



Minutes of the
Meeting of the Comets Affordable Learning Committee
October 11, 2021
1:00 - 2:00pm
Regular Meeting
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: William Carrasco, Michael Dudley, Adriana Guillen, Nicole Siminski, Diane Studinka, Tamara Weintraub, Elaine Wilson, Anastasia Zavodny

ABSENT: Duy Nguyen, Crystal Velasco, Michael Wright

GUESTS:

CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:03pm in the Zoom video conference location.

Approval of Minutes: MSC: Dudley, Carrasco. CALM Committee approval of the minutes of September 27, 2021, as amended. The motion carried. Abstention: Studinka.

Public Comments: There were no public comments.

Announcements: Zavodny welcomed new member Diane Studinka (Dean) to the committee.

Agenda Changes: *none*

Action *none*

CALM Student Surveys Zavodny provided a brief history of the committee's previous surveys and the work done to date with the current version for the new members. Carrasco led the overview of the Teams document containing the Student survey. A definition of terms used will be provided for survey respondents (ie ZTC, LTC definitions, etc). Wilson suggested a format for the survey which will keep the definitions visible at the top of the page throughout. The committee discussed concerns over using the term "OER" for the student survey. There was consensus to remove this term from the student survey. Further discussion revolved around qualitative responses, such as attempting to determine whether students felt they were getting the same educational benefits from their ZTC/LTC courses as from traditional publisher text courses (eg "Are you getting the same educational benefits from ZTC vs traditional book" ; "How has this impacted your learning?" ; "Was it easier, same, or harder to learn the material?"). The vote on the student surveys was tabled until later in the meeting, pending time.

Information

CALM Faculty Surveys: Carrasco began the discussion by asking 'what does it mean to be a CALM instructor' and how we may clarify this meaning. Zavodny suggested the description on the student survey should be added to the top of the faculty survey, including the definition for OER. Further recommendations were to make the faculty survey a dynamic form, which adapts questions displayed depending on faculty responses (ie, if not an OER instructor, different questions, etc).

Professional Development Drop-in Hours: Zavodny provided a brief update about the newly offered Drop-In hours for faculty with CALM questions. She indicated there was one faculty in attendance at the first hour. A

second drop-in hour is scheduled for Tuesday October 19th at 8am. Carrasco has added these to the committee's internal calendar of events as a reminder. Siminski indicated she will reach out to her grantees to check-in and inform them of these drop-in hours.

Faculty Bookstore Survey:

Zavodny provided a brief history of the bookstore and relationship with the CALM Committee, including issues with timely ZTC/LTC labeling in the course online schedule. Instead of requesting updates from faculty via email, Zavodny is recommending a survey to distribute to faculty to assess the current faculty bookstore experience. Much discussion and questions followed, including the current labeling practice, utilizing Follett Discover, concerns over the benefit of an additional survey. Frustrations were expressed that the committee has addressed these issues in the past, to no effective change. It was expressed that the timing of this survey, being sent during the Spring textbook adoptions, would be ideal. Zavodny led the committee through the creation of this online survey.

CALM Presentation for New Cohorts:

Wilson led the discussion by recommending the committee create a presentation for newly hired faculty to inform them as to our program. Consensus among the committee was overwhelming support. Zavodny indicated the committee will work on the creation of this orientation, to present to our recent hires, with the goal of including this presentation in the new faculty orientations beginning in Fall 2022.

Implementation Grant Report:

Zavodny reminded committee members to reach out to their grantees to ensure that timely completion is being made. Further committee work on the end reports will be addressed in the next regular committee meeting.

OER Guide (Library presentation):

Tabled, due to lack of time.

ADJOURNMENT:

The meeting was adjourned at 2:02pm.
Respectably submitted,
Anastasia Zavodny