 Palomar Community College District

 Purchasing Services, Bldg

 1140 W. Mission Rd.

 San Marcos, CA 92069-1487

 Phone: (760) 744-1150

 FAX: (760) 471-7061

BID DOCUMENTS

for

BID # B23-02: High Accuracy UAV Based LiDAR Scanning System

BID Opening Date & Time: March 24, 2023 at 2:00 PM

To: Prospective Bidders

Please immediately review our “Bid Process Timeline”, Item # 1 in the Information for Bidders - Specific section, Page 4 of this document.

Any requests for interpretation or corrections must be made in accordance with the Information for Bidders – General section, “Item 8. Interpretation of Documents” and according to the “Bid Process Timeline.”

If you wish to bid, your completed bid must be returned in a sealed envelope no later than the Bid Opening Date and Time as stated in the Notice to Bidders.

* SUBMIT ONLY ONE (1) ORIGINAL BID SUBMITTAL PACKAGE. Please do not submit additional copies. Please submit only the required forms and/or documents.

* DO NOT TAKE EXCEPTION TO THE BID DOCUMENT SPECIFICATIONS, TERMS AND CONDITIONS. The District reserves the right to reject, and most likely will be required to reject, any bid which imposes conditions or terms on purchases of the goods and/or services which were not specified in the original Request for Bids document.

If you have any questions regarding the bid requirements or timeline, please contact the District’s Senior Buyer Teresa Wacker, at (760) 744-1150, Extension 2128.

 Sincerely,

 Teresa Wacker

 Senior Buyer, Purchasing Services

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NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Palomar Community College District of San Diego County, California, acting by and through its Governing Board, hereinafter referred to as the “District”, will receive up to, but not later than 2:00 PM on the 24th day of March, 2023 sealed bids for the award of a contract for:

BID NO. B23-02: High Accuracy UAV Based LiDAR Scanning System

Such bids shall be received in the office of Purchasing Services, Palomar Community College District, 1140 West Mission Road, room A-132, San Marcos, California 92069-1487, at the above stated time and place; and such bids shall be opened and publicly read aloud promptly thereafter either in Room A-132 or in a larger room nearby.

Any bid received after the stated date and time will not be considered. Bids submitted and participation by interested bidders in the process shall be at no cost or obligation to the District.

Each bid must conform and be responsive to this invitation, the Information for Bidders, the Specifications, the Plans, if any, and all other documents comprising the pertinent contract documents. Copies of the Contract Documents are now on file and may be obtained at the following District bid website (in the Purchasing Services section, towards the bottom of that website) :

<http://www2.palomar.edu/pages/businessservices/Bids-rfqs-and-rfps>

The District reserves the right to reject any or all bids, to accept or to reject any one or more items on a bid, or to waive any irregularities or informalities in the bids or in the bidding process.

Pursuant to Public Contract Code Section 10126 (c) (2) the District declares that the following method shall be used to determine the lowest, responsive bidder on the project: **Lowest, total bid**

No bidder may withdraw its bid for a period of sixty (60) days after the date set for the opening of bids.

BY THE ORDER OF THE GOVERNING BOARD OF THE

PALOMAR COMMUNITY COLLEGE DISTRICT

Judy Patacsil, Secretary

Palomar Community College District

San Diego County, California

Publication: Union Tribune

Publication Dates: March 3, 2023 and March 10, 2023

INFORMATION FOR BIDDERS – Specific

The following information is specific to this Bid / Contract. Information stated in this “Information for Bidders – Specific” section supersedes any conflicting information which may be contained in the following “Information for Bidders – General” section.

1. BID PROCESS TIMELINE: The following is the timeline for bid submittals and the bid evaluation and selection process:

| DATE AND TIME | DEADLINE / PROCESS DESCRIPTION |
| --- | --- |
| March 3, 2023Ad # 1: March 3, 2023Ad # 2: March 10, 2023 | Legal Notice Calling for Bids is published in the Union Tribune. District also places bid document on following District bid website:<http://www2.palomar.edu/pages/businessservices/Bids-rfqs-and-rfps> |
| March 14, 20235:00 p.m. | Deadline for Vendors to e-mail to the District their requests for interpretation/clarification of bid documents as follows: E-Mail: Teresa Wacker: twacker@palomar.edu  Phone: Teresa Wacker: (760) 744-1150, Ext. 2128  |
| March 20, 2023 | Deadline for District to issue Addenda and to place Addenda on the District bid website.*NOTE: Bidders are ultimately responsible for checking the District’s bid website promptly after this deadline to ensure that they are aware of any and all addenda to this bid. If the District needed to extend this addenda deadline, the District would first issue / post an addendum to officially extend the addenda deadline. Bidders may contact the District’s Senior Buyer to verify the status of Addenda.* |
| March 24 20232:00 PM | BID OPENING DATE AND TIME (BID SUBMITTAL DEADLINE). Sealed Bids must be received no later than this date and time at the following address:Palomar CollegeAttn: Purchasing Services, Bid #B23-02 High Accuracy UAV Based LiDAR Scanning System 1140 W. Mission Rd., Rm A-132 San Marcos, CA 92069-1487*Note: Such bids shall be opened and publicly read aloud promptly thereafter in Rm A-132.*(See following Item # 12 “MAILING / DELIVERING THE BID” for envelope labeling instructions, Campus Map and Campus Parking Instructions.) |
|  |  |

MANDATORY PRE-BID CONFERENCE**:** NONE

1. PERIOD OF CONTRACT / TYPE OF CONTRACT: This bid is for:

One time purchase

Refer to the “Specifications – Material and/or Service” section for further information.

