



Minutes of the
Meeting of the Comets Affordable Learning Committee
March 3, 2025
4:15 – 5:30 p.m.
Regular Meeting
Room H-112 & Zoom Location:
<https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT: Melissa Allen, Sarah Baker, William Carrasco, Mohammed Elmatary (arrive: 17:10), Barbara Hammons (depart: 17:00), Erin Hiro, Ken McMullen, Eli Rainwaters (Zoom), Timothy Stammnitz, Diane Studinka (depart: 17:00), Elaine Wilson, Anastasia Zavodny
- ABSENT: Alexandra Doyle Bauer,
- GUESTS:
- CALL TO ORDER: A quorum was established and the meeting was called to order by Co-Chair William Carrasco at 16:17.
- Announcements: The committee welcomed new members: Eli Rainwaters, Timothy Stammnitz, and Barbara Hammons.
- Agenda Changes: Addition on AP 3750 (Use of Copyrighted Materials)
- Approval of Minutes: MSC: Hiro, Hammons. Motion to approve the minutes of the CALM Committee meeting on February 3, 2025.
Abstention: Hammons and McMullen.
The motion carried.

Information

- A. General Updates Carrasco updated the committee on the 2025 funding allocation of \$320,000 Palomar will receive in the P1 allocation.

Zavodny reminded the committee of the upcoming textbook deadline for Summer and Fall (although courses have not yet been offered to most faculty) and reminded the committee to encourage faculty to use the CALM Textbook adoption form.
- B. OpenEd Week Carrasco provided information on the global OpenEd week (commencing this week, March 3rd).
- C. AP 3750 Studinka brought the draft proposal changes for AP 3750 to the committee for review and feedback. The committee discussed the confusion and difficulty surrounding licensing and copyright material.
- D. Review Milestone Submission Zavodny showed the committee the submitted work for conversion of the HIST 107 textbook. The committee was impressed and appreciated the track changes version submitted. The committee also expressed appreciation for the separate document submitted by the faculty highlighting all the changes made per chapter of the textbook.

Action

A. ZTC Collaboration
Cohorts

Carrasco presented the committee with recommendations created by the CALM co-chairs to guide hour allocation and provide feedback on the Collaboration Cohort's submitted proposals.

Extensive discussion surrounding the nuances and differences among the pathways.

ADJOURNMENT:

The meeting concluded at 17:35.

Respectfully submitted by Anastasia Zavodny