and modern problems: definition and role of religion and religious experience, mysticism, grounds for religious beliefs, and religious ethics. Students will be urged to evaluate critically their views of religion and their own religious beliefs. Both Eastern and Western religions will be considered.

PHIL 110 Asian Philosophies (3)

3 hours lecture

Transfer acceptability: CSU; UC

A critical examination of the philosophies which originated in Asia, including consideration of the practices which are associated with these belief systems. Several theories of meditation will be discussed. Some comparisons will be made to western attitudes and beliefs.

PHIL 115 Critical Thinking (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in ENG 100**Transfer acceptability:** CSU; UC

Development of skills for critical thinking including open-mindedness, functions and wayward uses of language, informal fallacies, hypotheses and inductive reasoning, and elementary deductive inference forms. Basic communication skills, especially written, are developed and a critical perspective on world views is emphasized.

PHIL 120 Logic (3)

3 hours lecture

Transfer acceptability: CSU; UC

An analysis of arguments and the cognitive functions of language through the use of modern symbolic techniques.

PHIL 130 Contemporary Philosophical Movements (3)

3 hours lecture

Note: May be taken 2 times**Transfer acceptability:** CSU; UC

A critical examination of philosophical movements that has influenced 20th Century views of the individual, society and reality, such as Existentialism, Marxism, Pragmatism and Transcendentalism. The movement of thought will be approached as an attempt to deal reflectively with certain problems of living in the modern world. The philosophy studied will vary from semester to semester.

PHIL 135 Pre Renaissance Western Philosophy (3)

3 hours lecture

Transfer acceptability: CSU; UC

Major Western philosophical views from the early Greeks through the 14th Century. Original philosophical works of the periods will be studied and evaluated through critical thinking and writing.

PHIL 136 Renaissance and Modern Western Philosophy (3)

3 hours lecture

Transfer acceptability: CSU; UC

Major Western philosophical views from the Renaissance to the present. Original philosophical works of the periods will be studied and evaluated through critical thinking and writing.

PHIL 197 Philosophy Topics (.5-6)

Units awarded in topics courses are dependent upon the number of hours required of the student. Any combination of lecture and/or laboratory may be scheduled by the department. Refer to Class Schedule.

Note: May be taken 4 times**Transfer acceptability:** CSU

Topics in Philosophy. See Class Schedule for specific topic covered. Course title will designate subject covered.

PHIL 250 Philosophy in Literature (3)

3 hours lecture

Transfer acceptability: CSU; UC

A study of philosophical concepts as they appear in the academic and nonacademic writings of philosophers, and in related writings by nonphilosophers. The writings are examined from the perspectives of both philosophical analysis and cultural context. The works and thinkers studied vary from semester to semester. See the class schedule for the current semester's theme.

PHIL 295 Directed Study in Philosophy (1, 2, 3)

1, 2, or 3 hours lecture

Prerequisite: Enrollment subject to project approval**Note:** May be taken 4 times**Transfer acceptability:** CSU; UC – Credit determined by UC upon review of course syllabus.

An individualized or group project in philosophy of any nature approved by, and under the personal supervision of, the instructor.

Photography (PHOT)**See also Journalism**

Contact the Communications Department for further information.

(760) 744-1150, ext. 2440

Office: U-12

For transfer information, consult a Palomar College Counselor.

Associate in Arts Degrees -

AA Degree requirements are listed in Section 6 (green pages).

- Digital Imaging
- Photography

Certificates of Achievement -

Certificate of Achievement requirements are listed in Section 6 (green pages).

- Digital Imaging
- Photography

Certificates of Proficiency -

Certificate of Proficiency requirements are listed in Section 6 (green pages).

- Commercial Photography
- Fine Art Photography

PROGRAMS OF STUDY**Commercial Photography**

This Certificate is designed to provide an avenue for those students interested in pursuing a career as a professional photographer in the areas of advertising photography, product photography, portrait and wedding photography, photojournalism, editorial and documentary photography and other photo related vocations. Courses address technique, aesthetics, ethics and business practices. See course description for specific topics and prerequisites.

CERTIFICATE OF PROFICIENCY

Program Requirements	Units
PHOT/	
JOUR 140*	Photojournalism 3
PHOT 209*	Photographic Portfolio 3
PHOT 220*	Commercial Photography 3
PHOT 225*	Photographic Portraiture 3
PHOT 230*	Digital Darkroom I 3
TOTAL UNITS	15

*This course has a prerequisite.

Digital Imaging

Prepares students for entry-level position as creator and processor of digital imagery. Layout and creative position in multimedia, internet publishing, digital video, publishing, photography, and motion graphics.

Digital imaging is one of the basic requirements for all electronic communication delivery systems.

A.A. DEGREE MAJOR OR CERTIFICATE OF ACHIEVEMENT

Program Requirements	Units
GCIP 122	Painter I 4
GCIP 140	Digital Imaging/Photoshop I 4
GCIP 141	Digital Imaging/Photoshop II 4
GCIP 240	Digital Imaging/Photoshop III 4
GCMW 203	Web Multimedia 4
GCMW 204	Motion Graphics for Multimedia 4
GCMW 205	Digital Video for Multimedia 4
PHOT 100	Elementary Photography 3
PHOT 230	Digital Darkroom I 3
TOTAL UNITS	34

Digital Imaging A.A. Degree Major or Certificate of Achievement is also listed under Graphic Communications - Imaging and Publishing.

Fine Art Photography

This certificate is designed to provide an avenue for those students interested in pursuing a career as a fine art photographer. The course work will address a range of technical issues, personal expression, aesthetics, criticism, portfolio development, business practices, and history. See course description for specific topics and prerequisites.

CERTIFICATE OF PROFICIENCY

Program Requirements	Units
PHOT 125	History and Criticism of Photography 3
PHOT 201	Elementary Color Negative Printing 3
PHOT 209	Photographic Portfolio 2
PHOT 210	Advanced Black and White Photography 3
PHOT 215	Creative Photography 3
PHOT 216	Alternative Photographic Processes 3
TOTAL UNITS	17