1. COMPOSITION OF THE BID DOCUMENTS: The bid is comprised of the documents listed in the Table of Contents on Page 2, as well as any separate plans and/or samples as further described in Item # 5 below. All parts will become a binding part of an award to the successful bidder. The Agreement will require completion by the awarded bidder upon notice of award.

Note: The District provides the bid documents as PDF file(s) which are accessible from the District’s Bid Website.

The District will not provide Bidders with a separate Word or Excel file of the bid documents or the Bid Sheets.

1. DISTRICT SEPARATE PLANS AND / OR SAMPLE(S) ENCLOSED:
* Separate Plans: None
* District Sample: None
1. DOCUMENTS TO BE INCLUDED IN THE BIDDER’S BID SUBMITTAL PACKAGE: A Bidder’s bid submittal must include the following items, completely filled out and signed by authorized signatory personnel of the Bidder’s company, in order to be considered a responsive bid:
* Bid Form
* References *(equivalent document is acceptable)*
* Designation of Subcontractors
* Non-Collusive Bidding Declaration
* Contractor’s Certification Regarding Workers’ Compensation
* Bid Sheets

Do not re-format these forms.

* SUBMIT ONLY ONE (1) ORIGINAL BID SUBMITTAL PACKAGE. Please do not submit additional copies. Please submit only the required forms and/or documents. Any remaining and non-required pages of the bid document which the Bidder returns to the District in its bid submittal will be discarded by the District.
* DO NOT TAKE EXCEPTION TO THE BID DOCUMENT SPECIFICATIONS, TERMS AND CONDITIONS. The District reserves the right to reject, and most likely will be required to reject, any bid which imposes conditions or terms on purchases of the services which were not specified in the original Request for Bids document.

The Purchasing Office will be opening all bids in the presence of any and all vendors who choose to attend the bid opening. As each bid is opened, Purchasing will read the Bidder/Company name and will comment whether or not the above listed forms and documents appear to have been properly submitted (completely filled out and signed). Purchasing will also announce the Bidder’s stated Grand Total Bid Evaluation Cost. Note: All documents are subject to further review, validation and bid evaluation cost correction by the Purchasing office

1. BIDDER’S SAMPLES TO BE SUBMITTED AT TIME OF BID: None
2. BID BOND REQUIREMENT: A Bid Bond is NOT required of Bidders.
3. PAYMENT AND/OR PERFORMANCE BONDS TO BE REQUIRED OF AWARDED VENDOR(S):
	* Payment and Performance Bonds WILL NOT be required of the Awarded Vendor(s).
4. REFERENCES: Bidders are required to complete the “References” sheet as part of their bid submittal, or check the box on that sheet to indicate that they are attaching an “equivalent” document. Bidder must be able to present evidence of satisfactory experience providing similar services as those specified in this Request for Bid.
5. SUBCONTRACTOR’S LIST: Bidders are required to complete the “Designation of Subcontractors” Form as part of their bid submittal.
6. CONTRACTOR’S CERTIFICATION REGARDING WORKER’S COMPENSATION: In accordance with the provisions of Section 3700 of Labor Code, Contractor shall secure the payment on compensation to his employees. Contractor shall sign and file with the District the following certificate prior to performing the work under this contract: “I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker’s compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.” The form of such certificate is included as a part of the contract documents. Each bidder shall sign the certificate and submit it with his/her sealed bid.
7. MAILING / DELIVERING THE BID: The Bidder is ultimately responsible for the timely submittal of the Bidder’s sealed Bid Package. Whether the package is hand-delivered or sent via U.S. Postal Service, U.P.S., FedEx, etc., all packages must be clearly addressed to the location shown in Item # 1 above. To ensure that the bid package remains sealed until the bid opening date and time, clearly indicate the Bid # on the outside of the package, or at a minimum, on the sealed envelope that may be placed inside of the mailing package or carton.

If hand-delivering the bid package to the District, refer to the Campus Map enclosed in these Bid Documents. The campus map and directions to the college are also available at the following website:

<https://www.palomar.edu/about/san-marcos-campus/>

Allow sufficient time to obtain a Parking Permit from the Campus Police.

1. METHOD OF CONTRACT AWARD: The Contract will be awarded to the lowest responsive, responsible bidder based on the “Grand Total Bid Evaluation Cost” as reflected on the Bid Sheet(s) and subject to any mathematical calculation correction by the District.

INFORMATION FOR BIDDERS - General

1. SECURING DOCUMENTS: Plans, specifications and other contract document forms will be available without charge, and may be secured by prospective bidders at the at the following District website (in the Purchasing Services section, towards the bottom of that website) :

<http://www2.palomar.edu/pages/businessservices/Bids-rfqs-and-rfps>

Bidders shall be responsible for checking that website immediately after the deadline date for the District to post any addenda to vendors to ensure that they have obtained any and all addenda for the bid (see Information for Bidders – Specific section, Item #1).

