

Mail Services

Special Services Billing

February, 2020

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer		Total
										<u># Env.</u>	<u>Cost</u>	
185	Financial Aid	555100	12	475100	64600	10	1612000	0.00	0.00	21	0.74	0.74
185	Financial Aid	555100	12	475100	64600	10	1612000	0.00	0.00	601	21.04	21.04
185	Financial Aid	555100	12	475100	64600	10	1612000	0.00	0.00	1,069	37.42	37.42
185	Financial Aid	555100	12	475100	64600	10	1612000	0.00	0.00	736	25.76	25.76
Account Total:												84.95

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											<u># Env.</u>	<u>Cost</u>	
165	Fiscal	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	65	2.28	2.28
165	Fiscal	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	88	3.08	3.08
165	Fiscal	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	3,563	124.71	124.71
187	Fiscal	Purchasing	555100	11	551100	67200	10	0000000	0.00	0.00	48	1.68	1.68
187	Fiscal	Purchasing	555100	11	551100	67200	10	0000000	0.00	0.00	147	5.15	5.15
187	Fiscal	Purchasing	555100	11	551100	67200	10	0000000	0.00	0.00	155	5.43	5.43
187	Fiscal	Purchasing	555100	11	551100	67200	10	0000000	0.00	0.00	168	5.88	5.88
165	Fiscal	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	315	11.03	11.03
Account Total:												159.22	

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										<u># Env.</u>	<u>Cost</u>		
202	Human Resources		555100	11	611100	66600	10	0000000	0.00	0.00	766	26.81	26.81
											Account Total:		26.81

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											<u># Env.</u>	<u>Cost</u>	
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	130	4.55	4.55
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	1,004	35.14	35.14
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	900	31.50	31.50
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	234	8.19	8.19
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	167	5.85	5.85
Account Total:												85.23	

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