

Mail Services

Special Services Billing

May, 2018

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline						Mailbox Keys	Business Reply Env.	Folder/Stuffer	Total
										<u># Env.</u> <u>Cost</u>	
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	584 20.44 20.44
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	191 6.69 6.69
										Account Total:	27.13

**This is for your information ONLY.
DO NOT PAY!**

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122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	1,038	36.33	36.33
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	910	31.85	31.85
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	722	25.27	25.27
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	508	17.78	17.78
Account Total:											111.23		

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