1. BIDS / PROPOSALS: Bids to receive consideration shall be made in accordance with the following instructions:
2. Bids shall be made upon the form therefore obtained from the District website, and properly executed. Bids shall be written in ink or by typewriter. The signature of all persons signing shall be in longhand. Quotations are to be verified before submission, as they cannot be corrected after bids are opened. The completed form shall be without interlineations, alterations or erasures. Alternative proposals will not be considered unless requested in the specifications. No oral or telegraphic modifications will be considered.
3. Before submitting a bid, bidders shall carefully examine the specifications and the forms of the other documents. They shall fully inform themselves as to all existing conditions and limitations, shall include in the bid a sum to cover the cost of all items included in the contract, and shall insure that unit cost and total cost is reflected in the bid. No allowance will be made because of lack of such examination or knowledge.
4. Whenever in our specifications, any material, process, or article is indicated of specified grade, proprietary name, or by name of manufacturer, or by use of model number or brand, such description/specification shall be deemed to be used for the purpose of facilitating the description of the item desired and shall be deemed to be bid as described “or equal”. Bidder may, unless otherwise stated, offer any such item which would be considered equal or substitute better in every respect to that so indicated or specified. The brand names, model numbers, etc. shown in the bid request are strictly for the purpose of establishing the type, standard of performance and quality required. The description must accompany bid proposals for evaluation which bidder deems as equivalent to specifications listed. The decision as to acceptability of “or equal” item rests solely with the District staff. Bidder shall submit complete illustrative and technical data on the item bid as equal. Failure to do so may nullify the bid. The item in all cases must be equal to or better in regards to quality or performance to the item specified in the bid request. Any concerns regarding these specifications must be called to the attention of the District prior to the opening date set forth herein.
5. All items on which bids are submitted shall be new and must in all cases be equal or better in quality and utility to those manufacturers or brands specified by the District.
6. The make or brand and grade of the item on which bid is submitted shall be stated on the bid form. When the make or brand and grade of the article is not stated, it will be understood to be the specific article referenced by the District.
7. No bid shall include California sales or use tax, or Federal excise tax.
8. All bids on items shall be F.O.B. school locations as specified.
9. No charge for packing, draying, postage, express, or for any other purposes will be allowed over and above the prices bid.
10. Bids shall be delivered to said Palomar Community College District or its representative, at its office on/or before the day and hour set for the opening of bids in the NOTICE TO BIDDERS. Bids shall be enclosed in a sealed envelope and bear the description of the bid call and the name of the bidder, to see that their bid is received in proper time. Any bids received after the scheduled closing time for receipt of bids shall be returned to the bidder unopened.
11. All items on which bids are submitted shall be available for testing, inspection or trial at no expense to the District within three working days upon request. The District shall conduct necessary testing within five (5) working days. In addition, the District shall bear no liability of said items.
12. When requested, bidder shall submit properly marked samples of each article on which bid is made to the Supervisor or Senior Buyer, Purchasing Services, Palomar Community College District, 1140 West Mission Road, Room A-132, San Marcos, California 92069-1487. Each sample submitted must be marked in such a manner that the marking is fixed, so that the identification of the sample is assured. Such marking shall state (1) name of bidder, (2) number of bid and (3) item number. Bid and samples must not be sent in the same package.
13. Samples of items, when required, must be furnished free of expense to the District and if not destroyed by tests, will upon request, be returned at the bidder’s expense.
14. All articles awarded on contract shall be subject to inspection and rejection. All expenses incurred in connection with furnishing articles for inspection shall be borne by the vendor.
15. PRICES: All bid prices shall include separate quotations for each item or unit specified. Corrections may be inserted prior to the bid opening. Changes must be made in ink and initialed by the person signing the bid or by his authorized representative. In any case in which the total bid price does not equal the unit prices times the quantities indicated, unit prices shall govern.
16. BID SECURITIES, PERFORMANCE BONDS, PAYMENT BONDS: If any bonds or guarantees are required by the District of the bidders or the successful bidders, those bonds or guarantees are so stated in the “Information for Bidders – Specific” and/or the “Specifications – Material and/or Service” sections of these bid documents.
17. LISTING OF SUBCONTRACTORS: If the District requires that the Bidder submit a listing of Subcontractors for this contract, it shall be indicated in the” Information for Bidders - Specific” section of these bid documents.
18. NON-COLLUSIVE BIDDING DECLARATION: The form of such declaration is included as part of the contract documents. Each bidder shall sign the declaration and submit it with his/her sealed bid.
19. WORKERS’ COMPENSATION: All contractors are expected to comply with all applicable workers' compensation requirements. When services will be performed at District facilities and/or deliveries of materials are expected to be made by the Contractor itself to the District, the District will require from the Contractor proof of Worker’s Compensation coverage. If the District requires that the Bidder submit with its bid submittal a statement regarding compliance with Worker’s Compensation for this contract, it shall be indicated in the ”Information for Bidders - Specific” section of these bid documents.
20. INTERPRETATION OF DOCUMENTS: If any person contemplating submitting a bid for the proposed contract is in doubt as to the true meaning of any part of the plans, specifications, or other proposed contract documents, or finds discrepancies in, or omissions from the specifications, he/she may submit to the Senior Buyer, Purchasing Services of the Palomar Community College District a written request for an interpretation or correction thereof. It is the sole and exclusive responsibility of the Bidder to submit such request in sufficient time for the District’s response thereto and delivery of such response to all Bidders prior to the scheduled closing for receipt of Bids. Any request of any Bidder, pursuant to the foregoing sentence that is made after the deadline date and time specified in the “Bid Process Timeline” (Item # 1 in the Information for Bidders – Specific section) shall be deemed untimely. Please fax or e-mail your requests to Purchasing Services as described in the “Bid Process Timeline”. Any interpretation or correction of the proposed documents will be made only by Addendum duly issued by said Senior Buyer, Purchasing Services, and a copy of such Addendum shall be posted on the District’s Bid Website.
21. ADDENDA OR BULLETINS: Any addenda or bulletins issued by the Palomar Community College District during the time of bidding or forming a part of the documents issued to the bidder for the preparation of the bid shall be covered in the bid and shall be made a part of the contract. The Bidder shall notate in the applicable spaces provided on the Bid Form any and all addenda numbers issued by the District for this Bid.

All prospective bidders are encouraged to check the District’s bid website as stated in Item # 1 above for any addenda for this bid prior to sending and submitting its bid package to the District.

