



Minutes of the
Meeting of the Comets Affordable Learning Committee
October 21, 2024
4:15 – 5:15 p.m.
Regular Meeting
Room H-112 & Zoom Location:
<https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: Melissa Allen, Sarah Baker, William Carrasco, Andrea Davis, Alexandra Doyle Bauer, Erin Hiro, Ken McMullen, Diane Studinka, Elaine Wilson, Anastasia Zavodny

ABSENT:

GUESTS: None

CALL TO ORDER: A quorum was established and the meeting was called to order by Co-Chair William Carrasco at 4:20 p.m.

Approval of Minutes: MSC: Hiro, McMullen. Motion to approve the minutes of the CALM Committee meeting on October 7, 2024.
The motion carried.

Announcements: None

Agenda Changes: None

Information

- A. LTC Threshold Carrasco and Zavodny presented data on California Community Colleges thresholds for designation of low-cost textbooks. Committee members discussed the pros and cons of lowering Palomar College's LTC threshold (currently set at \$40). A suggestion was made to survey students as to their interest in LTC and whether changing the threshold would be desired. The committee investigated the Palomar College online class schedule and found that no classes for Fall 2024 had the LTC logo appearing, though Class Attributes for those classes did indicate low-cost textbooks. Further discussion involved the timing and ability to survey students. It was determined to revisit this topic later in the future, with an investigation into the impact it will have on courses and whether students prioritize LTC/ZTC when making class determinations.
- B. Goals Carrasco presented the 2024-2025 goals for consideration. Committee members offered feedback and revision. Suggestions included ensuring goals match committee charge, hosting Professional Development meetings during plenary sessions, and more. These goals will be brought for action at the next meeting.

C. Newsletter Hiro volunteered to create the committee newsletter and bring it to our next meeting for feedback.

D. Fall Planning Committee discussed the potential for holding a Fall meeting. Concerns were raised about timing and marketing of any events with short notice. A suggestion was made to create a microtraining video (under 5 minutes) and host under the micro-trainings on the Professional Development listings.

E. Update on Collaboration Cohorts Most Spring Collaboration Cohorts have completed their work and now have the opportunity to request additional funds. Carrasco showed the committee one example of the Additional Grant Funding Request form for these Collaboration Cohorts.

F. Review acceleration grant submissions Carrasco and Zavodny introduced the committee to the Child Development Collaboration Cohort and gave an overview of the materials. They asked the committee to review the materials for discussion and approval at our next regular meeting.

Action

n/a

ADJOURNMENT: The meeting concluded at 17:26.

Respectfully submitted by Anastasia Zavodny