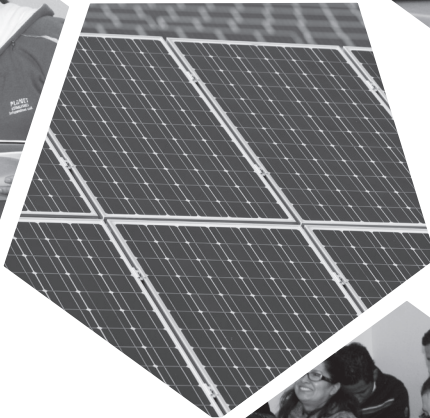


8★ eight

Noncredit Courses and Certificates



Noncredit Courses and Certificates

Noncredit education fulfills the mandate to California's Community Colleges to provide noncredit courses designed to meet the special needs and capabilities of those students who do not desire or need to obtain unit credit. These courses provide developmental, occupational and other general educational opportunities as may be deemed necessary to provide for the civic and liberal education of the citizens of the community. All classes are taught by qualified instructors. The program is offered by Occupational & Noncredit Programs within the Division of Career, Technical, and Extended Education Division.

The State has defined the following nine specific categories for funding: Parenting Education, Elementary and Secondary Basic Skills, English as a Second Language, Immigrant Education, Education Programs for Persons with Substantial Disabilities, Short-term Vocational Programs, Education for Older Adults, Education Programs for Home Economics, and Health and Safety Education.

To make the classes and programs more accessible, classes are offered throughout the district in community and senior centers, museums, parks, libraries, banks, churches, convalescent hospitals, as well as at the San Marcos campus, the Escondido Center, and six Palomar College education sites.

The classes may vary in length from four weeks to seventeen weeks. Although some classes are tailored for a specific student constituency, all classes are open to the public. No enrollment fees are charged for the noncredit classes. Students who take noncredit classes on the San Marcos campus or at the Escondido Center will be required to pay health fees and parking fees.

Noncredit certificates of completion are offered in Adult Basic Education and in English as a Second Language.

Adult Basic Education (N ABED)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

Adult Basic Education Noncredit Certificate of Completion

This two-course sequence is designed to equip students with the basic reading and writing skills, basic computational skills and critical thinking skills needed for employment or to prepare for GED preparation courses, job training and college level courses for a career or for associate or transfer degree programs. In order to earn a certificate, students must successfully complete N ABED 202.

Certificate Requirements

N ABED 201	Literacy/Adult Basic Education I
N ABED 202	Literacy/Adult Basic Education II

COURSE OFFERINGS

N ABED 201 Literacy/Adult Basic Education I

96 to 192 hours lecture

This course is designed to help learners to improve basic reading and writing skills, basic arithmetic computational skills, and critical thinking skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classrooms activities, independent activities, collaborative learning, and mediated learning.

N ABED 202

96 to 192 hours lecture

This course is designed to help learners to improve reading and writing skills, computational skills, critical thinking skills; to develop basic computer skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classrooms activities, independent activities, collaborative learning, and mediated learning.

Literacy/Adult Basic Education II

Basic Education (N BASC)

Contact the Occupational & Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

COURSE OFFERINGS

N BASC 200 Literacy/Adult Basic Education

64-96 hours lecture

This course is designed to help learners improve basic reading skills, critical thinking skills, computational skills, and writing skills; to develop skills for the workplace; and to prepare for future educational opportunities. Learners participate in an individually prescribed program which includes classroom activities, independent activities, collaborative learning, and mediated learning.

N BASC 202 Supervised Tutoring

16 hours laboratory

This course provides supplemental instruction in academic subjects for individual students to improve their knowledge or abilities in the tutored subject.

Career and Technical Education (N CTED)

Contact the Occupational & Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

COURSE OFFERINGS

N CTED 602 Shop Safety and Hand Tools

32 hours lecture - 96 hours laboratory

This entry level course stresses the importance of safety while working in the automotive shop. Students will learn the proper operation and maintenance of a variety of hand tools. These skills are needed in many mechanical trades.

N CTED 603 Measuring Tools

32 hours lecture - 64 hours laboratory

Students will learn the basics of performing precise measurements using a variety of special measuring tools, a primary skill in many mechanical trades.

N CTED 604 Power Tools

32 hours lecture - 128 hours laboratory

Students will learn the proper operation and maintenance of a variety of power tools. Both hand-held and stationary tools will be included. The operation of this equipment is required in many mechanical trades.

N CTED 605 Basic Tutoring Training

16-32 hours laboratory

This course will teach college students to tutor other college students through lectures, discussions, video tapes, and practical experience.

