



Basic Skills Committee

October 20, 2016

Meeting Minutes: APPROVED 11/17/2016

MEETING TYPE: ☒ Staff
☐ Product/Project
☐ Special

Starting Time: 2:30 p.m.

Ending Time: 4:00 p.m.

Place: H-306

CHAIRS: Gabe Sanchez and Lori Waite

MEMBERS: Cindy Anfinson, Debra Avila, Jennifer Backman, Melinda Carrillo, Lee Chen, Erin Feld, Kelly Falcone, Jonathan Rodriguez, Gabe Sanchez, Suzanne Sebring, Shayla Sivert, Brian Stockert, Rosalinda Tovar, Lori Waite, Benhui Zou

ABSENT: Dana O'Callaghan, Kevin Kearney, Alan Aquallo, Kate DeConinck, Shayla Sivert, Dan Sourbeer or designee, Ruth Barnaba, Calvin One-Deer Gavin, Barbara Blanchard

RECORDER: Rosalinda Tovar

Called to order 2:38pm

Introductions: ASG Senator new member

A) Minutes

- 1) Approve Minutes of September 15, 2016
 - i) M/S: Anfinson/Feld
 - ii) Abstentions: Sebring, Rodriguez
 - iii) Approved

B) Action Items

- 1) BSI Letter of Support for "Active Learning Environments"
 - a. Draft to be discussed
 - b. Need support that instructors are in support/interest of this (for the administration)
 - c. Who address to?
 - i. VP, Pres deans, facilities: paper copies, envelopes dropped off in offices
 - ii. Facilities: tour of innovative campuses Eileen Poole
 - iii. Kelli presentation with research and info
 - d. Furniture, Fixtures & Equipment (FF&E)
 - e. South Center?
 - i. Promethean wall?
 - ii. Furniture
 - iii. Library furniture pending
 - iv. Process for these decisions?
 - v. Candace Rose/ Solange Wassef: just got approved for interactive classrooms
 - vi. What furniture do we want? We have at least 4 different samples on campus—idea was to standardize this process

1. Facilities review committee—for new
2. Link to strategic plan?
3. Other ideas send to Cindy?
4. Learning goal 1 from strategic plan! Direct link
5. Faculty senate Basic Skills Report: active learning classrooms: Lori bring it their attention
6. Senate has not discussed the Strategic Plan yet, as of October 20, 2016
7. Current difficulty: classrooms owned by individual departments
8. Needs to be an Institutional Decision

C) Information Items

- 1) Summer Bridge and FYE - Gabe
 - i) Chairs ESL, English, Math, Reading: changes to assessment and its impact on SB
 - ii) FAFSA application opened in Oct, using 2015 tax information
 - iii) Students can now apply Spring 17, Summer 17, Fall 17: impact on recruitment for SB?
 - iv) Will take lead from departments
 - (1) Self-reported GPA, prior grades will be included in multiple measures
 - (2) Decision to go against Accuplacer...double the work
 - (3) CELSA not good at placing students into higher levels
 - (4) Common assessment WILL be used, the question is: will it be used in addition to other measures?
 - (5) Multiple measures...in place until common assessment comes on board, then the higher score will be used
 - (6) At the end of SB: post assessment: need to determine process/ tools...to prepare!
- 2) Learning Communities and Village Mentoring - Lori
 - i) 7 days prior to W deadline: classes delinked
 - ii) Spring classes-- pending
 - (1) Reading proposal: READ 110 class
 - (2) Lori: marketing for LC (past present instructors) take the institutional pulse on LC
 - (3) Need to re-evaluate the process
 - (4) Grossmont: large programs—transfer and basic skills, institutional buy-in is a big deal
 - (5) Time makes a difference, it may take time to get things off the ground for a class, don't do away with them after one semester of a struggle
 - (6) Institutional research will have the data
 - (7) Nothing new with mentoring
- 3) TLC - Debra
 - i) Busy October
 - (1) Current, future workshops
 - (2) "Sugar Skull Decorating Workshop" Monday 10.24.16: encouraged to let students know
 - (3) "Registration Assistance Days" scheduled (Moss, Ambassadors, TLC counselors, TLC staff)
 - (4) Mid semester snack break/ de-stress activity: check in with students
 - (5) Getty Villa field trip: 10 spots left
 - (6) "Math Success While Reducing Anxiety" 34 students attended, pizza offered (Perri and Tom presented)
 - (7) Writing tutors back at Writing Center... writing tutoring no longer available at TLC SM
 - (8) Tutor Appreciation celebration October
 - (9) Usage

- (a) Reports are not right, numbers not accurate—need to look into reports.
 - (b) 4675 visits 1148 unique visitors
 - ii) ESC: tutors super busy, upcoming workshops, tutors presenting workshops
 - iii) Challenges with filling counseling appointments, “beat the rush” promotion: incentives, working students are booking appointment
 - iv) Busy November planned
- 4) Alex Montoya- November 2
- i) SSEC sponsored activity in 2015
 - ii) Re-examine mentoring program: use this as a springboard?
 - iii) Book signing and snacks after the event, outside of the theater
- 5) 3CSN- October 21, San Diego City College
- i) 3CSN menu of services
 - (1) support offered for basic skills through events
 - (2) level of interest from group? In terms of involvement... as a college?
 - (a) Organized events: any interest in hosting?
 - (3) Gabe attending “Habits of Mind” Friday 10/21/16
 - (4) For those that attend, come back present a PD workshop to share the information you learned
 - (5) Bring presenters to our campus?
 - (6) Faculty/ student interactions!
 - (7) BSI Committee “sponsor” this activity
 - (8) Hosting “series” workshops/ events, follow-up
 - (9) Counseling: Dr. Lisa Romain is on the ASCCC Basic Skills Regional Committee
 - (a) Host Saturday 12/03: Basic Skills Statewide Conference on Contextualized Teaching & Learning
 - (i) 9:30am
 - (ii) 11:20-12:30 breakouts...
 - (iii) Lori will check facilities for SU availability and costs associated
 - (iv) YES!
- 6) Continued discussion on blending committees
- i) Thread of EQUITY in our work?
 - ii) Olga willing to have further conversations...
- 7) Reporting back on Long-Term Goals
- i) Preference on original language
 - ii) Remove “pilot”, instead offer activities, nothing new to present and be responsible for
 - iii) Action item for November meeting

D) Activity

- 1) None
- 2) Other- online tutoring Erin
 - i) Participation has increased
 - ii) Variety of classes, return visits, connections to Math Center & Writing Center
- 3) Adjourn at 4:04pm

Next Meeting: November 17, 2016 in H-306