Functional Resume Format

BRITTNEY LYONS

409 Banner Lane San Diego, CA 90650 (619) 788-2641 email@email.com

OBJECTIVE: Position in child care or teaching

in a public/private school or day care center.

SKILLS SUMMARY

- Experienced in child development and child rearing practices
- Motivated, enthusiastic, and results-focused individual
- Skilled in setting up safe, healthy, and stimulating environment, emphasize good nutrition; initiate opportunities for active and quiet play
- Committed to life-long education in the child development field
- Patient, confident and enjoy working with children
- · Fluent in English and French

EDUCATION

Candidate for B.S. in Education -Fall 2006 at San Diego State University, San Diego, CA A.S. Child Development Master Teacher (2002) Grossmont College, El Cajon, CA

RELEVANT EXPERIENCE

Curriculum/Program Design:

- Design curriculum to assist children in the development of social skills and positive self-image.
- Prepared lesson plans for introduction of reading skills for pre-school students.
- Evaluate children's progress and program goals.
- Proficient at integrating outdoor activities, arts, crafts and creative music into curriculum.

Instruction Methodology:

- Supervised three- and four- year olds, teaching them basic skills in reading and math.
- Address the intellectual, emotional, social, cultural and physical needs of children.

Communication Skills:

- Presentation and writing skills
- Interpersonal and "people" skills
- Keep accurate records of child's progress and communicate child's progress and needs with parents.

EMPLOYMENT HISTORY

2002 – Date	Nursery School Teacher	Holly's Pre-School, La Mesa, CA
2001 - 2002	Day Care Center Volunteer	Cuyamaca College, El Cajon, CA
1998 - 2001	Clerk	Target, El Cajon, CA