

triarchs and Prophets through the modern branches of Judaism. Topics covered include Torah, Talmud, various commentaries and movements affecting Judaism; ceremonies, artifacts, and language.

JS 105 Introduction to Judaism II – Culture (3)
3 hours lecture

Transfer acceptability: CSU; UC

A survey of the cultural and historical roots of the Jewish people from 2000 B.C. to the present; their role in the ancient Near East; relationships in the Western World from the Greco Roman period to the post World War II era; creation and development of the state of Israel; cultural, religious, and political impact on America and the world community.

Legal Studies (LS)

See Paralegal Studies for additional courses

Contact the Business Education Department for further information, (760) 744-1150, ext. 2488

Associate in Arts degree requirements, Certificate of Achievement requirements, and Certificate of Proficiency requirements are listed in Section 6 (green pages) of the catalog.

PROGRAM OF STUDY

Legal Studies

The Legal Studies major leads to an A.A. degree or transfer program, providing students with general knowledge of the philosophy of law, the legal process, legal institutions, and legal reasoning. This is not a paralegal or a para-professional major but will prepare students for careers within the legal profession.

A.A. DEGREE MAJOR

Program Requirements	Units
LS 105* Legal Communications and Methods	3
LS/PLS 110 Computer Skills for the Legal Profession	2
LS/PLS 121* Introduction to Law	3
LS 145* Legal Ethics	3
LS/PLS 240 Civil Liberties and Procedures	3
LS/PLS 290 Contemporary Legal Issues	2
PHIL 115 Logic and Critical Thinking	3
POSC 101 Introduction to Politics/American Political Institutions	3
POSC 102 Introduction to U.S. and California Governments	3
Electives (Select 6 units)	
AJ 100 Introduction to Criminal Justice	3
AJ 104 Criminal Law	3
BUS 115 Business Law	3
BUS 116 Business Law	3
BUS 117 Legal Environment of Business	3
LS/PLS 170 Alternative Dispute Resolution	3
LS/PLS 190 Clinical Studies	3
LS 295 Directed Study in Legal Studies	1,2,3
POSC 110 Introduction to World Politics	3

TOTAL UNITS 31

Legal Studies students may major or minor in *Law and Society* upon transfer to the University of California, San Diego.

Students who wish to double major at UCSD will be afforded maximum flexibility in the selection of elective courses.

*Transfer students to University of California, San Diego extension Paralegal certificate program will receive credit for the asterisked courses.

Legal Studies students should seek early advising for transfer.

COURSE OFFERINGS

LS 105 Communications and Methods (3)

3 hours lecture

Note: May not be taken for Credit/No Credit grading

Transfer acceptability: CSU

This course is an introduction to legal writing and research. The course begins with an overview of basic writing skills and preparation of legal correspondence. In addition, the course reviews the use of proper legal citations, and the drafting of legal memoranda. Basic research methods are reviewed to introduce the student to legal research and analysis.

LS 110 Computer Skills for the Legal Profession (2)

4 hours lecture/laboratory

Note: Cross listed as PLS 110

Transfer acceptability: CSU

A comprehensive hands-on study of computer software applications in the legal environment to include Word, Excel, Access, PowerPoint, PDF files, scanning, internet literacy and specific legal software.

LS 121 Introduction to Law (3)

3 hours lecture

Note: Cross listed as PLS 121

Transfer acceptability: CSU; UC (pending)

An introduction to law and the legal system. Includes an examination of the federal and state court system, criminal law, civil law, administrative law, and procedural law.

LS 145 Legal Ethics (3)

3 hours lecture

Transfer acceptability: CSU

Legal ethics and professional responsibility within the legal profession. Focuses on standards required by the American Bar Association and other professional associations involving legal professionals working in the field of law.

LS 150 Legal Research (2)

2 hours lecture

Recommended preparation: A minimum grade of 'C' in ENG 100

Note: Cross listed as PLS 150

Transfer acceptability: CSU

The fundamental aspects of legal research through an in-depth analysis of case law, statutory law and administrative law on both a Federal and State level. It will further instruct the student on the appropriate use of secondary sources used in legal research.

LS 155 Legal Writing (1)

1 hour lecture

Prerequisite: LS/PLS 150 and ENG 100

Note: Cross listed as PLS 155

Transfer acceptability: CSU

The techniques of legal writing and analysis as applied to the drafting of a legal memorandum, case briefing, and law office correspondence. Using legal research skills developed in PLS 150/LS 150 to formulate written answers, in proper legal format, to legal issues and questions presented.

LS 170 Alternative Dispute Resolution (3)

3 hours lecture

Prerequisite: LS/PLS 121

Note: Cross listed as PLS 170

Alternative Dispute Resolution (ADR) utilizes various processes to settle disputes without a court adjudication, i.e., an alternative to civil dispute resolution. This course will review minitrial, settlement conference, conciliation, and emphasize negotiation mediation, and arbitration. The role of the paralegal in ADR will be addressed and a review of the essential laws.