1. BIDDERS INTERESTED IN MORE THAN ONE BID: No person, firm or corporation shall be allowed to make or file or be interested in more than one bid for the same work, unless alternate bids are called for. A person, firm or corporation submitting a sub-proposal to a bidder, or who has quoted prices on materials to a bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other bidders.
2. WITHDRAWAL OF BIDS: Any bidder may withdraw their bid, either personally or by a written request, at any time prior to the scheduled time for opening of bids, but not after.
3. OPENING OF BIDS: Bids will be opened and publicly read aloud at the time and place scheduled in the NOTICE TO BIDDERS.
4. DEMONSTRATIONS: If the District considers a need, bidders shall be required to arrange demonstrations of items or services bid. Failure to be able to provide such working demonstration may disqualify the bidder’s bid submittal. Unless otherwise requested by the District, bidders shall be required to provide the requested demonstrations at the District’s facility. ALL DEMONSTRATIONS SHALL BE PROVIDED FREE OF CHARGE TO THE DISTRICT. Bidders may be required to reimburse the District for travel to demonstrations not held at the District’s Facility.
5. EQUAL BIDS: When bids are equal, any payment term discounts offered by the vendors on their submitted Bid Form or Bid Sheet(s) shall be taken into consideration first; the bid submitted by the vendor who has offered the best payment term discount shall be considered the lowest bid amongst those previously considered “equal” bids. After any offered payment term discounts have been taken into consideration, when bids still remain equal, they shall be awarded by a drawing of lots, and shall be witnessed by three (3) impartial observers.
6. AWARD OR REJECTION OF BIDS: The contract(s) will be awarded as explained in the bid documents section “Information for Bidders - Specific.” The Governing Board of Palomar Community College District, however, reserves the right to reject any/or all bids, to accept or reject any one or more items of a bid, and to waive any informality in the bids or in the bidding.
7. WITHDRAWAL OF BIDS AFTER OPENING: No bidder may withdraw their bid for a period of sixty (60) days after the date set for the opening thereof.
8. AGREEMENT: The form of agreement, which the successful bidder, as contractor, will be required to execute, is included in the contract documents and should be carefully examined by the bidder. The agreement will be executed in two (2) original counterparts. The complete contract consists of the following documents: The Notice to Bidders, the Information for Bidders, the Accepted Bid, the Specifications, the Plans, if any, and the Agreement, including all modifications thereof duly incorporated therein. All of the above documents are intended to cooperate and be complementary so that any instruction or requirements called for in one and not mentioned in the other, or vice versa, are to be executed the same as if mentioned in all said documents. The intention of the documents is to include all labor, materials, equipment, transportation and services necessary for the proper delivery and installation of all items called for in the contract.
9. CONDITIONAL BID: The District reserves the right to reject any bid which imposes on purchases any conditions or terms which were not specified in the original bid document.
10. PRICES SHALL REMAIN FIRM FOR A PERIOD OF NINETY (90) CALENDAR DAYS FROM CONTRACT AWARD.

AGREEMENT

*[ To be executed between the District and the selected/awarded vendor ]*

THIS AGREEMENT, made and entered into this day of 20 , by and between the PALOMAR COMMUNITY COLLEGE DISTRICT, San Diego County, California, hereinafter called the “District”, and , hereinafter called the “Contractor”.

WITNESSETH: That the parties hereto have mutually covenanted and agreed, and by these presents do covenant and agree with each other, as follows:

THE CONTRACT DOCUMENTS: The complete contract consists of the following documents: The Notice to Bidders, the Information for Bidders, the Accepted Bid, the Specifications, the Plans, if any, and the Agreement, including all modifications thereof duly incorporated therein. Any and all obligations of the District and the Contractor are fully set forth and described therein or are reasonably inferable that any work called for in one and not mentioned in the other, or vice versa, is to be executed the same as if mentioned in said documents. The documents comprising the complete contract are sometimes hereinafter referred to as the Contract Documents, or the Contract.

For Bid # B23-02: High Accuracy UAV Based LiDAR Scanning System

THE MATERIALS, SUPPLIES and/or SERVICES: The Contractor agrees to furnish the item or items of the stated bid listed herein, and all transportation, service, labor and material necessary to furnish and deliver same in good condition, in the manner designated in, and in strict conformity with the Specifications, Plans, if any, and other contract documents, at the price or prices hereinafter set forth. The District shall not be responsible for the care or protection of any property, material, or parts ordered against said contract before date of its delivery and acceptance by the District. It is understood by the Contractor that all items or service will be promptly delivered to Palomar Community College District as stipulated in the contract documents. The items and/or services awarded are as follows:

NOTICE TO PROCEED: The Contractor shall not proceed to deliver the awarded items and/or perform the services as awarded until the District has issued the Contractor an official Notice to Proceed or has issued a District Purchase Order referencing this award and Agreement.

PAYMENTS: After delivery of any or all of the items and/or services hereinabove set forth and their acceptance by the Governing Board’s representative, the District agrees to pay to the Contractor, and the Contractor agrees to accept in full payment therefore, the sums set opposite each item, according to all the terms, conditions and specifications of the contract documents.

Payment shall be made as set forth in the General Conditions.

IN WITNESS WHEREOF the District, by order of its Governing Board, has caused this instrument to be duly subscribed by the Secretary of said Board, and the Contractor has caused this instrument to be duly subscribed and executed, all on the date first hereinbefore set forth.

PALOMAR COMMUNITY COLLEGE DISTRICT \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

San Diego County, California Contractor

 *[ SAMPLE ONLY – do not submit with Bid ]*

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Authorized Agent/Officer* *Signature of Authorized Agent/Officer*

 Ann Jensen Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Director Business Services Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SPECIFICATIONS – Material and/or Service

The following information is specific to this Bid / Contract. Information stated in this “Specifications – Material and/or Service” section supersedes any conflicting information which may be contained in the “Specifications – General Contract Terms & Conditions” section.

