

Bid Worksheet

Bid Number: _____	
Bid Name:	_____
Delivery Type	
CM-at-Risk____ Multi Prime ____ CUPCCA ____ Other: _____	
Contractor Licence(s)	License Classifications(s): _____
Description/ Scope of Work	
Department / Construction Mgr:	
Contact person and Phone number:	
Estimated Value of Project:	\$ _____
Prequalification: <i>Prequal is required for ALL Public Works Projects under \$200K , and Prop M. Projects at \$250K and above</i>	
YES _____ NO _____	
Time of Performance:	Anticipated Award Date: _____
	Anticipated Start Date: _____
	Completion Date: _____
Additives/ Deducts:	i.e. total price, price per job, if there are any additives or deducts.
Liquid Damages:	Per Diem Amount: \$ _____
Drawing/Plans / Specs	To be purchased?: _____
	Location: _____
	Put in Documents <i>Attach to this form your plans, drawings/specifications</i>

Bid Worksheet

1st Ad Date: _____	
2nd Ad Date: _____	
Mandatory Pre-Bid Conference	
	YES _____ NO _____
If yes: Location:	_____
Date(s)	_____
Time(s)	_____
Reserve with:	_____
RFI's Due	
Date & Time:	_____ Last Addenda issued date: _____ (72 hours prior to closing)
Bid Close	
Date & Time:	_____
Location:	_____
Method of Determining Lowest Bidder:	
A= lowest base bid w/o add & deduct	A _____
B=lowest total of bid prices w/add & deduct in numerical order	B _____
C=lowest bid price w/add&deduct, added to or subtract from base bid, amount publicly disclosed before bid open	C _____
D=lowest bid determined in a manner that prevents info that would identify any of hte bidders from being refealed until ranking of all bidders	D _____
	Other: _____
Fingerprinting:	
	YES _____ NO _____
Labor Compliance (Prop M):	
	YES _____ NO _____
KEENAN OCIP:	Tiffany Attend:
Yes: _____	
No: _____	YES _____ NO _____
Builders Risk Insurance:	
	YES _____ NO _____
School Constr. Compliance	
Mana Attend:	
Yes: _____	
No: _____	YES _____ NO _____
Governing Board Award for Agenda	
Date:	_____