



Minutes of the
Meeting of the Comets Affordable Learning Committee
April 12, 2021
1:00 - 2:00pm
Zoom Location: <https://palomar-edu.zoom.us/j/773647788>

APPROVED

- PRESENT: Michael Dudley, Crystal Lane Ferguson, Kelly Falcone, Duy Nguyen, Nicole Siminski, Jon Walker (ASG), Anastasia Zavodny
- ABSENT: William Carrasco, Adriana Guillen, Joseph Lucido, Ray Rey
- GUESTS:
- CALL TO ORDER: The meeting was called to order by the Chair, Anastasia Zavodny, at 1:10pm in the Zoom video conference location.
- Approval of Minutes: MSC: Dudley, Walker. CALM Committee approval of the minutes of March 22, 2021.
Abstain: Falcone
The motion carried.
- Public Comments: There were no public comments.
- Announcements: *none*
- Agenda Changes: *none*
- Video for Textbook adoption: Siminski indicated there were not yet course assignments, and so this work is still paused. Siminski will update the committee as soon as access becomes available.
- Implementation Grant Call: The committee discussed extending the grant call window, as faculty continue to be overworked during the pandemic. Recommendations from the committee to offer Professional Development workshops during the extended grant call to aid faculty in completing the application and providing further information. Zavodny indicated she would coordinate two Professional Development events during the extended call time frame.
- Motion 2 MSCU: Falcone, Siminski: Extend the CALM Implementation Grant call by two weeks and provide Professional Development to inform faculty.
The motion carried.
- Selection of CALM Committee Co-Chair: Discussion on suspending the selection, as several committee members are absent. Falcone recommended that if no member wishes to serve as the co-chair, then the committee should consider amending the governance structure form to reflect a singular chair model.
- Motion 3 MSC: Dudley, Siminski. Table discussion and selection of the CALM Committee Co-Chair position until the next regular meeting of the committee.
Nay: Falcone.
The motion carried.

Information

Questions for Surveys: *Tabled.*

Professional Development Events: In addition to the two Professional Development events approved for the next two weeks, the committee discussed further offerings for the remainder of Spring and for the upcoming Fall semester. Ferguson indicated one of the biggest obstacles to Open Educational Resources (OER) is not knowing where to get started. Recommendations that the committee compile good OER resources and directly contact departments with that information. Additional recommendation to have the committee contact departments to learn what materials may already be in use within each department. Further recommendations to create Professional Development events specifically focused on departments and targeted outreach. Falcone recommended committee members register to follow the CCCOER advisory group on the 3PD portal and communicate information to departments on a regular basis. Further recommendation from committee members to offer Professional Development events featuring previous grant recipients, How to CALM portions of a course (CALM-lite). Additional suggestions included having members attend department meetings to speak on the CALM initiative and to work with the Associated Student Government (ASG).

Outreach/ Marketing: Discussion on ways the CALM committee can reach faculty and departments. Recommendations for the committee to create newsletters for the start and end of each semester, attend Palomar events (such as the Week of Welcome and Palomar Days), and for members to join listservs such as the Academic Senate for California Community Colleges (ASCCC) OER listserv.

ADJOURNMENT: The meeting was adjourned at 1:55pm.
Respectably submitted,
Anastasia Zavodny