



Minutes of the
Meeting of the Comets Affordable Learning Committee
February 3, 2025
4:15 – 5:30 p.m.
Regular Meeting
Room H-112 & Zoom Location:
<https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT:** Sarah Baker, William Carrasco, Alexandra Doyle Bauer, Erin Hiro, Diane Studinka, Elaine Wilson (Zoom), Anastasia Zavodny (Zoom)
- ABSENT:** Melissa Allen, Mohammed Elmatary, Ken McMullen
- GUESTS:** Tanessa Sanchez
- CALL TO ORDER:** A quorum was established and the meeting was called to order by Co-Chair William Carrasco at 16:18.
- Announcements:** None
- Agenda Changes:** None
- Approval of Minutes:** MSC: Hiro, Baker. Motion to approve the minutes of the CALM Committee meeting on December 16, 2024.
The motion carried.
- MSC: Hiro, Baker . Motion to approve the minutes of the CALM Committee meeting on December 18, 2024.
The motion carried.

Information

- A. General Updates** Carrasco announced that Studinka's assistant, Omar, will be moving to a permanent position in the ESL department. The committee is very appreciative for all his help in processing payments.
- The committee continues to have a few vacancies and is actively seeking additional members.
- Carrasco briefly announced additional funding received (to be discussed later in the meeting).
- B. Book Price Campaign** Zavodny conveyed a conversation she had at plenary with a faculty member concerned over the costs of textbooks and whether there is an active campaign to alert faculty to some of the increasing textbook costs. The committee discussed whether faculty are notified of changes in their textbook prices (consensus is that faculty do not receive a notice of a price change).
- Doyle Bauer indicated that there are some courses which have classroom sets of books already being utilized, though she is not aware of where the funding originated for purchasing these classroom sets of textbooks.

It was suggested that reminders could be made at Chairs & Directors meetings to ensure faculty are reminded to check their textbook prices.

C. ZTC Collaboration Cohorts update Carrasco updated the committee on the awarded funds for the Acceleration Additional Funds. The committee began looking through the submitted ZTC Degree Planning form submissions. Guest Tanessa Sanchez was asked by the committee about what the preferable check-in payment process may be, as a grantee. A more detailed examination of the Child Development ZTC Degree Planning form occurred, with clarifications regarding the requirements for course conversion per the CCCCCO grant requirements.

D. Zero Textbook Cost (ZTC) 2025 Allocation Overview Webinar Zavodny provided an update as to the webinar. The college will receive an additional \$320,000 in P1 allocation to be used in support of ZTC pathway conversions. Each pathway is limited to spending no more than \$200,000 on their ZTC conversion. College of the Canyons is hosting a ZTC Summit on May 9th from 9:00am-3:00pm. An OER Coordinator Academy is being developed for launch Fall 2025.

E. Review Milestone Submission Zavodny and Carrasco provided a brief overview of the Global Studies course textbook submission for HIST 107.

Action none

ADJOURNMENT: The meeting concluded at 17:17.
Respectfully submitted by Anastasia Zavodny