



Minutes of the
Meeting of the Comets Affordable Learning Committee
September 27, 2021
1:00 - 2:00pm
Regular Meeting
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: William Carrasco, Michael Dudley, Adriana Guillen, Duy Nguyen, Nicole Siminski, Crystal Velasco, Tamara Weintraub, Elaine Wilson, Anastasia Zavodny

ABSENT:

GUESTS:

CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:02pm in the Zoom video conference location.

Approval of Minutes: MSC: Guillen, Dudley. CALM Committee approval of the minutes of September 13, 2021. The motion carried.

Public Comments: There were no public comments.

Announcements: Zavodny welcomed new member Crystal Velasco to the committee.

Agenda Changes: *none*

Action *none*

Information

CALM Student/ Faculty Surveys: Zavodny provided a brief history of the committee's previous surveys for the new members. Carrasco led the committee through the existing document in the Teams location. Guillen has been providing updates for the survey questions within the shared document. Weintraub indicated the terms used in the survey may be confusing for students, as they are not familiar with the term "Open Educational Resources" (OER). There was a consensus among the committee to avoid the OER term and keep reference only to ZTC and LTC, providing definitions within the survey. Siminski recommended creating questions which would provide more qualitative data. Velasco suggested creating the survey within Microsoft Forms, as it provides more flexibility than Google Forms. The committee will continue to work on the survey questions and will bring this back for action at our next meeting.

Goals Allocation/ Progress: Zavodny and Carrasco reviewed the committee's goals for the academic year. Carrasco recommended that the point/contact individuals for each goal create the instructions for how to accomplish each of our ongoing tasks, to provide ongoing continuity for future committee members.

Professional Development Scheduling: Zavodny indicated that a faculty member had requested drop-in hours for the CALM Committee. The committee agreed these could be helpful for faculty, though there was some concern that the hours may not be widely utilized. Members also recommended more advertising to the faculty body and implementation grant recipients to encourage

attendance at committee meetings, should they have questions. Zavodny will arrange a few drop-in hours through the Professional Development portal. Weintraub indicated that she could provide a review of the library OER resource page for the committee in a future meeting. The committee agreed this would be helpful.

ADJOURNMENT: The meeting was adjourned at 2:00pm.
Respectably submitted,
Anastasia Zavodny