

Mail Services

Special Services Billing

June, 2019

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline							Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
											<u># Env.</u> <u>Cost</u>	
105	Admissions	Records	555100	11	421100	62100	10	0000000	0.00	0.00	3,582 125.37	125.37
											Account Total:	125.37

**This is for your information ONLY.
DO NOT PAY!**

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											<u># Env.</u>	<u>Cost</u>	
185	Financial Aid		555100	12	475100	64600	10	1612000	0.00	0.00	978	34.23	34.23
185	Financial Aid		555100	12	475100	64600	10	1612000	0.00	0.00	94	3.29	3.29
185	Financial Aid		555100	12	475100	64600	10	1612000	0.00	0.00	24	0.84	0.84
Account Total:												38.36	

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											<u># Env.</u>	<u>Cost</u>	
165	Fiscal	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	121	4.24	4.24
												Account Total:	4.24

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											<u># Env.</u> <u>Cost</u>	
202	Human Resources		555100	11	611100	66600	10	0000000	0.00	0.00	268 9.38	9.38
											Account Total:	9.38

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										<u># Env.</u>	<u>Cost</u>		
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	1,350	47.25	47.25
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	462	16.17	16.17
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	441	15.44	15.44
Account Total:												78.86	

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