Citizenship (N CTZN)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

COURSE OFFERINGS

N CTZN 400 Citizenship

18 to 48 hours lecture

A general survey of U.S. history, government and civics, including culture, institutions, and use of community services and agencies. Designed to assist eligible individuals to become United States citizens. Includes practice of oral/aural/literacy skills in English necessary to pass an oral and written test with an Immigration and Naturalization Service official.

Disability Education (N DSAB)

Contact the Disability Resource Center at (760) 744-1150, ext. 2375 or the Occupational & Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

COURSE OFFERINGS**N DSAB 500 Music and Movement***8-48 hours laboratory*

This course facilitates the stimulation and integration of visual, tactile, and auditory senses through the use of music and physical movement, targeting receptive and expressive language skills, as well as gross and fine motor skills.

N DSAB 501 Independent Living Skills*48-150 hours laboratory*

This course will provide independent living skills for the developmentally delayed, the adult acquired brain injury population, and the adventitiously blind population and stresses the practical application of basic skills and their use in daily life situations. Certain aspects of the course may be adapted to meet the specific needs of the student population being taught.

N DSAB 502 Creative Expression through Art*24-51 hours laboratory*

This course facilitates participant's development of cognitive and social skills, as well as fine and gross motor development, through experience and participation in various art activities related to and including expressive art projects.

English as a Second Language (N ESL)

Contact the English as a Second Language Department for further information and registration procedures at (760) 744-1150, ext. 2272.

English as a Second Language Noncredit Certificate of Completion

This sequence of four courses is designed to equip non-native speakers of English with the listening, speaking, reading and writing skills at the low intermediate level in English needed for employment or to successfully complete college level courses for a career or for associate or transfer degree programs. An assessment process determines appropriate initial placement in the sequence. In order to earn a certificate, students must successfully complete N ESL 304. The sequence is articulated with credit vocational English as a Second Language courses that prepare students to enter six recognized career fields and with degree applicable credit reading and composition courses.

Certificate Requirements

N ESL 301	Beginning ESL I
N ESL 302	Beginning ESL II
N ESL 303	Beginning ESL III
N ESL 304	Intermediate ESL I

COURSE OFFERINGS**N ESL 300 Basic ESL***48 to 192 hours lecture*

Basic literacy and conversation development for non-native speakers of English.

N ESL 301 Beginning ESL I*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the low-beginning level.

N ESL 302 Beginning ESL II*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the mid-beginning level.

N ESL 303 Beginning ESL III*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the high-beginning level.

N ESL 304 Intermediate ESL I*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the low-intermediate level.

N ESL 305 Intermediate ESL II*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the mid-intermediate level.

N ESL 306 Intermediate ESL III*48 to 192 hours lecture*

Listening, speaking, reading, and writing skills for non-native speakers of English at the high-intermediate level.

N ESL 322 Beginning Conversation*32 to 192 hours lecture/laboratory*

Conversation skills for non-native speakers of English at the mid and high beginning level.

N ESL 361 Beginning Level Listening and Speaking I*60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the low-beginning level.

N ESL 362 Beginning Level Listening and Speaking II*60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the mid-beginning level.

N ESL 363 Beginning Level Listening and Speaking III*60 to 80 hours lecture*

Listening and speaking for non-native speakers of English at the high beginning level.

N ESL 383 Computer Literacy for ESL*48 to 192 hours lecture*

Basic computer literacy and skills development for non-native speakers of English.

N ESL 372 Basic ESL Skills*48 to 192 hours lecture/laboratory*

Basic literacy and conversation development for non-native speakers of English.

N ESL 394 Career Track ESL*16 to 18 hours lecture - 48 to 162 hours laboratory*

English as a Second Language instruction in preparation for a certificate or degree program. Self-paced modules provide an introduction to complementary language and academic skills necessary to succeed in a career or extended education program. Includes reading, writing, speaking, listening, and introductory to advanced computer literacy skills.

Health and Safety Education (N HSED)

Contact the Occupational & Noncredit Programs Department at (760) 744-1150, ext. 2155 for further information and registration procedures.

COURSE OFFERINGS**N HSED 900 Rape Aggression Defense***12 hours lecture*

The Rape Aggression Defense (R.A.D.) course provides realistic self-defense tactics and techniques for women. The R.A.D. system is a comprehensive, women-only course that begins with awareness, prevention, risk reduction and risk avoidance, and progresses to the basics of hands-on defense training.

N HSED 901 Community Emergency Response Team*24-30 hours lecture*

Provides instruction and basic skills to private citizens which enable them to assist first responders and other community members in the aftermath of a disaster.