



Minutes of the
Meeting of the Comets Affordable Learning Committee
December 1, 2021
1:00 - 2:00pm
Special Meeting
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: William Carrasco, Michael Dudley, Adriana Guillen, Duy Nguyen, Nicole Siminski, Diane Studinka, Crystal Velasco, Elaine Wilson, Anastasia Zavodny

ABSENT: Tamara Weintraub, Michael Wright

GUESTS:

CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:02pm in the Zoom video conference location.

Approval of Minutes: *None*

Public Comments: There were no public comments.

Announcements: *None*

Agenda Changes: *None*

Action

WTE 54: Discussion on submitted materials for WTE 54 course. Carrasco indicated a few accessibility issues in relation to alt-text on images and missing license notations for images. Wilson indicated a few pdf-level accessibility issues as well.

Motion 1: MSC: Carrasco, Dudley. Motion to approve submitted work for WTE 54 with recommended remediation changes for \$3000. The motion carried.

MATH 100: Discussion on accessibility issues for tables, headers. Application materials discussed quiz and exam creation, which did not appear in submitted report.

Motion 2: MSC: Velasco, Studinka. Motion to approve submitted work for MATH 100 with recommended remediation changes for \$3000. The motion carried.

FREN 201 & FREN 202: Carrasco was moved into a breakout room for the duration of the discussion and vote for these courses. It was mentioned that FREN 201 book included audio pronunciation.

Motion 3: MSC: Dudley, Studinka. Motion to approve submitted work for FREN 201 for \$5000 and FREN 202 for \$5000 for the team. The motion carried.

BUS 125: Carrasco rejoined the committee for further review. Discussion regarding the submitted materials. Concern was raised by committee members over the two quizzes, one final, and one video submission. It was determined the committee would reach out to the faculty member for additional clarification as to works created. Approval would be revisited in a future meeting upon clarification.

ITAL 201: Committee felt the submitted work was excellent, with no reservations.

Motion 4: MSC: Carrasco, Guillen. Motion to approve submitted materials for ITAL 201 for \$5000 for the team. The motion carried.

CINE/DBA 115: Discussion on the submitted textbook, with a few accessibility issues potentially highlighted.

Motion 5: MSC: Wilson, Siminski. Motion to approve the submitted materials for CINE/DBA 115 for \$3000. The motion carried.

ADJOURNMENT: The meeting was adjourned at 1:40pm.

Respectably submitted,
Anastasia Zavodny