**INTRODUCTION**

**3D High-Accuracy Imaging Specifications**

This purchase is for an industry grade drone-mounted LiDAR system utilizing at least dual optical cameras for high resolution photogrammetry and LiDAR point cloud colorization for simultaneous collection on a single flight path. The system will include all required location capabilities (GNSS+IMU) and software required to convert the raw data to a finalized point cloud.

**Drone Integration:**

Must integrate with the DJI Matrice 600 Pro.

**Cameras:**

Capable of acquiring high resolution images capable of generating sub-meter resolution point clouds through photogrammetry. Field of view of the cameras need to cover 120-degree field of view of the LiDAR.

**LiDAR (Light Detection and Ranging) sensor requirements:**

* Able to generate up to 300,000kHz (all returns combined).
* Accuracy of up to 2cm @ 1σ
* Precision of up to 1cm @ 1σ
* Acquire data at least 100m above ground level.
* Capable of achieving 5 returns.

**Software:**

Three (3) year access to all software (cost) required to obtain at least a finalized point cloud from the raw dataset.

Our current LiDAR workflow utilizes a fully integrated software package that allows for ray tracing, catenary curve extraction.

**Accessories:**

Waterproof and impact resistant travel case.

**Training:**

Training in San Diego County for a minimum of 2 persons.

**Warranty/Technical Support:**

* Minimum 1 year warranty for manufacturing defects.
* Minimum 1 year technical support.

SPECIFICATIONS – General Contract Terms & Conditions

The following terms and conditions shall apply, as applicable to the subject materials and/or services for this Bid, to the awarded contract and any purchase order issued as a result of the awarded contract. The Contractor also may be referred to below as the Bidder, Vendor, or Supplier.

1. PERMITS AND LICENSES: Bidder and all of the Bidder’s employees or agents shall secure and maintain in force such licenses and permits as are required by law, in connection with the furnishing of materials, articles, or services listed herein. All operations and materials shall be in accordance with all applicable Federal, State, County and City requirements.
2. TAX I.D. INFORMATION: When requested by the District, the awarded Contractor shall be required to promptly submit its current tax identification information to the District, using the District’s own “Payee Data Record” form, which is in lieu of a W-9; this form provides the District with additional important information to ensure that the awarded Contractor is correctly set up as a vendor in the District’s financial systems.
3. THE DISTRICT’S INSPECTOR: All items shall be subject to the inspection of the designated District Inspector for this Contract or such qualified officer or employee as the Governing Board of the District may substitute therefore. Inspection of the items shall not relieve the Contractor from any obligation to fulfill this Contract. Defective items shall be made good by the Contractor, and unsuitable items may be rejected, notwithstanding that such defective work and materials have been previously overlooked by the District Inspector and accepted. If any item shall be found defective at any time before final acceptance of the complete delivery, the Contractor shall immediately remedy such defect in a manner satisfactory to the District.
4. REMOVAL OF REJECTED ITEMS: All items rejected by the District Inspector at any time prior to final inspection and acceptance shall at once be removed from the place of delivery by the Contractor who shall assume and pay the cost thereof without expense to the District, and shall be replaced by satisfactory items.
5. TERMINATION FOR BREACH: If the said Contractor fails or neglects to supply or deliver any of said goods, articles, or service at the prices named and at the times and places above stated, then said District may, without further notice or demand, cancel and rescind this contract or may purchase said goods, supplies or services elsewhere, and hold said Contractor responsible and liable for all damages which may be sustained thereby, or on account of the failure or neglect of said Contractor in performing any of the terms and conditions of this contract; it being specifically provided and agreed that time shall be the essence of this agreement. The foregoing provisions are in addition to and not in limitation of any other rights or remedies available to the District.
6. DISTRICT’S RIGHT TO WITHHOLD CERTAIN AMOUNTS AND MAKE APPLICATION THEREOF: The District may withhold a sufficient amount or amounts of any payment otherwise due to the Contractor, as in its judgment may be necessary to cover defective items not remedied, and the District may apply such withheld amount or amounts to the payment of such claims, in its discretion.
7. EXTRA AND/OR ADDITIONAL SPECIFICATIONS AND CHANGES: Should the District at any time during the performance of the contract, request any alterations, deviations, additions or omissions from the Specifications or Plans or other Contract Documents, it shall be at liberty to do so, and the same shall in no way affect or make void the contract, but the cost will be added to or deducted from the amount of said contract price as the case may be, by a fair and reasonable valuation.

The estimated cost of a proposed change shall be established in one or more of the following methods:

* + By an acceptable lump sum proposed from the Contractor.
	+ By unit price agreed upon by the District and the Contractor.

No change shall be made in any specification of any item under the contract unless a written statement setting forth the object of the change, its character, amount and the expense thereof is first submitted to the District and written consent thereto obtained.

