



Minutes of the
Meeting of the Comets Affordable Learning Committee
May 10, 2021
1:00 - 2:00pm
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: William Carrasco, Michael Dudley, Kelly Falcone, Duy Nguyen, Crystal Lane Sandoval, Nicole Siminski, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Adriana Guillen, Ray Rey

GUESTS: Natalie Lopez

CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:04pm in the Zoom video conference location.

Approval of Minutes: MSC: Sandoval, Carrasco. CALM Committee approval of the minutes of April 26, 2021.
Abstention: Falcone
The motion carried.

Public Comments: There were no public comments.

Announcements: *none*

Agenda Changes: Move to *Information* after Action item B (Professional Development Events/ Outreach).

Action

Video for Textbook adoption: Siminski updated the video to include voiceover and text. This will be added to the CALM website for assisting faculty through the textbook adoption process. The committee thanked Siminski for her excellent work.

Professional Development Events/ Outreach: Zavodny began the discussion by summarizing the suggestions from the committee with regard to Professional Development offerings. These included sessions for faculty at the beginning of the semester to introduce the CALM program and acronyms, Division-specific meetings, and a showcase of successfully CALMed courses. Falcone recommended Division-specific announcements to occur during the Fall plenary Division breakout sessions. Falcone further expressed that a powerful resource is sharing the success stories from faculty and students. Sandoval suggested having Professional Development sessions with student panels, as the student perspective can be powerful and moving for conveying the benefits of CALM. Siminski suggested creating a short video of student success which can be played at our Professional Development events. She further suggested a showcase of faculty success in conversion to ZTC/LTC.

Falcone shared information on previous NCHCA events similar to those being discussed. Lopez indicated there were photos from one of the previous in-person events with student feedback for reduced textbook prices. Participation in the Week of Welcome was also agreed upon as an important outreach event.

Information

Committee Governance Structure: Zavodny shared the current governance structure form and provided a brief overview of the current committee structure. Sandoval suggested shifting positions away from

Divisional and to positions from the highest-impact departments. Discussion followed on the challenges of motivating faculty from specific departments. Interest was expressed to create a Librarian position. Falcone suggested adding a position from the Disability Resource Center (DRC), as this may be helpful for ensuring works created are accessible. Falcone further suggested the committee may benefit from a specific position known as a Creative Commons expert, with training, to aid faculty in navigating the process. Zavodny indicated the committee structure could then reflect these task-specific experts as DRC expert and Creative Commons expert.

Additional discussion focused on Academic Technology Resource Center (ATRC) and the Distance Education Committee (DE). Falcone recommended a position for ATRC. Dudley suggested an expansion to the role of the committee, to include notation of the grant work for our faculty.

Review of
Implementation Grant
Applications:

Carrasco left the meeting at this point, to allow for open discussion of the grant applications. Questions and discussion began on historical processes for approval of grants. The committee discussed a desire to approve the widest range of departments possible. Further discussion centered on the comments and rankings from each of the committee members. Dudley expressed concerns regarding a proposal to develop ancillary materials without the course having a corresponding textbook. Falcone also expressed concerns over the possible impact on articulation.

Zavodny closed by indicating a survey for a special meeting time will be sent to the committee. The special meeting will allow for the final ranking of these grant applications (as additional time is needed).

ADJOURNMENT: The meeting was adjourned at 2:11pm.
Respectably submitted,
Anastasia Zavodny