



Minutes of the
Meeting of the Comets Affordable Learning Committee
April 26, 2021
1:00 - 2:00pm
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

PRESENT: William Carrasco, Crystal Lane Sandoval, Adriana Guillen, Duy Nguyen, Nicole Siminski, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Michael Dudley, Kelly Falcone, Ray Rey

GUESTS:

CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:08pm in the Zoom video conference location.

Approval of Minutes: MSC: Sandoval, Siminski. CALM Committee approval of the minutes of April 12, 2021. The motion carried.

Public Comments: There were no public comments.

Announcements: *none*

Agenda Changes: *none*

Video for Textbook adoption: Siminski played the video she created for faculty to navigate the Follett system of adoptions for the committee. Members thanked Siminski for her work. Ferguson questioned whether a sound-less video would necessitate any accompanying transcript for any blind or hard-of-seeing faculty. The committee agreed that a short written description should accompany the video.

Selection of CALM Co-Chair: Zavodny began the discussion by reminding the committee of the current co-chair model, but indicating that if the will of the committee is to move to a singular chair model, that is also possible. The committee decided to maintain the co-chair model, with Carrasco being nominated for the position.

Motion 2 MSCU: Ferguson, Walker, Nomination of William Carrasco to the position of CALM Committee Co-Chair, to begin shadowing responsibilities this Spring and assume the position fully Fall 2021. The motion carried.

Professional Development Events: Discussion surrounding the type of professional development events and outreach programming to be offered by this committee for the Fall semester. Ferguson suggested reaching out to departments to inform them of the different types of Open Educational Resources (OER) available to aid the department in making decisions. Additional suggestions from the committee were to curate OER adoption by division and faculty on campus, as this may increase awareness and encourage others to adopt OER materials. Further recommendations included building OER resource pages in a CALM Canvas shell for faculty to copy and adapt for their courses. Building on this idea, a "CALM-Lite" series of micro-grants was suggested to compensate faculty for building modules within this Canvas shell to be shared and/or adapted by other faculty. Additional discussion surrounding this idea focused on the need to establish an incentive for faculty operating under these micro-grants to complete and build large sections of courses over

time. Zavodny indicated she would bring a recommended list of professional development offerings and outreach activities to the next meeting for committee approval.

Information

Review of Implementation Grant Applications: Zavodny indicated the committee members (sans Carrasco) would be receiving access to the applications and rubric to evaluate each. Guillen informed the committee that the Spanish department is currently undergoing a textbook review and has decided not to author any work at this time via the grant. She additionally updated that the German department has already found OER materials to adopt.

Questions for Surveys: *Tabled.*

ADJOURNMENT: The meeting was adjourned at 2:01pm.
Respectably submitted,
Anastasia Zavodny