1. TIME OF COMPLETION: The Contractor shall begin performance of the Contract promptly upon due execution and delivery to the District of the Contract and Bond (if required). The Contractor is obligated to completely and satisfactorily perform the Contract within the period or periods specified in the contract documents.
2. HOLD HARMLESS CLAUSE: The Contractor agrees to defend and hold harmless the Palomar Community College District, its Board of Trustees, officers, agents and employees, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, payments and judgments, including legal and attorney fees, arising from personal or bodily injuries, property damage or otherwise, however caused, brought or recovered against any of the above that arise for any reason from or during or alleged to be caused by the Contractor’s performance while engaged in the services under this contract.
3. DELAY DUE TO UNFORESEEN OBSTACLES: The parties to this contract shall be excused from performance thereunder during the time and to the extent that they are prevented from obtaining, delivering, or performing by act of God, fire, strike, loss or shortage of transportation facilities, lockout, or commandeering of the materials, products, plants or facilities by the government, when satisfactory evidence thereof is presented to the other party, provided that it is also established that the non-performance is not due in part to the fault or neglect of the party not performing.
4. ATTORNEY’S FEES: If suit is brought by either party to this contract to enforce any of its terms (including all component parts of the contract documents), and the District prevails in suit, the Contractor shall pay all litigation expenses incurred by the District, including attorneys’ fees, court costs, expert witness fees and investigation expenses.
5. CONTRACTOR IS NOT AN OFFICER, EMPLOYEE OR AGENT OF THE DISTRICT: While engaged in carrying out and complying with the terms and conditions of this contract, the Contractor is an independent contractor, and is not an officer, employee or agent of the District.
6. INSURANCE REQUIRED BY THE CONTRACTOR: The Contractor shall maintain insurance adequate to protect him/her from claims under workers’ compensation acts, and from claims for damages for personal injury including death, and damage to property which may arise from operations under the contract in the amounts specified in the Specifications. The Contractor may be required by the District to file with the District certificates of such insurance. The failure to furnish such evidence, if required, may be considered default by the Contractor.
7. SUBCONTRACTING: Contractor agrees to bind every subcontractor by terms of the contract as far as such terms are applicable to subcontractor’s work. If Contractor subcontracts any part of this contract, Contractor shall be as fully responsible to the District for acts and omissions of his subcontractor, and of persons either directly or indirectly employed by his subcontractor, as he is for acts and omissions of persons directly employed by him. Nothing contained in contract documents shall create any contractual relation between any subcontractor and District.

District’s consent to or approval of any subcontractor under this contract shall not in any way relieve Contractor of his obligations under this contract and no such consent or approval shall be deemed to waive any provision of this contract.

1. ASSIGNMENT OF CONTRACT: No assignment by the contractor of any contract to be entered into hereunder or of any part thereof, or of funds to be received thereunder by the Contractor, will be recognized by the District unless such assignment has had the prior approval of the District and the surety has been given due notice of such assignment in writing and has consented thereto in writing.
2. CASH DISCOUNTS: All cash discounts shall be taken and computed from the date of delivery or the date of the receipt of the invoices, whichever is later.
3. TOLL CHARGES: If it is necessary that the District place long distance telephone calls in connection with the contract (for complaints, adjustments, shortages, failure to deliver, etc.), the contractor shall accept charges for such calls on a reverse charge basis.
4. **SHIPPING INSTRUCTIONS**: Unless otherwise specified, all goods are to be shipped prepaid, F.O.B. Destination. If and when authorization is granted to shipping goods F.O.B. shipping point, Supplier agrees to prepay all shipping charges, route by least expensive common carrier, and to bill the District as a separate item on the invoice for said charges less Federal Transportation tax. Each invoice for shipping charges shall contain the original or a copy of the bill indicating that the payment for shipping has been made. It is also agreed that the District reserves the right to refuse any C.O.D. shipments. Delivery of material and specified documentation by the delivery date is essential to maintain the operating schedule of Palomar College facilities. Deliveries may be expedited by the District. Suppliers shall notify the Supervisor, Purchasing Services promptly of any conditions affecting the delivery date. The District may at its sole option accept or return deliveries which vary from the specified delivery date or quantities except for autho­rized partial shipments.
5. **TITLE AND RISK OF LOSS**: Title and risk of loss or damage to material shall pass from Supplier to the District at F.O.B. point set forth in the Purchase Order. Title shall be free and clear of any and all liens and encum­brances whatsoever. When delivery is F.O.B. Shipping Point or Origin and if material is received at destination in a damaged condition due to carrier responsibil­ity, Supplier shall assist the District in establishing carrier liability by supplying evidence that the material was properly manufactured, packaged and secured to withstand normal transportation conditions. If a claim for such damage is denied by the carrier on the basis that damages were attributable to Suppliers, the Supplier shall repair or replace such damaged material at no cost to the District.
6. **PACKING**: All items listed on the Purchase Order shall be packaged and shipped in accordance with good shipping practices. All items or their containers shall be piece marked with a description and Purchase Order number. Items disassembled for shipment shall be match marked. Unpainted surfaces and openings shall be protected from impact and weather damage.
7. **PAYMENT**: All invoices shall be submitted to the District in In the event the District is entitled to a cash discount, the period of computations will commence on the date of delivery, or receipt of a currently completed invoice, whichever is later. If an adjustment in payment is necessary due to damages, the cash discount period shall commence on the date final approval for payment is authorized. If a discount is part of the Purchase Order, but the invoice does not reflect the existence of a cash discount, the District is entitled to a cash discount with the period commencing on the date it is determined by the Accounts Payable Technician that a cash discount applies.

All invoices not providing a discount shall be paid within thirty days after receipt of material at the required destination. For any portion of the material which does not conform to the requirements of the Purchase Order, a corresponding portion of the price may be withheld until such nonconform­ance is corrected. Payment shall not forfeit the District's right to inspect and accept the material and its documenta­tion, nor shall the withholding of any payment or prorated portion thereof preclude the District from pursuing any other rights or remedies it may have under the Purchase Order.

Invoices shall separately identify sales or use taxes, and any authorized prepaid freight charges for Parcel Post, U.P.S. or any shipments designated "F.O.B. point of shipment, freight allowed." Sales and use taxes are not applicable to freight charges unless the Suppliers own their own transporta­tion fleet.

Except for sales and use taxes, the Purchase Order price for the material is inclusive of all other fees, excises and charges which are now or hereafter imposed by federal, state, municipal, or other local public authority.

