



Minutes of the
Meeting of the Comets Affordable Learning Committee
December 2, 2024
4:15 – 5:15 p.m.
Regular Meeting
Room H-112 & Zoom Location:
<https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT: Melissa Allen, Sarah Baker, William Carrasco, Alexandra Doyle Bauer, Mohammed Elmatary, Erin Hiro, Ken McMullen, Diane Studinka (16:33-17:00), Anastasia Zavodny
- ABSENT: Elaine Wilson,
- GUESTS: None
- CALL TO ORDER: A quorum was established and the meeting was called to order by Co-Chair William Carrasco at 4:19 p.m.
- Announcements: The committee welcomed our newest member, Mohammed Elmatary!
- Agenda Changes: None
- Approval of Minutes: MSC: McMullen, Doyle Bauer. Motion to approve the minutes of the CALM Committee meeting on November 18, 2024, as amended.
The motion carried.

Information

- A. Review Milestone Reports Carrasco reminded the committee of the December 1st deadline for the Fall milestones for the "Big 3" Acceleration grants and the Implementation grant. The committee reviewed the submission for the Gender & Women's Studies pathway. Recommendations from the committee included asking grantees to submit a brief video overview or narrated slideshow presentation to aid in understanding each pathway's milestone progress. Committee members discussed whether submitted milestones needed to exactly match the pathway's proposal for each milestone. It was decided that 80-90% match was sufficient, noting that the proposal is a tentative outline and subject to change.

Action

- A. Approve Spring/Summer Collaboration Cohort NOHEs Carrasco updated the committee on the NOHEs in process for the collaboration cohort participants from Spring/ Summer. It was clarified that the delays in processing funding for these cohort faculty were from delays in successful completion of the CALM requirements and forms, some of which were dependent upon the statewide collaboration report forms, which have only recently been completed.

**B. Additional Funds
Requests**

Zavodny and Carrasco presented the initial proposal for the request for Additional Funds to further support the Collaboration Cohort pathways. The co-chairs discussed methodology for determining funding amounts for each type of project remaining under each pathway.

ADJOURNMENT:

The meeting concluded at 17:21.

Respectfully submitted by Anastasia Zavodny