

Topics in Industrial Technology. See class schedule for specific topic covered. Course title will designate subject covered.

Information Technology

See CSIS - Information Technology

Insurance (INS)

Contact the Business Administration Department for further information.
(760) 744-1150, ext. 2488
Office: B-18

Associate in Arts Degrees -

AA Degree requirements are listed in Section 6 (green pages).

- Commercial and Personal Insurance Services

Certificates of Achievement -

Certificate of Achievement requirements are listed in Section 6 (green pages).

- Commercial and Personal Insurance Services

Certificates of Proficiency -

Certificate of Proficiency requirements are listed in Section 6 (green pages).

- Insurance Services

PROGRAM OF STUDY

Commercial and Personal Insurance Services

This program is designed to prepare students for entry into the insurance industry and to provide further training for individuals who have recently entered the insurance industry.

A.A. DEGREE MAJOR OR CERTIFICATE OF ACHIEVEMENT

Program Requirements	Units
ACCT 103 Financial Accounting	4
ACCT 104 Accounting Spreadsheet Laboratory	1
BUS 100 Introduction to Business	3
BUS 110 Business Mathematics	3
BUS 115 Business Law	3
BUS 170 Word for Business – Basic	1
BUS 176 Excel Intermediate	1
BUS 180 Access for Business	1
BUS 205 Business Writing	3
INS 100 Introduction to Insurance	1
INS 110 Principles of Property and Liability Insurance	3
INS 115 Personal Insurance	3
INS 120 Commercial Insurance	3
INS 125 Insurance Codes and Ethics	1
CE 100 Cooperative Education	1-4
TOTAL UNITS	32 - 35

The program parallels the one developed by the Business Education Statewide Advisory Committee for California Community Colleges in 2004 and 2005.

Insurance Services

Provides a program to prepare the student for an entry-level insurance position, or allows an individual with a four-year degree or a person currently in the insurance industry to acquire further training to specialize and/or advance his/her career within the field.

CERTIFICATE OF PROFICIENCY

Program Requirements	Units
INS 100 Introduction to Insurance	1
INS 110 Principles of Property and Liability Insurance	3
INS 115 Personal Insurance	3
INS 120 Commercial Insurance	3
INS 125 Insurance Code and Ethics	1
CE 100 Cooperative Education	1 - 4
TOTAL UNITS	12 - 15

COURSE OFFERINGS

INS 100 Introduction to Insurance (1)

1 hour lecture

The course is designed to provide a basic foundation in the modern property/casualty insurance system. Students will learn: how insurance products and services are distributed to the consumer; how the insurance company departments function; how reinsurance is used to create an insurance company and insure large property and high liability values/limits. It also provides students an understanding of civil laws or tort and contracts; a review of the basic commercial and personal Insurance Service Office (ISO) insurance contracts; and details the importance of the risk management process.

INS 110 Principles of Property and Liability Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of this course is divided into three segments: Fundamentals of Insurance - information on what insurance is, who provides it, how it is regulated, and how the financial performance of insurers is measured. Insurance Operations - describes the functions of marketing, underwriting, and claims. Insurance contracts, loss exposure, and risk management - discusses insurance as a contract, introduces both property and liability loss exposures and policy provisions and provides a basic discussion of risk management as a means of managing loss exposures.

INS 115 Personal Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

Introduction to basic information regarding personal insurance, including property and liability loss exposures and personal risk management. The course includes information about automobile insurance; homeowners insurance; other residential insurance, such as fire and earthquake insurance; marine insurance; other personal property and liability insurance; financial planning; life insurance; and health insurance.

INS 120 Commercial Insurance (3)

3 hours lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of basic information regarding the entire area of commercial insurance. The concepts covered include commercial property insurance; business income insurance; commercial crime insurance; equipment breakdown insurance; inland and ocean marine insurance; commercial general liability insurance; commercial automobile insurance; business owners policies and farm insurance; workers compensation and employers liability insurance; and other miscellaneous commercial coverages.

INS 125 Insurance Code and Ethics (1)

1 hour lecture

Prerequisite: A minimum grade of 'C' in INS 100

The study of Article II, 4. of the University Risk Management & Insurance Association, which covers a statement of ethics and standards of professional conduct for member representatives. The principles for the development of a systems approach for making ethical business decisions is reviewed. Such a methodical process provides for selecting alternatives that are responsible, practical, and defensible.

Interior Design (ID)

Contact the Design and Consumer Education Department for further information.

(760) 744-1150, ext. 2349

Office: ST-49

Associate in Arts Degrees -

AA Degree requirements are listed in Section 6 (green pages).

- Interior Design

Certificates of Achievement -

Certificate of Achievement requirements are listed in Section 6 (green pages).

- Interior Design