1. **ACCEPTANCE**: The District shall accept the material after sufficient tests (if required) and inspections have been made by the District within a reasonable time after receipt of the material to determine that the material meets all the require­ments of the Purchase Order. If such inspections and tests show the material, or any part thereof, not to be as specified in the Purchase Order, the District may reject such material and Supplier shall be advised and shall promptly correct or replace such rejected material at Supplier's sole expense or at the District's option, shall issue credit for monies paid.

The District shall be permitted access to Supplier's facili­ties to inspect workmanship, observe tests and inspections, expedite manufactur­ing and obtain required information for the material.

1. **WARRANTY**: Supplier warrants articles supplied under this contract to conform to specifications herein, and the items and or material is fit for the purpose. The District and Supplier agree that this order does not exclude or in any way limit other warranties provided for in this order or by law.

Supplier shall also warrant the item and or material to be free from defects in workmanship, materials, and design. Supplier shall conform to the requirements of the Purchase Order. Supplier shall, at its sole expense and promptly after notification by the District during the warranty period, correct or replace such defective material F.O.B. destination. The warranty period for such corrected or replaced material shall be an equal duration as the original warranty period and shall start upon acceptance of such corrected or replaced material.

1. **STATUTES AND CODES**: The material and or work shall comply with the applicable requirements of all statutes, acts, ordinances, regulations, codes and standards of legally constituted authorities having jurisdic­tion as of the date of the Purchase Order.
2. **TERMINATION**: If Supplier becomes insolvent or makes an assignment for the benefit of its creditors, or if a petition in bankruptcy is filed by or with respect to the Supplier, the District may, by notice in writing, terminate this order without liability to the Supplier except for items already accepted by the District. The District may terminate this order at any time by notice in writing to the Supplier. In such event, the District shall pay such termination charges as may be agreed upon. If agreement cannot be reached, the District will be liable for such sum as may lawfully be owing to the Suppliers on account of such termination, but in no event shall the District be liable for any loss of profits on the order or portion thereof so terminated.
3. **PATENT, TRADEMARK, AND COPYRIGHT INDEMNITY**: Supplier agrees to indemnify the District and hold it harmless from and against all claims, liability, loss, damages or expenses, including counsel fees, arising from or by reason of any actual or claimed trademark, patent or copyright infringement, or litigation based thereon with respect to the goods or any part thereof covered by this order. Such obligation shall survive acceptance of the goods and payment therefore by the District.
4. **TAXES**: Unless otherwise indicated, the District agrees to pay all state sales and, when applicable, use tax. No charge by the Supplier shall be made for Federal Excise Taxes. The District agrees to furnish the Supplier, upon acceptance of the articles supplied under this Purchase Order, with a tax exemption of articles supplied under this Purchase Order and a tax exemption certificate where applicable.
5. **NON-WAIVER**: No provision of this order or the rights to receive reasonable performance of any act called for by the terms shall be deemed waived by a waiver by the District of a breach thereof as to any particular transaction or occurrence. No waiver by the District shall be valid unless expressly stated to be a waiver in a change order.
6. **UNCONTROLLABLE FORCES**: Supplier shall not be liable for delay in the delivery date or inability to perform the work due to any cause beyond its reasonable control, provided that the Supplier promptly notifies the District in writing of the nature, cause, date of commencement and expected impact of the event and has exercised due diligence in proceeding to meet the delivery date. The District shall then extend, if possible, the delivery date for an equitable period due to such causes. Such causes are as follows: strike, flood, fire, lightning, epidemic, quarantine restriction, war, sabotage, act of public enemy, earthquake, or material availability.
7. **PARTS**: Supplier warrants that any parts furnished to the District will be new and unused. Parts shall be exactly like originals and shall be warranted by Supplier that the parts will fit their intended use.
8. **GOVERNING LAW**: The Contract, Agreement, and Purchase Order shall be construed under the laws of the State of California as if executed and to be performed wholly within the State of California.
9. **ASSIGNMENT**: Neither the Purchase Order nor any interest under it shall be assigned to any entity without the prior written consent of the District. The Purchase Order shall not be deemed an asset of the Supplier. If the Supplier enters into any voluntary or involuntary receivership, bankruptcy, or insolvency proceedings, the Purchase Order may be canceled at the District's option upon written notice to the Supplier.
10. **NOTICES**: Any legal notice pertaining to the Purchase Order shall be in writing and sent registered or certified mail postage prepaid. The notice shall be sent to the District or to the Suppliers, as appropri­ate, to their respective address­es appearing on the Purchase Order.
11. **COMPUTER HARDWARE & SOFTWARE**: Vendor hereby warrants that the products or services to be provided under this agreement comply with the accessibility requirements of section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d), and its implementing regulations set forth at Title 36, Code of Federal Regulations, part 1194. Vendor agrees to promptly respond to and resolve any complaint regarding accessibility of its products or services which is brought to its attention. Vendor further agrees to indemnify and hold harmless the Palomar Community College District, the Chancellor's Office of the California Community Colleges, and any California community college using the vendor's products or services from any claim arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this agreement.
12. DELIVERIES: Deliveries are acceptable between the hours of 7:30 AM and 3:30 PM. No deliveries will be accepted on Saturdays, Sundays, or legal school holidays unless specifically provided for in the Pur­chase Order.

BID FORM

TO: PALOMAR COMMUNITY COLLEGE DISTRICT, acting by and through its Governing Board, herein called the “District”:

Pursuant to and in compliance with your Notice to Bidders and the other documents relating thereto, the undersigned Bidder, having familiarized him/herself with the terms of the Agreement, the Specifications, the Plans, if any, and other Contract Documents, hereby proposes and agrees to perform, within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, all in strict conformity with the Specifications, Plans, if any, and other Contract Documents, including Addenda Nos. \_\_\_\_ , \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_ on file at the Purchasing Services Office of said District for the prices set opposite the articles listed herein on the Bid Sheets.