LS 190 Clinical Studies (3)
 9 hours laboratory
Prerequisite: LS/ PLS 121
Note: Cross listed as PLS 190; may be taken 3 times
Transfer acceptability: CSU
 This course provides the student with an opportunity to gain practical work experience within the legal field. The student will complete 120 hours of work at the internship site and attend three seminars during the semester that will focus on transitioning to the work force.

LS 240 Civil Liberties and Procedures (3)
 3 hours lecture
Note: Cross listed as PLS 240
Recommended preparation: ENG 50 or eligibility for ENG 100
Transfer acceptability: CSU; UC
 The study of the Bill of Rights and Supreme Court decisions focusing on civil rights and liberties. This area of constitutional law exams the relationship between individuals and government. Emphasis is on minority issues such as privacy, personal freedom, political equality, and first amendment jurisprudence.

LS 245 Civil Litigation I (3)
 3 hours lecture
Prerequisite: LS/PLS 121
Note: Cross listed as PLS 245
Transfer acceptability: CSU
 The basic principles of civil procedures as they apply to jurisdiction, venue and pleadings required from both complainant and defense as viewed within the California Court System.

LS 290 Contemporary Legal Issues (2)
 2 hours lecture
Prerequisite: LS/ PLS 150
Note: Cross listed as PLS 290
Transfer acceptability: CSU
 Contemporary legal issues will be explored by leading experts in the field via TV broadcasts. Seminars will be conducted for the purpose of further developing legal issues and completing a research project. Students will be encouraged to submit research projects to AAFPE for publication in the American Association for Paralegal Education Law Journal. This capstone course focuses on advanced legal writing, analysis, and research.

LS 295 Directed Study in Legal Studies (1,2,3)
 3, 6, or 9 hours of laboratory
Prerequisite: Approval of project or research by department chairperson/director
Transfer acceptability: CSU
 Independent study for students who have demonstrated skills and/or proficiencies in legal Studies subjects and have the initiative to work independently on projects or research outside the context of regularly scheduled classes. Students will work under the personal supervision of an instructor.

Liberal Studies

Contact the Counseling Center for further information, (760) 744-1150, ext. 2179

Associate in Arts degree requirements, Certificate of Achievement requirements, and Certificate of Proficiency requirements are listed in Section 6 (green pages) of the catalog.

PROGRAMS OF STUDY

Liberal Arts and Sciences

The Liberal Studies discipline, leading to a Liberal Arts and Sciences degree, is designed to allow students to accumulate units to transfer to a four-year college or university. Such students should be knowledgeable of the specific general education requirements for the University of California system, the California State University system, or private universities and colleges, as well as preparation for their particular discipline.

A.A. DEGREE MAJOR

Select One Option

Although this degree recognizes the completion of lower division general education requirements, it does not guarantee admission to a four-year institution (with the exception of TAG – Option Three).

Option One

Complete the CSU General Education transfer certification pattern as listed in the green pages in Section 6 of this catalog.

Option Two

Complete the IGETC transfer certification pattern for either the CSU or UC system as listed in the green pages in Section 6 of this catalog.

Option Three

Complete the UCSD Transfer Admission Guarantee (TAG) requirements as specified on the TAG contract. See a counselor for TAG requirements.

Library Technology (LT)

Contact the Library Technology Department for further information, (760) 744-1150, ext. 2666

Associate in Arts degree requirements, Certificate of Achievement requirements, and Certificate of Proficiency requirements are listed in Section 6 (green pages) of the catalog.

PROGRAM OF STUDY

Library Technology

Provides training for students desiring employment as library technical assistants and retraining for those reentering the labor market.

A.A. DEGREE MAJOR OR CERTIFICATE OF ACHIEVEMENT

Program Requirements		Units
LT 100	Introduction to Libraries/Info Services	3
LT 110	Library Skills/Technical Services	3
LT 115	Library Operational Skills/Public Services	3
LT 120	Info Sources/Services/Reference	3
LT 130	Library Media and Technology	3
LT 140	Library Services Child/Young Adults	3
CSIS 105 or	Computer Concepts and Microcomputer Apps.	
CSIS/R CSIS 120	Microcomputer Applications	3
Group I (Select 3 – 4 units)		
BUS 125	Business English	3
BUS 205	Business Writing	3
ENG 100	English Composition	4
Group II (Select 3 units)		
CE 100	Cooperative Education	1,2,3
CE 150	Cooperative Education Internship	2,3
LT 197	Topics in Library Technology	.5-3

TOTAL UNITS 27 – 28

COURSE OFFERINGS

LT 100 Introduction to Libraries and Information Services (3)

3 hours lecture

Transfer acceptability: CSU

This course is an introduction to the philosophy of library service; history and types of libraries; organization and operation of libraries and history of information. The role of the library/media technician; duties of the library/media technician in public services, reference, and technical services will also be introduced. Topics covered include the basic skills necessary for successful library employment including job search, application procedures, and the relationship of the LMTA to the Librarian, the library staff, and the community served.