



Minutes of the
Meeting of the Comets Affordable Learning Committee
October 7, 2024
4:15 – 5:15 p.m.
Regular Meeting
Room H-112 & Zoom Location:
<https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: Melissa Allen, Sarah Baker, William Carrasco, Andrea Davis (online), Alexandra Doyle Bauer, Erin Hiro, Ken McMullen, Diane Studinka, Elaine Wilson, Anastasia Zavodny

ABSENT:

GUESTS: None

CALL TO ORDER: A quorum was established and the meeting was called to order by Co-Chair William Carrasco at 4:17 p.m.

Approval of Minutes: MSC: Wilson, Hiro. Motion to approve the minutes of the CALM Committee meeting on September 16, 2024.
The motion carried.

Announcements: None

Agenda Changes: None

Information

A. ZTC Grant Update & Review Carrasco showed the committee the ongoing forms used for tracking grant progression. The Overall Cohort Tracking form was shown, with a brief update provided by Carrasco for each of the ongoing grants. Committee members Wilson and Hiro expressed their experiences within their respective statewide collaboration grant cohorts.

A side conversation regarding the publisher (LibreText vs Pressbooks vs other) occurred, with a request for more workshops to guide faculty through the grant textbook creation process.

Hiro shared feedback on using the CALM Collaboration Cohort Report form and areas of improvement in the future.

Carrasco showed the committee the folders created by the Co-Chairs for documenting and tracking grant work per each grant pathway.

Studinka acknowledged the Co-Chairs for their documentation work on this grant.

B. Fall Planning

Studinka reminded the committee about our semesterly newsletter, which was spearheaded by former committee member Nicole Siminski.

Carrasco reviewed the previous academic year goals and accomplishments. Wilson and Hiro indicated now would be the proper time to remind faculty about our CALM Textbook Adoption form, as textbook adoptions will be due mid-October.

Additional committee recommendations for Fall events/trainings: using Palomar Pressbooks, building accessibility into textbooks, creating textbooks, licensing.

The Co-Chairs will be sending the tentative list of committee goals and Professional Development events to the committee for review and planning prior to the next committee meeting.

Action

n/a

ADJOURNMENT:

The meeting concluded at 17:18.

Respectfully submitted by Anastasia Zavodny