It is understood that the District reserves the right to reject this bid in whole or in part; to waive informalities in the bids or in the bidding, and that this bid shall remain open and not be withdrawn for a period of sixty (60) days from the date prescribed for the opening of this bid.

 It is understood that the successful bidder will be required to deliver: ALL ITEMS OR SERVICE OF THE STATED BID LISTED HEREIN, AS STIPULATED IN THE SPECIFICATIONS, PLANS, IF ANY, AND OTHER CONTRACT DOCUMENTS FOR THE FOLLOWING BID:

BID # B23-02: High Accuracy UAV Based LiDAR Scanning System

BID SUBMITTAL CONTENT: It is understood that the complete BID SUBMITTAL shall include all of the following documents, completed and signed by Bidder’s authorized agent/officer:

* BID FORM
* Bidder’s list of REFERENCES.
* DESIGNATION OF SUBCONTRACTORS form.
* NON-COLLUSIVE BIDDING DECLARATION form.
* CONTRACTOR’S CERTIFICATION REGARDING WORKERS’ COMPENSATION form.
* BID SHEETS

It is understood and agreed that if written notice of the acceptance of this bid is mailed, telegraphed or delivered to the undersigned within sixty (60) days after the opening of the bid, or at any time thereafter before this bid is withdrawn, the undersigned agrees that he/she will execute and deliver to the District a contract in the form attached hereto in accordance with the bid as accepted, all within five (5) days after receipt of notification of award, and that performance of the contract shall be commenced immediately by the undersigned bidder, upon due execution and delivery to the District of the contract, and shall be completed by the Contractor in the time specified in said Contract Documents.

Notice of acceptance or requests for additional information should be addressed to the undersigned at the address stated below.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proper Name of Bidder (Company Name) Address

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Authorized Agent/Officer* City, State & Zip Code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name Telephone Number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title FAX Number

Date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-Mail address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REFERENCES

Bidder must be able to present evidence of satisfactory experience in providing similar materials and/or services to that requested in this Request for Bid. List as references the three (3) nearest companies or governmental agencies for the proposed goods and/or services which can be contacted or inspected for an assessment of past client satisfaction.

 [ ] Check here if Bidder’s equivalent References information is attached instead of below.

|  |  |
| --- | --- |
| Name of Company/Entity : |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |
| Applicable Purchase Dates / Service Periods |  |
| Comments : |  |

|  |  |
| --- | --- |
| Name of Company/Entity : |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |
| Applicable Purchase Dates / Service Periods |  |
| Comments : |  |

|  |  |
| --- | --- |
| Name of Company/Entity : |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |
| Applicable Purchase Dates / Service Periods |  |
| Comments : |  |

DESIGNATION OF SUBCONTRACTORS

The Bidder shall disclose to Palomar College the name and address of all subcontractors to be used in the execution of the subject contract for this Bid.

The undersigned Bidder plans to utilize subcontractors for this subject Bid/Contract as follows:

 [ ] NO subcontractors shall be used.

 [ ] The Subcontractor(s) listed below shall be used:

|  |  |
| --- | --- |
| Portion of Work Performed: |  |
| Company Name: |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |

|  |  |
| --- | --- |
| Portion of Work Performed: |  |
| Company Name: |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |

|  |  |
| --- | --- |
| Portion of Work Performed: |  |
| Company Name: |  |
| Address : |  |
| City / State / Zip Code : |  |
| Contact Person : |  | Title : |  |
| Phone Number / Ext. : |  | FAX # : |  |

NON-COLLUSIVE BIDDING DECLARATION

State of California )

 )

County of )

I, declare as follows:

That I am the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, the party making the foregoing bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Proper Name of Bidder / Company Name

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Authorized Agent/Officer*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

CONTRACTOR’S CERTIFICATION REGARDING WORKERS’ COMPENSATION

State of California Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.

By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees.

I am aware of the provisions of section 3700 of the Labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of the code, and I will comply with such provisions before commencing the performance of the work of this contract.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Proper Name of Bidder / Company Name

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Authorized Agent/Officer*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date

In accordance with article 5 (commencing at section 1860), chapter 1, part 7, division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under this contract.

BID SHEETS

TO: Palomar Community College District, acting by and through its Governing Board, herein called the "District":

1. Pursuant to and in compliance with your Notice to Contractors Calling for Bids and the other documents relating thereto, the undersigned bidder, having thoroughly examined and familiarized himself/herself with the terms of the Contract, the local conditions affecting the performance of the Contract and the cost of the work at the place where the work is to be done, and with the drawings and specifications and other Contract Documents, hereby proposes and agrees to perform, within the time stipulated, the Contract, including all of its component parts, and everything required to be performed, and to provide and furnish any and all of the labor, materials, tools, expendable equipment, and all utility and transportation services necessary to perform the Contract and complete in a workmanlike manner all of the work required in connection with

All in strict conformity with the drawings and specifications and other Contract Documents, including addenda nos. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_, on file at the office of the said District for the sum of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars ($\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_). Said sum includes all applicable taxes and costs

1. **High Accuracy UAV Based LiDAR Scanning System:**
	1. **Cameras $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	2. **LiDAR Sensor $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	3. **Software $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	4. **Accessories $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	5. **Training $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
	6. **Warranty $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please specify duration for both \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Total Bid $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

PAYMENT TERM DISCOUNT (optional): The undersigned Bidder offers the following payment term discount to the District’s standard Payment Terms of Net 30 days:

 Payment Discount: \_\_\_\_\_\_ % \_\_\_\_\_ days. (Note: Discount not earlier than 10 days)

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Proper Name of Bidder / Company Name

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *Signature of Authorized Agent/Officer*

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date