



Minutes of the
Meeting of the Comets Affordable Learning Committee
August 23, 2021
1:00 - 2:00pm
Regular Meeting
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT:** William Carrasco, Michael Dudley, Adriana Guillen, Duy Nguyen, Nicole Siminski, Elaine Wilson, Anastasia Zavodny
- ABSENT:**
- GUESTS:**
- CALL TO ORDER:** The meeting was called to order by the Chair, Anastasia Zavodny, at 1:04pm in the Zoom video conference location.
- Approval of Minutes:** MSC: Wilson, Nguyen. CALM Committee approval of the minutes of May 24, 2021. The motion carried.
- Public Comments:** There were no public comments.
- Announcements:** *none*
- Agenda Changes:** *none*
- Action** *none*
- Information**
- Welcome New Members / Orientation:** Zavodny welcomed the committee to the 2021-2022 academic year and provided a brief history of the committee, overview of the Brown Act, and meeting structure. A warm welcome was extended to the newest committee member, Elaine Wilson.
- Grant Update:** Zavodny provided the committee with a history of the grant process and a reminder of the current grant in progress. Guillen relayed questions from a World Language faculty regarding issues with the ZTC logo appearing in the course schedule in a timely manner. Zavodny discussed the historical difficulties in getting this marking, and reiterated the priority of this committee in ensuring that these labels are accurate and timely.
- Calendar:** Carrasco presented a tentative schedule for the CALM committee for Fall 2021 and Spring 2022. Current discussion focused on the timing of surveys to students to assess the impact of the CALM program, ensuring timely distribution of the grant stipends, and preparing a showcase event to the community.
- Division and Department Meetings:** Zavodny discussed the previous committee idea of establishing a presence at division and department meetings. Some of the committee members expressed a desire for more tangible information of current committee work prior to attending these meetings. The general consensus was to focus on attending these meetings in the Spring semester.
- Member Roles and** Carrasco shared a document listing various responsibilities within the CALM committee

Projects: and the list of campus contacts related to these responsibilities. Discussion within the committee as to volunteers to oversee each of these responsibility areas. Examples of responsibilities include: CALM representative at Senate, survey overseer, bookstore liaison, newsletter preparer, and more.

Goals for the Academic Year 2021-2022: Zavodny provided a brief overview of potential goals for the committee this academic year. Some ideas proposed included: successful completion of our current grant, faculty showcase event in the Spring, percentage increase goal for the number of CALMed courses (including information per department), website update

ADJOURNMENT: The meeting was adjourned at 2:00pm.
Respectably submitted,
Anastasia Zavodny