



## Basic Skills Committee

October 19, 2017

*Meeting Minutes APPROVED 11/16/2017*

MEETING TYPE: ☒ Staff  
☐ Product/Project  
☐ Special

Starting Time: 2:30 p.m.  
Ending Time: 4:00 p.m.  
Place: H- 306

**CHAIRS:** Gabriel Sanchez and Lori Waite

**MEMBERS:** Cindy Anfinson, Alan Aquallo, Debra Avila, Ruth Barnaba, Melinda Carrillo, Lee Chen, Kelly Falcone, Katie Farrell, Tracy Fung, Sherry Goldsmith, Jack Kahn or Designee, Barb Kelber, Natalie Lopez, Larry Moyano, Calvin One Deer Gavin, Gabriel Sanchez, Suzanne Sebring, Nicole Siminski, Shayla Sivert, Brian Stockert, Rosalinda Tovar, Lori Waite

**RECORDER:** Rosalinda Tovar

**ABSENT:** Natalie Lopez, Larry Moyano, Alan Aquallo, Jack Kahn or designee, Ruth Barnaba, Brian Stockert, Calvin One-Deer Gavin

### A) Call to order

### B) Approval of Minutes

- 1) Approve Minutes of September 21, 2017
  - i) M/S: Cindy/ Suzanne—
  - ii) Abstentions: Barb Kelber, Kelly Falcone

### C) Action Items

- 1) None

### D) Information Items

- 1) Announcements- Any
  - (a) Suzanne working with formerly incarcerated group to work on plan summer transition/SB program
  - (b) Lots of campus/ off campus interest/support
  - (c) Vista jail, start classes in spring?
  - (d) Expose students to pathways, pre apprenticeship in fall
  - (e) Restorative Justice Workgroup- working name
  - (f) SB, MC, CSUSM similar programs, working with them in guiding our program
  - (g) New proposals for NC program
  - (h) Surveys for seniors, new person hired to go out and survey interests/ looking to hold programs on their sites
  - (i) Barb Kelber new member
- 2) Summer Bridge and FYE – Gabe
  - i) No major updates

- ii) Early November to launch app for new cohort, info with IS
  - iii) Petition sent to 56 Promise students who are not enrolled in 12 units: deadline to submit is Nov 15th
  - iv) Ideas to promote Palomar College depts./ activities/ services, let Gabe know
- 3) Learning Communities and Mentoring - Lori
- i) LC thriving
  - ii) Spring 2018: PUENTE will continue
  - iii) Developing STEM academies to begin in Fall 2018: At least 3
    - (a) Innovation Grant: Retreats to plan STEM Academies—counselors perspectives are invaluable
    - (b) Guided pathways crafted, 2 year for CSUSM, 3 year UCSD: BIO
    - (c) Instructional faculty/ counseling faculty partnerships
  - iv) UMOJA will begin in Fall 2018
  - v) Mentoring--New model launched today: peer mentoring model FYE retention
    - (1) Job posted, applications due 10/31
    - (2) Requirement for FYE participation: no advising, mentoring meetings count as counselor session requirement
  - vi) STEM Academies: mentoring piece, can we link with this mentoring piece, like tutor training, they all go through the same baseline training
  - vii) Clery Act training: KEENAN online module
- 4) TLC – Debra
- i) SM: Skillshops 8 remain, sign-ups and attendance, over cap, only 3 with open spots
    - (a) Lots of support from campus; 302 students attended Skillshops
    - (b) Nov 6<sup>th</sup> Reg assistance events
    - (c) Dia de Los Muertos/ Altar Set-up: FYE
  - ii) ESC Skillshops: good attendance
    - (a) 103 students attending Skillshops
- 5) Adult Basic Education Block Grant (AEBG)- Suzanne
- i) Pre/post test still working on this
  - ii) Need to report monthly attendance: positive attendance, looking at best option
  - iii) Meeting with assessment center: to schedule pre/post tests at that location
  - iv) Push to identify courses that are not degree applicable, non-credit courses, have to go through Chancellor's office for curriculum approval
- 6) Integrated plan update
- i) Online survey: no responses
  - ii) October 16<sup>th</sup> last draft, moving through shared governance
  - iii) Shayla will be correcting BSI data from data tracker
- 7) 3CSN events for 2017-2018
- i) Events happening in Southern California
  - ii) Funding?
  - iii) ALL conference @ Palomar College, January 27, 8:00am-4:00pm
- 8) Echo SMARTPEN > Sherry Goldsmith, Associate Professor> Assistive Computer Technology
- i) Recording device with a pen
  - ii) Use special paper
  - iii) Tap note section, goes to recording

- iv) Can go back and annotate
- v) LED screen, battery life, recording
- vi) Camera. Coordinates spots on paper
- vii) Draw diagram, don't focus on the notes, because you can go back to it, you'll have the recording
- viii) Example with fractions: students can have the explanation in addition to just the fraction
- ix) How do students access these pens: DRC students can check it out, 15 checked out currently. Notes can be uploaded pdf
- x) Price points? Amazon \$129 per pen, paper can print template available with amazon echo software
- xi) DRC reasonable accommodations—study skills, audio recording is a great option for students
- xii) Veterans: PTSD/TBI: VA supportive in providing these for veterans and have made a big difference for these service members, service connected injury

**E) Adjournment @ 3:46 pm**

**Next Meeting: November 16, 2017 in H-306**