

Mail Services

Special Services Billing

November, 2018

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline							Mailbox Keys	Business Reply Env.	Folder/Stuffer		Total		
													<u># Env.</u>	<u>Cost</u>	
185	Financial Aid		555100	12	475100	64600	10	1612002	0.00	0.00	410	14.35	14.35		
185	Financial Aid		555100	12	475100	64600	10	1612002	0.00	0.00	177	6.20	6.20		
185	Financial Aid		555100	12	475100	64600	10	1612002	0.00	0.00	158	5.53	5.53		
185	Financial Aid		555100	12	475100	64600	10	1612002	0.00	0.00	116	4.06	4.06		
													Account Total:	30.14	

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DO NOT PAY!**

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											<u># Env.</u>	<u>Cost</u>	
165	Fiscal Services	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	343	12.01	12.01
165	Fiscal Services	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	79	2.77	2.77
165	Fiscal Services	Cashier	555100	11	551100	67200	10	0000000	0.00	0.00	39	1.37	1.37
												Account Total:	16.14

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										<u># Env.</u>	<u>Cost</u>		
202	Human Resources		555100	11	611100	66600	10	0000000	2.25	0.00	0	0.00	2.25
											Account Total:		2.25

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										<u># Env.</u>	<u>Cost</u>		
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	1,192	41.72	41.72
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	1,164	40.74	40.74
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	975	34.13	34.13
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	495	17.33	17.33
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	493	17.26	17.26
Account Total:											151.17		

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