



Minutes of the  
Meeting of the Comets Affordable Learning Committee  
October 25, 2021  
1:00 - 2:00pm  
Regular Meeting  
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT: William Carrasco, Adriana Guillen, Duy Nguyen, Nicole Siminski, Diane Studinka, Crystal Velasco, Tamara Weintraub, Elaine Wilson, Michael Wright, Anastasia Zavodny
- ABSENT: Michael Dudley
- GUESTS:
- CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:00pm in the Zoom video conference location.
- Approval of Minutes: MSC: Studinka, Carrasco. CALM Committee approval of the minutes of October 11, 2021, as amended. The motion carried.
- Public Comments: There were no public comments.
- Announcements: Zavodny welcomed new member Michael Wright to the committee.
- Agenda Changes: *Action item B (Student Surveys) will be addressed first.*
- Action none
- Student Surveys: Carrasco led a review of the committee's work on developing the student survey. Extensive discussion followed, with recommendations for clarified language on several questions. Wilson suggested using the term "publisher" to describe the 'traditional' textbooks available for cost to students, as this term has been widely adopted statewide. Zavodny volunteered to create a mock-up trial run of the survey for committee membership to review.
- Motion 2:* MSC: Studinka, Weintraub. CALM Committee approval of the student survey form, as amended and pending the trial run. The motion carried.
- Implementation Grant Reports: Zavodny showed the committee a short form for the Implementation Grant recipients to complete upon finalizing their grant work. Discussion and recommendations followed to clarify and simplify the form. Specific questions from the committee focused on the location of the uploaded OER materials, with Weintraub recommending future cohorts upload to the ASCCC OERI website.
- Motion 3:* MSC: Studinka, Siminski. CALM Committee approval of the Implementation Grant report form, as amended. The motion carried.
- Information
- OER Guide: Weintraub provided a walkthrough of the Library OER resource website. The committee thanked her for the immense work performed by the Library in creating this resource and for the clear and informative review of the website. Committee members recommend a video of this short tutorial be created to assist faculty in using this OER Guide resource.
- CALM Presentation for New Faculty Cohort: *Tabled*

Faculty Bookstore Survey: Zavodny indicated there have been 37 responses to date, with the survey still open. Results will be shared with committee members.

Newsletter: *Tabled*

Faculty Survey: *Tabled*

CARES/HEERF: Zavodny reminded committee members about an upcoming ASCCC OER webinar focusing on HEERF funding. Zavodny is preparing a request on behalf of the CALM Committee to secure some of Palomar College's HEERF allocation and requested additional help from the committee in preparing this request.

ADJOURNMENT: The meeting was adjourned at 2:06pm.  
Respectably submitted,  
Anastasia Zavodny