

Mail Services

Special Services Billing

March, 2018

The following information is provided for your information. The following amounts are being posted to the accounts listed for postage charges during the period listed above.

Postage Acct.	Department	Discipline							Mailbox Keys	Business Reply Env.	Folder/Stuffer		Total
											<u># Env.</u>	<u>Cost</u>	
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	768	26.88	26.88
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	516	18.06	18.06
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	124	4.34	4.34
185	Financial Aid		555100	12	475100	64600	10	1112000	0.00	0.00	115	4.03	4.03
Account Total:													53.31

**This is for your information ONLY.
DO NOT PAY!**

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122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	963	33.71	33.71
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	904	31.64	31.64
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	710	24.85	24.85
122	Payroll		555100	11	551100	67200	10	0000000	0.00	0.00	496	17.36	17.36
Account Total:											107.56		

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